

**ASSESSMENT REVIEW FORM (for Tax Year 2024)**

**TOWN:** \_\_\_\_\_

Owner's Name: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Daytime Phone: \_\_\_\_\_  
Cell / Alt. Phone: \_\_\_\_\_

Block: \_\_\_\_\_  
Lot: \_\_\_\_\_  
Qual: \_\_\_\_\_  
Date: \_\_\_\_\_

*In order to have your assessment reviewed by the Assessor and Reassessment company, please supply the following data concerning your property. Assessment reviews are conducted from Oct 15<sup>th</sup> to Dec 15<sup>th</sup>, with any changes being made prior to the filing of the Tax Book for 2024. You will be notified of the results by mail. If you are not satisfied, you can pursue the appropriate venue for appeal by May 1<sup>st</sup> of the tax year in question (must file with County Tax Board if the assessment is under \$1,000,000, or State Tax Court for anything else). A copy of your PROPERTY RECORD CARD can be obtained to assist in your review. (note: use additional paper to supplement any of your answers to these questions)*

1. If needed, can we call to schedule an appt. for an interior inspection? Yes  No

**SUBJECT SALE: If you have purchased your property within the past 3 years, answer #2 - #10**

- 2. Deed Date: \_\_\_\_\_ 3. Contract Date: \_\_\_\_\_
- 4. Purchase Price: \_\_\_\_\_ 5. Mortgage Amount: \_\_\_\_\_
- 6. Buyer's Broker: \_\_\_\_\_ 7. Was this a Short Sale: \_\_\_\_\_
- 8. Length of time this property was listed on the open market (if known): \_\_\_\_\_
- 9. Any relationship between buyer & seller: \_\_\_\_\_
- 10. Any unusual "conditions of sale" (describe): \_\_\_\_\_

**Nature of perceived assessment inequity > Based on errors and comparisons ... answer #11 - #13**

- 11. Did you review your property record card Yes  No
- 12. Known or suspected errors on Property Record Card: Yes  No

PLEASE EXPLAIN: \_\_\_\_\_  
\_\_\_\_\_

13. Comparison of Assmt – out of line with similar properties in the area: Yes  No

PLEASE EXPLAIN: \_\_\_\_\_  
\_\_\_\_\_

**Market Value out of line > Supplemental data suggests need for assmt change ... answer #14 - #16**

- 14. Appraisal done for financing: Yes  No  Value: \_\_\_\_\_ Date: \_\_\_\_\_  
Appraisal for tax appeal: Yes  No  Value: \_\_\_\_\_ Date: \_\_\_\_\_  
Appraisal done by realtor: Yes  No  Value: \_\_\_\_\_ Date: \_\_\_\_\_

15. Review of recent sales transactions for similar property: Yes  No   
*Market Data: Please provide as much information as possible for the comparable sales you rely upon*

	Block	Lot	Qual	Property Address	Sale Date	Sale Price	Bldg SF	Style
a)								
b)								
c)								
d)								
e)								

16. Provide any other information you deem relevant and want considered in the valuation of your property. Include copies of appraisals, property surveys (especially if they depict any easements), sales contracts, closing statements, home inspections reports, photos, etc. It is in your best interest to provide as much factual "Property Specific" information as possible.

Are you attaching any info: Yes  No  Describe: \_\_\_\_\_

Signature of Applicant: \_\_\_\_\_