

REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING
BOROUGH OF FRANKLIN,
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET
FRANKLIN, NEW JERSEY AT 7:00 P.M. ON
MAY 24, 2022

- A. **Mayor Sowden** will call the meeting to order; Clerk will call the roll.
- B. **Mayor Sowden** will invite all present to salute the flag.
- C. **Mayor Sowden** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 7, 2022, and posted on the Borough website, which adequate notice has been certified by the Clerk."
- D. **PRESENTATIONS**
There are no presentations this evening.
- E. **COMMITTEE REPORTS:** **Mayor Sowden** will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.

Mayor Sowden will offer the Mayor's Report.

- F. **OPEN PUBLIC SESSION:** **Mayor Sowden** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**

After giving all persons present an opportunity to address the Governing Body, **Mayor Sowden** will request a motion to close the meeting to the public and return to the regular order of business.

- G. **CONSENT AGENDA:** **Mayor Sowden** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Sowden will request a motion to approve the consent agenda.

- H. **OLD BUSINESS:**

- I. **NEW BUSINESS:**

1. **Approval of the Minutes** for the regular meeting minutes for May 10, 2022.
(Absent: None) *(motion needed)*
2. **Public Hearing on the 2022 CY Municipal Budget**
Mayor Sowden will request a motion to open the meeting to the public for public comments on the 2022 CY Municipal Budget.
3. **Resolution #2022-59** to adopt the 2022 CY Municipal Budget.
(motion needed)
4. **Adoption of Ordinance #07-2022** entitled "SETTING RANGE FOR SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX AND STATE OF NEW JERSEY". *(motion needed)*

Prior to final roll call Mayor Sowden will open the meeting to the public for any comments regarding Ordinance 07-2022.

REGULAR AGENDA – MAYOR AND COUNCIL MEETING MAY 24, 2022

5. Adoption of Ordinance #08-2022 entitled “AN ORDINANCE OF THE BOROUGH OF FRANKLIN AUTHORIZING THE CONVEYANCE OF MUNICIPAL PROPERTY LOCATED AT 25 SUSQUEHANNA STREET, BLOCK 803, LOT 4 TO SUSSEX COUNTY HABITAT FOR HUMANITY FOR THE PURPOSE OF CONSTRUCTING AFFORDABLE HOUSING PURSUANT TO N.J.S.A. 40A: 12-21(L)”. *(motion needed)*

Prior to final roll call Mayor Sowden will open the meeting to the public for any comments regarding Ordinance 08-2022.

6. Introduction of Ordinance #09-2022 entitled “ANORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AMENDING SECTION 119-4 OF THE BOROUGH CODE ENTITLED “GENERAL FEES”. *(motion needed)*

Public hearing to be held on June 14, 2022.

7. Resolution #2022-60 changing the title and compensation for Corry Chrobak to Treasurer, at the rate of \$52,731.73 per year effective June 1, 2022. *(motion needed)*
8. Resolution #2022-61 authorizing hiring a part time finance assistant at the rate of \$17.00 per hour, not to exceed an average of 25 hours per week effective June 1, 2022 contingent upon successful background check. *(motion needed)*
9. Resolution #2022-62 to authorize Felicitas (Lyta) Soto fill the position as part time senior center attendant at the rate of \$13.00 per hour not to exceed an average of 25 hours per week, effective June 1, 2022. *(motion needed)*

10. Mayoral Appointment

Mayor Sowden will make the following appointment.

To hire Heather Fasolo as substitute crossing guard at the rate of \$14.73/hr. effective June 1, 2022, contingent upon successful physical and background check. *(motion needed to confirm)*

11. Discussion on DPW repair of pot holes at the Franklin Fire Department. (DPW estimated repair cost included in Council Packets)
12. Discussion on relocating a water connection at 6 Auché Drive at the estimated cost of \$1,750.00.
13. Discussion on water connection of Hardyston Elementary School. (Memo dated May 2, 2022, of recommendation from Michael Vreeland, Water Engineer included in Council packets)

J. EXECUTIVE SESSION – IF REQUESTED

Mayor Sowden will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

REGULAR AGENDA – MAYOR AND COUNCIL MEETING MAY 24, 2022

- K. MISCELLANEOUS COMMENTS: **Mayor Sowden** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

- L. ADJOURNMENT: **Mayor Sowden** will request a motion to adjourn the meeting.

SECTION 2 - UPON ADOPTION FOR YEAR 2022

RESOLUTION 2022-59

Be it Resolved by the COUNCIL MEMBERS of the BOROUGH
of FRANKLIN, County of SUSSEX that the budget hereinbefore set forth is hereby
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 5,086,451.00 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of
the following summary of general revenues and appropriations.
- (d) \$ - (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE
(Insert last name)

Ayes

Nays

Abstained

Absent

NOT YET APPROVED BY COUNCIL

SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated	08-100	\$	790,000.00
Miscellaneous Revenues Anticipated	13-099	\$	1,261,651.00
Receipts from Delinquent Taxes	15-499	\$	369,500.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)	07-190	\$	5,086,451.00
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY			
\$ -			
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191		
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX			
	07-192	\$	-
Total Revenues	13-299	\$	7,507,602.00

SUMMARY OF APPROPRIATIONS

5. GENERAL APPROPRIATIONS:	XXXXXX	XXXXXXXXXXXXXXXXXX
Within "CAPS"	XXXXXX	XXXXXXXXXXXXXXXXXX
(a & b) Operations Including Contingent	34-201	\$ 5,411,588.00
(e) Deferred Charges and Statutory Expenditures - Municipal	34-209	\$ 797,849.00
(g) Cash Deficit	46-885	\$ -
Excluded from "CAPS"	XXXXXX	XXXXXXXXXXXXXXXXXX
(a) Operations - Total Operations Excluded from "CAPS"	34-305	\$ 226,981.00
(c) Capital Improvements	44-999	\$ 181,574.00
(d) Municipal Debt Service	45-999	\$ 389,610.00
(e) Deferred Charges - Municipal	46-999	\$ -
(f) Judgments	37-480	\$ -
(n) Transferred to Board of Education for Use of Local Schools (N.J.S.A. 40:48-17.1 & 17.3)	29-405	\$ -
(g) Cash Deficit	46-885	\$ -
(k) For Local District School Purposes	29-410	\$ -
(m) Reserve for Uncollected Taxes	50-899	\$ 500,000.00
6. SCHOOL APPROPRIATIONS - TYPE I SCHOOL DISTRICT ONLY (N.J.S.A. 40A:4-13)	07-195	
Total Appropriations	34-499	\$ 7,507,602.00

NOT YET APPROVED BY COUNCIL

It is hereby certified that the within budget is a true copy of the budget finally adopted by resolution of the Governing Body on the 24 day of May, 2022. It is further certified that each item of revenue and appropriation is set forth in the same amount and by the same title as appeared in the 2022 approved budget and all amendments thereto, if any, which have been previously approved by the Director of Local Government Services.

Certified by me this 24 day of May, 2022, _____, Clerk

Signature

**BOROUGH OF FRANKLIN
COUNTY OF SUSSEX**

ORDINANCE NO. 07-2022

**SETTING RANGE FOR SALARIES OF CERTAIN OFFICERS
AND EMPLOYEES OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX
AND STATE OF NEW JERSEY**

BE IT ORDAINED, by the Mayor and Council of the Borough of Franklin, in the County of Sussex, New Jersey, that the following shall constitute the annual salary range for the various Borough Officers and Employees named.

SECTION 1.

Based on contractual obligations and negotiated agreements, the Borough of Franklin shall pay its employees for services rendered at a level within the range shown below:

<u>POSITION</u>	<u>MINIMUM</u>	<u>MAXIMUM</u>
Mayor (P/T)	\$3,000	\$5,000
Councilman (P/T)	\$1,500	\$3,000
Borough Administrator (Contract)	\$80,000	\$100,000
Municipal Clerk	\$60,000	\$90,000
Deputy Municipal Clerk	\$34,000	\$55,000
Certified Municipal Court Administrator Shared Service	\$55,000	\$90,000
CFO/QPA	\$85,000	\$125,000
Treasurer	\$50,000	\$65,000
Municipal Court Magistrate (P/T)	\$20,000	\$50,000
Alternate Municipal Court Magistrate (P/T)	\$350.00/ct. session	\$500.00/ct. session
Certified Public Works Manager (Contract)	\$80,000	\$115,000
Public Works Foreman	\$31.00/hr	\$37.00/hr
Public Works Mechanic	\$18.00/hr	\$33.00/hr
Public Works Laborer	\$18.00/hr	\$33.00/hr
Zoning Officer (P/T)	\$25.00/hr	\$37.00/hr
Water & Sewer/Tax Collector Asst.	\$30,000	\$50,000
Planning/Zoning Secretary	\$30,000	\$45,000
Tax Assessor (P/T)	\$30,000	\$50,000
Chief of Police (Contract)	\$105,000	\$150,000
Police Captain (Contract)	\$100,000	\$135,000
Police Lieutenant	\$121,461	\$131,737
Police Sergeant	\$108,692	\$115,691
Patrol Officer	\$45,722	\$105,196
Police Recruit	\$ -	\$30,000
Detective Stipend	3% of Annual Salary	3% of Annual Salary
Police Matron (P/T)	\$22.00/hr	\$30.00/hr
Emergency Management Coordinator (P/T)	\$1,500	\$3,000
Board of Health Secretary (P/T)	\$1,200	\$2,000
Registrar	\$1,500	\$3,000
Deputy Registrar	\$1,000	\$3,000
Police Secretary/Records Clerk	\$20.00/hr	\$30.00/hr

Crossing Guards (P/T)	\$13.00/hr	\$20.00/hr
Head Crossing Guard (P/T)	\$15.00/hr	\$25.00/hr
Court Attendants (P/T)	\$100.00/ct. session	\$150.00/ct. session
Violations Clerk (P/T)	\$15.00/hr	\$25.00/hr
Deputy Court Administrator (P/T)	\$15.00/hr	\$45.00/hr
Accounting Assistant	\$20.00/hr	\$35.00/hr
Administrative Assistant	\$20.00/hr	\$30.00/hr
Finance Clerk	\$15.00/hr	\$25.00/hr
Clerk (P/T)	\$13.00/hr	\$20.00/hr
Recreation Secretary	\$13.00/hr	\$20.00/hr
Senior Center Attendant (P/T)	\$13.00/hr	\$15.00/hr
Senior Center – Safe Serv (P/T)	\$15.00/hr	\$20.00/hr
Custodian	\$13.00/hr	\$20.00/hr

SECTION 2.

The salaries and wages fixed by this Ordinance shall be effective May 1, 2022. Said salaries and wages shall remain in effect until this Ordinance is amended or repealed.

SECTION 3.

All Borough benefits shall be provided in accordance with contractual obligations and in accordance with existing Borough Ordinances and the Personnel Manual governing municipal employee benefits.

SECTION 4.

Nothing in this Ordinance shall be construed as making mandatory the payment of annual salary increments to any officer or employee of the Borough of Franklin. Salary or wage increases shall be contingent upon the availability of funds.

SECTION 5.

The adoption of this Ordinance shall not operate to either increase or decrease the present pay of any officer or employee of the Borough of Franklin, and the salaries or compensation under the existing Ordinance shall remain in effect until any additional increments are approved by the Borough Council under this Ordinance. Specific salaries or wages established by the Borough Council may be made retroactive to January 1st of the year in which the resolution is adopted, at the Council's discretion.

SECTION 6.

All conflicting or inconsistent Ordinances are repealed.

ATTEST:

BOROUGH OF FRANKLIN

Colleen Little, DEPUTY CLERK

BY: John M. Sowden IV, MAYOR

Dated: May 24, 2022

NOTICE

TAKE NOTICE that the above entitled Ordinance 07-2022 was introduced at a regular meeting of the Borough Council of the Borough of Franklin on May 10, 2022 and will be considered for final passage after public hearing at a regular meeting of the Borough Council of the Borough of Franklin to be held on May 24, 2022 at 7:00 p.m. or as soon thereafter as the Borough Council may hear this Ordinance at the Municipal Building, 46 Main Street, Franklin, New Jersey.

Colleen Little, Deputy Municipal Clerk

CERTIFICATION: I, COLLEEN LITTLE, Clerk of the Borough of Franklin, do hereby certify that the Borough of Franklin Council duly adopted the foregoing Ordinance on the 24th day of May, 2022.

Colleen Little, Deputy Clerk
Borough of Franklin

John M. Sowden IV, Mayor

Introduced: May 10, 2022

Adopted: May 24, 2022

RECORD OF COUNCIL VOTES-FIRST READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA COUNCIL PRESIDENT	X					X
RACHEL HEATH	X				X	
JOSEPH LIMON	X					
JOHN POSTAS	X					
STEPHEN SKELLENGER	X					
GILBERT SNYDER	X					
MAYOR SOWDEN, IV (Tie Only)						

RECORD OF COUNCIL VOTES-SECOND READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA COUNCIL PRESIDENT						
RACHEL HEATH						
JOSEPH LIMON						
JOHN POSTAS						
STEPHEN SKELLENGER						
GILBERT SNYDER						
MAYOR SOWDEN, IV (Tie Only)						

**BOROUGH OF FRANKLIN
ORDINANCE #08-2022**

**AN ORDINANCE OF THE BOROUGH OF FRANKLIN AUTHORIZING THE
CONVEYANCE OF MUNICIPAL PROPERTY LOCATED AT 25
SUSQUEHANNA STREET, BLOCK 803, LOT 4 TO SUSSEX COUNTY
HABITAT FOR HUMANITY FOR THE PURPOSE OF CONSTRUCTING
AFFORDABLE HOUSING PURSUANT TO N.J.S.A. 40A: 12-21(L)**

WHEREAS, the Borough of Franklin ("Borough") is a municipal corporation of the State of New Jersey and owner of a certain parcel of real property commonly known as 25 Susquehanna Street which is designated as Block 803, Lot 4 on the Official Tax Map of the Borough ("Property"); and

WHEREAS, the Property is vacant and not needed for public use by the Borough; and

WHEREAS, pursuant to N.J.S.A. 40A:12-21, when the governing body of a municipality determines that all or part of a tract of land owned by said municipality is not needed for municipal purposes, the governing body may authorize a private sale and conveyance of same to certain organizations for nominal consideration; and

WHEREAS, N.J.S.A. 40A:12-21(1) provides that a municipality may convey such land to a duly incorporated nonprofit housing corporation or any limited-dividend housing corporation or housing association for the purpose of constructing housing for low or moderate income persons or families or handicapped persons; and

WHEREAS, Sussex County Habitat for Humanity ("SCHFH") is a non-profit entity that is involved in the cooperative construction of homes for low and moderate income families; and

WHEREAS, the Borough Council has determined that it is in the best interest of the Borough to convey the Property to SCHFH for the purpose of constructing affordable housing within the Borough in furtherance of the Borough's constitutional affordable housing obligation.

NOW, THEREFORE, BE IT ORDAINED by the Borough Council of the Borough of Franklin, County of Sussex, and State of New Jersey that Block 803, Lot 4 shall be conveyed to SCHFH for ONE DOLLAR (\$1.00) and NO CENTS.

BE IT FURTHER ORDAINED that the Property shall be sold pursuant to the further expressed conditions enumerated below:

1. SCHFH shall ensure that the Property deed reflects affordability controls for at least 30 years as defined in N.J.A.C. 5:93-9 et seq., and as amended. This shall be recorded in the deed.
2. SCHFH shall ensure that the Property is affirmatively marketed as defined in N.J.A.C. 5:93-11 et seq., and as amended. This shall be recorded in the deed.
3. SCHFH shall ensure an appropriate deed is available for review by the Borough Attorney prior to the Second Reading of this ordinance.
4. SCHFH shall be responsible for all fees associated with filing the deed with the Sussex County Clerk's Office.

5. The deed shall include a reversionary clause pursuant to which the Borough, at its option, shall have title revert back to the Borough if the Property is ever transferred to non-qualifying individual(s).

6. SCHFH must complete an affordable housing unit within 3 years of the Property being conveyed or ownership of said Property shall revert back to the Borough. This shall be interpreted to mean that a Certificate of Occupancy has been issued to an individual(s) whose income falls into the prescribed regional income limits defined by the New Jersey Council on Affordable Housing.

7. NO REPRESENTATIONS OF ANY KIND ARE MADE BY THE BOROUGH AS TO THE CONDITIONS OF THE PROPERTY. SAID PROPERTY IS BEING SOLD IN ITS PRESENT CONDITIONS "AS IS". The Borough assumes no liability for the use and improvements of the Property.

8. The conveyance is made subject to all applicable laws and ordinances of the State of New Jersey and the Borough.

9. SCHFH is required to obtain all the required approvals, site work and permits including, but not limited to, zoning approval, building permits, title insurance, surveys, septic and/or well design, driveway access and utility connections; and any and all other provisions deemed reasonably necessary by the Borough Attorney and Borough Planner to effectuate the intent and purpose of this transaction to provide for the construction of affordable housing on the Property so that same may be conveyed to qualifying low income households in furtherance of the Borough's constitutional affordable housing obligation.

BE IT FURTHER ORDAINED that the Mayor and Clerk be and hereby are authorized to execute a contract with SCHFH to convey Block 803, Lot 4 as described herein and to take any and all other actions and to execute any and all documents necessary to convey the Property.

ATTEST:

BOROUGH OF FRANKLIN

Colleen Little, DEPUTY CLERK

BY: John M. Sowden IV, MAYOR

Dated:

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Borough of Franklin held on May 10, 2022, at 7:00 p.m. and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Borough Council to be held on May 24, 2022, at 7:00 p.m., or as soon thereafter as the Borough Council may hear this Ordinance at the Municipal Building, 46 Main Street, Franklin, New Jersey 07416, at which time all persons interested may appear for or against the passage of said Ordinance.

Colleen Little, Deputy Municipal Clerk

CERTIFICATION

I, COLLEEN LITTLE, Deputy Clerk of the Borough of Franklin, do hereby certify that the Borough of Franklin Council duly adopted the foregoing Ordinance on the 24th day of May, 2022.

Colleen Little, Deputy Clerk
Borough of Franklin

John M. Sowden IV, Mayor

Introduced: May 10, 2022

Adopted:

RECORD OF COUNCIL VOTES-FIRST READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA COUNCIL PRESIDENT	X					
RACHEL HEATH	X					
JOSEPH LIMON	X					
JOHN POSTAS	X					X
STEPHEN SKELLENGER	X				X	
GILBERT SNYDER	X					
MAYOR SOWDEN, IV (Tie Only)						

RECORD OF COUNCIL VOTES-SECOND READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA COUNCIL PRESIDENT						
RACHEL HEATH						
JOSEPH LIMON						
JOHN POSTAS						
STEPHEN SKELLENGER						
GILBERT SNYDER						
MAYOR SOWDEN, IV (Tie Only)						

**BOROUGH OF FRANKLIN
ORDINANCE NO. 09- 2022**

**AN ORDINANCE OF THE BOROUGH OF FRANKLIN,
COUNTY OF SUSSEX, AND STATE OF NEW JERSEY
AMENDING SECTION 119-4 OF THE BOROUGH CODE
ENTITLED “GENERAL FEES”**

BE IT ORDAINED by the Mayor and Council of the Borough of Franklin, County of Sussex, and State of New Jersey that the Code of the Borough of Franklin is hereby amended as follows:

SECTION I.

Chapter 119-4 of the Code of the Borough of Franklin entitled “General Fees” referencing §270-15B(10)(l) regarding Water Connection Fees is hereby replaced as follows:

§ 270-15B(10)(l) Water Connection Charges:

Single Family House or Multifamily Development, per unit: \$5,193

Commercial or Industrial or any other Non-Residential Use: \$5,193 per EDU (calculated according to 213-20G)

SECTION II.

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

SECTION III.

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

SECTION IV.

This Ordinance shall take effect immediately upon final publication as provided by law.

ATTEST:

BOROUGH OF FRANKLIN

DARLENE TREMONT, CLERK

BY: John Sowden, MAYOR

DATED:

NOTICE

NOTICE is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Borough of Franklin held on the 24th day of May, 2022, at 7:00 p.m. and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Borough Council to be held on the 14th day of June, 2022, at 7:00 p.m., or as soon thereafter as the Borough Council may hear this Ordinance at the Municipal Building, 46 Main Street, Franklin, New Jersey 07416, at which time all persons interested may appear for or against the passage of said Ordinance.

Darlene Tremont, Borough Clerk

CERTIFICATION

I, DARLENE TREMONT, Clerk of the Borough of Franklin, do hereby certify that the Borough of Franklin Council duly adopted the foregoing Ordinance on the ____ day of _____, 2022.

Darlene Tremont, Clerk
Borough of Franklin

John Sowden, Mayor

Introduced:
Adopted:

NOT YET APPROVED BY COUNCIL

RECORD OF COUNCIL VOTES-FIRST READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA COUNCIL PRESIDENT						
RACHEL HEATH						
JOSEPH LIMON						
JOHN POSTAS						
STEPHEN SKELLENGER						
GILBERT SNYDER						
MAYOR SOWDEN, IV (Tie Only)						

RECORD OF COUNCIL VOTES-SECOND READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
CONCETTO FORMICA COUNCIL PRESIDENT						
RACHEL HEATH						
JOSEPH LIMON						
JOHN POSTAS						
STEPHEN SKELLENGER						
GILBERT SNYDER						
MAYOR SOWDEN, IV (Tie Only)						

NOT YET APPROVED BY COUNCIL

Borough of Franklin, County of Sussex

Resolution #2022-60

CHANGING THE TITLE AND COMPENSATION FOR CORRY CHROBAK

WHEREAS, Corry Chrobak is currently serving as Accountant Assistant within the Finance Department;

WHEREAS, in the time period wherein the Borough was without a CFO on multiple occasions, Corry Chrobak assumed a substantial amount of the CFO's duties during those instances;

WHEREAS, Andrew Bernath CFO has been very satisfied with Corry Chrobak's knowledge in accounting and her ability to perform the various CFO functions;

WHEREAS, Corry Chrobak is now taking the CFO classes to continue her education in Government Accounting practices;

WHEREAS, the Personnel Committee has recommended to change her title to Treasurer and believes it is justified to increase her salary to \$52,731.73 per year to commiserate with the title of Treasurer contingent upon the adoption of the Franklin Borough CY2022 budget.

NOW THEREFORE IT BE RESOLVED by the Mayor and Council of the Borough of Franklin, that contingent upon the adoption of Franklin Borough CY2022 budget, Corry Chrobak will assume the title of Treasurer and her salary will be increased to \$52,731.73 per year to compensate her for her title change, effective June 1, 2022.

CERTIFICATION: I, Colleen Little, Deputy Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a meeting of said Governing Body held on May 24, 2022.

Colleen Little, Deputy Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
JOHN POSTAS				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

Borough of Franklin, County of Sussex

Resolution #2022-61

Resolution Authorizing Hiring of a Part Time Finance Assistant

WHEREAS, the Borough of Franklin currently has a part-time vacancy in the Finance Department;

WHEREAS, Borough Administration, based on interviews and reference checks has determined that Sandra Cowan is qualified to fill the position of Part Time Finance Assistant;

WHEREAS, the Personnel Committee agrees with the Borough Administration's assessments and recommends hiring Sandra Cowan as Part Time Finance Assistant at the rate of \$17 per hour not to exceed an average of 25 hours per week;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Franklin that the Administrator is authorized to hire Sandra Cowan on a part time basis at the rate of \$17 per hour not to exceed an average of 25 hours, effective June 1, 2022, contingent upon a successful background check.

CERTIFICATION: I, Colleen Little, Deputy Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting held on May 24, 2022.

Colleen Little, Deputy Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
JOHN POSTAS				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

Borough of Franklin, County of Sussex

Resolution #2022-62

Part Time Senior Center Attendant

WHEREAS, the Borough of Franklin currently has a vacancy for a part-time senior center attendant due to a retirement;

WHEREAS, this position is to assist the nutrition site manager on a daily basis;

WHEREAS, Felicitas (Lyta) Soto is currently employed as an alternate senior center attendant as needed;

WHEREAS, Borough Administration and Personnel Committee recommends Felicitas (Lyta) Soto to fill the position of part-time senior center attendant at the rate of \$13 per hour not to exceed an average of 25 hours per week, effective June 1, 2022;

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Franklin that the Administrator is authorized to have Felicitas (Lyta) Soto fill the position as part time senior center attendant at the rate of \$13 per hour, not to exceed an average of 25 hours, effective June 1, 2022.

CERTIFICATION: I, Colleen Little, Deputy Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting held on May 24, 2022.

Colleen Little, Deputy Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
JOHN POSTAS				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				