

**REGULAR AGENDA**  
**FOR THE MAYOR AND COUNCIL MEETING**  
**BOROUGH OF FRANKLIN,**  
**HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET**  
**FRANKLIN, NEW JERSEY AT 7:00 P.M. ON**  
**OCTOBER 11, 2022**

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- A. **Mayor Sowden** will call the meeting to order; Clerk will call the roll.
- B. **Mayor Sowden** will invite all present to salute the flag.
- C. **Mayor Sowden** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall and printed in the New Jersey Herald/Sunday New Jersey Herald on January 7, 2022, and posted on the Borough website, which adequate notice has been certified by the Clerk."
- D. **PRESENTATIONS**  
There are no presentations this evening.
- E. **COMMITTEE REPORTS: Mayor Sowden** will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.

**Mayor Sowden** will offer the Mayor's Report.

- F. **OPEN PUBLIC SESSION: Mayor Sowden** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**

After giving all persons present an opportunity to address the Governing Body, **Mayor Sowden** will request a motion to close the meeting to the public and return to the regular order of business.

- G. **CONSENT AGENDA: Mayor Sowden** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Sowden will request a motion to approve the consent agenda.

- H. **OLD BUSINESS:**

- I. **NEW BUSINESS:**

1. **Approval of the Minutes**

A motion is in order to approve the regular meeting minutes for September 27, 2022. (Absent: Snyder) (*motion needed*)

2. **Resolution #2022-102** to authorize the hiring of a full time DPW Laborer, at the rate of \$24.75/hr. contingent upon successful background check, physical and drug test as recommended by the Brian VanDenBroek, DPW Director and the Personnel Committee. (*motion needed*)

**REGULAR AGENDA – MAYOR AND COUNCIL MEETING OCTOBER 11, 2022**

3. Adoption of Ordinance 14-2022 entitled “AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY MODIFYING SECTION 259-2 REGARDING PARKING”  
(*motion needed*)

**Prior to final roll call Mayor Sowden will request a motion to open the meeting to the public for any comments regarding Ordinance 14-2022.**

4. Approval of NJ State Firemen's Association Membership Application for Ashley Delea. 106 Libertyville Road, Wantage, NJ as Firematic Associate member to the Franklin Fire Department as endorsed by Khyle Conklin, Franklin Fire Department Chief. (*motion needed*)
5. Approval of NJ State Firemen's Association Membership Application for Josiah Maynard, 24 Maple Road, Franklin as member to the Franklin Fire Department as endorsed by Khyle Conklin, Franklin Fire Department Chief. (*motion needed*)
6. Discussion on Solid Waste Bid Specs
7. Discussion on Parking on Dina's Way
8. Discussion on Recreation Recommendations
9. Discussion on Zoom Meetings

J. EXECUTIVE SESSION – IF REQUESTED

**Mayor Sowden** will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- K. MISCELLANEOUS COMMENTS: **Mayor Sowden** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

- L. ADJOURNMENT: **Mayor Sowden** will request a motion to adjourn the meeting.

# Borough of Franklin, County of Sussex

## Resolution #2022-102

### RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF FRANKLIN AUTHORIZING THE HIRING OF A LABORER FOR THE DEPARTMENT OF PUBLIC WORKS

**WHEREAS**, there has arisen a need to hire an experienced DPW laborer to fill a vacant full-time position due to a resignation in the Department of Public Works;

**WHEREAS**, interviews were previously conducted and after further review of the applicants no experienced candidate was able to be selected;

**WHEREAS**, Matthew Kuperus was a former part-time laborer in the Department of Public Works;

**WHEREAS**, Matthew Kuperus is experienced and possesses a CDL Class A driver's license;

**WHEREAS**, Brian VanDenBroek, DPW Director and the Personnel Committee recommends the Franklin Borough Governing Body hire Matthew Kuperus as full time DPW laborer at \$23.75 per hour plus an additional \$1.00 per hour for possessing a CDL Class A driver's license;

**NOW THEREFORE BE IT RESOLVED** by the Mayor and Council of the Borough of Franklin that the Borough Administrator is authorized to hire Matthew Kuperus as full-time laborer in the Department of Public Works at the rate of \$23.75 per hour plus an additional \$1.00 per hour for CDL Class A driver's license, contingent upon successful background check, physical and drug test;

**NOW THEREFORE BE IT FURTHER RESOLVED** by the Mayor and Council of the Borough of Franklin that the employment position approved herein is with employee benefits and other non-wage compensation.

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held in the Franklin Municipal Building at 46 Main Street at 7:00 PM on October 11, 2022.

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Darlene J. Tremont, Municipal Clerk

| RECORD OF COUNCIL VOTES |      |       |         |        |
|-------------------------|------|-------|---------|--------|
| COUNCIL MEMBER          | AYES | NAYES | ABSTAIN | ABSENT |
| CONCETTO FORMICA        |      |       |         |        |
| RACHEL HEATH            |      |       |         |        |
| JOSEPH LIMON            |      |       |         |        |
| JOHN POSTAS             |      |       |         |        |
| STEPHEN SKELLENGER      |      |       |         |        |
| GILBERT SNYDER          |      |       |         |        |
| MAYOR SOWDEN (Tie Only) |      |       |         |        |

**BOROUGH OF FRANKLIN**

**ORDINANCE No. 14-2022**

**AN ORDINANCE OF THE BOROUGH OF FRANKLIN,  
COUNTY OF SUSSEX, AND STATE OF NEW JERSEY  
MODIFYING SECTION 259-2 REGARDING PARKING**

BE IT ORDAINED by the Mayor and Council of the Borough of Franklin, County of Sussex, and State of New Jersey that the Franklin Borough Code is amended as follows:

**SECTION I.** Subsection 259-2E of the Code is hereby replaced as follows:

**§ 259-2E. Parking time limited on Main Street.**

Parking time limited on Main Street. No person shall park a vehicle for longer than the time limit between the hours listed on any day (except Sundays and public holidays) upon the portion of Main Street described:

(1) Southbound:

(a) Rutherford Avenue to Hudson Street: unlimited parking.

(b) Church Street to Caitlin Road: unlimited parking.

(c) Caitlan Road to Lehigh Street: two-hour parking between the hours of 8:00 am and 4:00 pm with unlimited parking on Sundays and Holidays.

(2) Northbound:

(a) Church Street to Town Hall: no parking.

(b) Front of Town Hall: official parking only (police, fire, EMS).

(c) Town Hall to High Street: two-hour parking between the hours of 8:00 am and 4:00 pm with unlimited parking on Sundays and Holidays.

(d) High Street to Junction Street: no parking.

(e) Junction Street to Parker Street: two-hour parking between the hours of 8:00 am and 4:00 pm with unlimited parking on Sundays and Holidays.

(f) Parker Street to Rutherford Avenue: no parking.

(3) Borough Municipal Building parking lot: parking prohibited in spaces labelled employee parking;

Otherwise, unlimited parking provided that applicable fees are paid.

**SECTION II**

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION III**

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

**SECTION IV**

This Ordinance shall take effect immediately upon final publication as provided by law.

ATTEST:

**BOROUGH OF FRANKLIN**

\_\_\_\_\_  
Darlene J. Tremont, CLERK

\_\_\_\_\_  
BY: John M. Sowden IV, MAYOR

DATED:

**NOTICE**

**NOTICE** is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Borough of Franklin held on September 27, 2022, at 7:00 p.m. and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Borough Council to be held on October 11, 2022, at 7:00 p.m., or as soon thereafter as the Borough Council may hear this Ordinance at the Municipal Building, 46 Main Street, Franklin, New Jersey 07416, at which time all persons interested may appear for or against the passage of said Ordinance.

\_\_\_\_\_  
Darlene J. Tremont  
Municipal Clerk

**CERTIFICATION**

I, Darlene J. Tremont, Clerk of the Borough of Franklin, do hereby certify that the Borough of Franklin Council duly adopted the foregoing Ordinance on the \_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Darlene J. Tremont, Clerk  
Borough of Franklin

\_\_\_\_\_  
John M. Sowden IV, Mayor

Introduced: September 27, 2022

Adopted:

**ORDINANCE No. 14-2022**

**AN ORDINANCE OF THE BOROUGH OF FRANKLIN,  
COUNTY OF SUSSEX, AND STATE OF NEW JERSEY  
MODIFYING SECTION 259-2 REGARDING PARKING**

**RECORD OF COUNCIL VOTES:**

| RECORD OF COUNCIL VOTES-FIRST READING |      |       |         |        | Move | 2nd |
|---------------------------------------|------|-------|---------|--------|------|-----|
| COUNCIL MEMBER                        | AYES | NAYES | ABSTAIN | ABSENT |      |     |
| CONCETTO FORMICA<br>COUNCIL PRESIDENT | X    |       |         |        |      |     |
| RACHEL HEATH                          | X    |       |         |        | X    |     |
| JOSEPH LIMON                          |      | X     |         |        |      |     |
| JOHN POSTAS                           |      | X     |         |        |      |     |
| STEPHEN SKELLENGER                    | X    |       |         |        |      | X   |
| GILBERT SNYDER                        |      |       |         | X      |      |     |
| MAYOR SOWDEN, IV<br>(Tie Only)        |      |       |         |        |      |     |

| RECORD OF COUNCIL VOTES-SECOND READING |      |       |         |        | Move | 2nd |
|--|------|-------|---------|--------|------|-----|
| COUNCIL MEMBER                         | AYES | NAYES | ABSTAIN | ABSENT |      |     |
| CONCETTO FORMICA<br>COUNCIL PRESIDENT  |      |       |         |        |      |     |
| RACHEL HEATH                           |      |       |         |        |      |     |
| JOSEPH LIMON                           |      |       |         |        |      |     |
| JOHN POSTAS                            |      |       |         |        |      |     |
| STEPHEN SKELLENGER                     |      |       |         |        |      |     |
| GILBERT SNYDER                         |      |       |         |        |      |     |
| MAYOR SOWDEN, IV<br>(Tie Only)         |      |       |         |        |      |     |