

REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING
BOROUGH OF FRANKLIN,
HELD VIRTUALLY AT 7:00 P.M. ON
JANUARY 11, 2022

- A. **Mayor Sowden** will call the meeting to order; Clerk will call the roll.
- B. **Mayor Sowden** will invite all present to salute the flag.
- C. **Mayor Sowden** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 7, 2022, and posted on the Borough website, which adequate notice has been certified by the Clerk."
- D. **PRESENTATIONS**
There are no presentations this evening.
- E. **COMMITTEE REPORTS:** **Mayor Sowden** will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.

Mayor Sowden will offer the Mayor's Report.

- F. **OPEN PUBLIC SESSION:** **Mayor Sowden** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**

After giving all persons present an opportunity to address the Governing Body, **Mayor Sowden** will request a motion to close the meeting to the public and return to the regular order of business.

- G. **CONSENT AGENDA:** **Mayor Sowden** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Sowden will request a motion to approve the consent agenda.

- H. **OLD BUSINESS:**

- I. **NEW BUSINESS:**

1. **Approval of the Minutes**

- a. A motion is in order to approve the regular meeting minutes and executive session meeting minutes for December 14, 2021. (Absent: Formica, Skellenger and Zydon)
- b. A motion is in order to approve the special meeting minutes for December 23, 2021. (Absent: Zydon)
- c. A motion is in order to approve the organization meeting minutes for January 4, 2022. (Absent: None)

2. **Discussion on Equalized Valuations**

At this time there will be a discussion on the 2021 equalized valuations as determined by the Director of the Division of Taxation.

3. **Congregate Nutrition Program Shared Services Agreement**

A motion is in order to approve the Shared Service Agreement between the County of Sussex and the Borough of Franklin for the Franklin Congregate Nutrition Programs from January 1, 2022 to December 31, 2022 in the amount of \$27,700.00.

REGULAR AGENDA – MAYOR AND COUNCIL MEETING JANUARY 11, 2022

4. Resolution #2022-14
A motion is in order to adopt resolution 2022-14 authorizing the Tax Collector to refund tax sale deposits to six bidders via ACH credit who participated in the electronic tax sale on December 14, 2021.
5. Resolution #2022-15
A motion is in order to adopt resolution 2022-15 2021 budget transfers in the total amount of \$9,500.00.
6. DPW Salary Step Increase
A motion is in order to approve a DPW salary step increase for Ray Smith to Grade Step 10 \$29.38/hr., as per the DPW contract, effective January 16, 2022 as recommended by Brian VanDenBroek, DPW Director.
7. Discussion on Senior Center
At this time there will be a discussion on the usage of the Senior Center with increased in COVID cases.
8. Walkkill Valley Girl Scout Request
A motion is in order to authorize the request from the Walkkill Valley Girl Scouts for the usage of the Senior Center for various 2022 meetings and a Walkkill Valley Field Day event in 2022.
9. Mayoral Appointment
Mayor Sowden will make the following appointments.

Historical Preservation Commission

Charlie Postas	Member	(4-yr. term)	expires 12/31/2025
Mayor John Sowden	ex-Officio	(1-yr. term)	expires 12/31/2022
John Postas	Council Liaison		expires 12/31/2022
Dr. Earl Verbeek	Advisory Member		

A motion is in order to confirm the Mayor’s Appointments.

10. School Choice Week Proclamation
A motion is in order to adopt the School Choice Week Proclamation proclaiming January 23 – January 29, 2022, as the Borough of Franklin School Choice Week.

J. EXECUTIVE SESSION – IF REQUESTED

Mayor Sowden will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- K. MISCELLANEOUS COMMENTS: **Mayor Sowden** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

- L. ADJOURNMENT: **Mayor Sowden** will request a motion to adjourn the meeting.

**BOROUGH OF FRANKLIN
46 MAIN STREET
FRANKLIN, NJ 07416**

RESOLUTION #2022-14

WHEREAS, NJSA 54:5-19.1 authorizes electronic tax sales pursuant to the rules and regulations promulgated by the Director of the Division of Local Government Services, and

WHEREAS, the rules and regulations authorize a municipality to accept deposits for interested bidders,

WHEREAS, the tax sale was completed on December 14, 2021,

WHEREAS, the Borough of Franklin has six deposits that must be refunded to the bidders,

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Franklin, that the Tax Collector is hereby authorized to refund the following deposits via ACH Credit:

**\$2,000.00 to WANG S LI
\$3,100.00 to BALA Partners, LLC
\$15,000.00 to Trystone Capital Assets, LLC
\$4,000.00 to FIG NJ19, LLC
\$10,000.00 to NJSL 301, LLC
\$5,000.00 to C & E Tax Fund I**

CERTIFICATION: I hereby certify the foregoing to be a true and correct copy of a Resolution duly adopted by the Mayor and Council of the Borough of Franklin in a meeting held at 7:00 PM on January 11, 2022.

Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
JOHN POSTAS				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

**Borough of Franklin
Resolution 2022-15**

TRANSFER RESOLUTION

WHEREAS, the Borough of Franklin Municipal Budget requires certain modifications to cover potential expenses that occur in excess of the original budget.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Franklin, that the following Transfer of Appropriations (2021 Municipal Budget) in accordance with N.J.S.A. 40A:4-58-59 and hereby approved.

Transfer From:		Transfer To:	
Current Fund		Current Fund	
Employee Group Insurance	\$2,500.00	Insurance Health Benefit Waiver	\$2,500.00
Finance Admin OE	\$1,750.00	Finance Admin S&W	\$1,750.00
Utility Bulk Expenses-Street Lights	\$500.00	Utility Bulk Expenses- Gasoline	\$500.00
Utility Bulk Expenses-Street Lights	\$50.00	Utility Bulk Expenses-Telephone	\$50.00
General Admin O/E	\$4,200.00	General Admin S&W	\$4,200.00
Water/Sewer Operating		Water/Sewer Operating	
Water Sewer Operat. OE Water	\$500.00	W/S Capital Improv. To Water Dis	\$500.00
Total	\$9,500.00	Total	\$9,500.00

CERTIFICATION: I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting held on January 11, 2022

Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
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MAYOR SOWDEN (Tie Only)				