

**CONSENT AGENDA
FOR THE MEETING OF THE MAYOR AND COUNCIL
OF THE BOROUGH OF FRANKLIN
AT 46 MAIN STREET, FRANKLIN, NJ HELD ON
NOVEMBER 10, 2025**

ALL MATTERS LISTED BELOW ARE CONSIDERED ROUTINE IN NATURE AND WILL BE ENACTED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THE ITEMS. IF ANY DISCUSSION IS DESIRED, THAT PARTICULAR ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND WILL BE CONSIDERED SEPARATELY.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. County of Sussex resolution adopting changes to the Sussex County Trails Grant program rules and regulations and authorizing monies from the Sussex County Farmland Preservation, Recreation, and Open Space Trust Fund for this purpose.

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Water/Sewer Division Report – October 2025
2. Road Department Weekly Operations Report – October 2025
3. Municipal Court Report – October 2025
4. Permit List – October 2025
5. COH Report – October 2025
6. Permit Activity Report – October 2025

APPLICATIONS (APPROVAL OF THE FOLLOWING):

1. None filed.

RESOLUTIONS (APPROVAL OF THE FOLLOWING):

1. Resolution 2025-90 – authorizing a budget transfer in the amount of \$184,391
2. Payment of bills for the meeting of November 10, 2025.



RESOLUTION RE: ADOPTING CHANGES TO THE SUSSEX COUNTY TRAILS GRANT PROGRAM RULES AND REGULATIONS AND AUTHORIZING MONIES FROM THE SUSSEX COUNTY FARMLAND PRESERVATION, RECREATION, AND OPEN SPACE TRUST FUND FOR THIS PURPOSE

WHEREAS, on August 9, 2017, the Sussex County Board of Chosen Freeholders, now known as the Sussex County Board of County Commissioners ("Board of County Commissioners"), approved and authorized a county-wide ballot question that would allow the County to modify the approved uses of the Farmland Preservation, Recreation, and Open Space Trust Fund ("Trust Fund") to include stewardship projects, and for the development and maintenance permanently preserved open space lands as permitted by State law; and

WHEREAS, on November 7, 2017, the voters of Sussex County approved said ballot question thereby allowing the County to establish a program of grants for eligible applicants, and

WHEREAS, the Sussex County Open Space Advisory Committee ("Committee") was formed in March 2002 for the purpose of assisting the county in overseeing the use of Open Space Trust Fund dollars and for the purpose of advising the Commissioners on Open Space uses of the Trust Fund; and

WHEREAS, following the 2017 Ballot Referendum, the Committee developed a Sussex County Trails Grant Program ("Trails Grant Program") for consideration by the Board of County Commissioners to provide recreational trail use opportunities that will benefit local communities, enhance the quality of life for residents and visitors of Sussex County and promote eco-tourism; and

WHEREAS, the Trails Grant Program awards grants for the construction, rehabilitation, restoration, and maintenance of publicly owned, shared use trails on permanently preserved public land held by a public entity or a permanent easement dedicated to a public entity enabling public recreational trail use; and

WHEREAS, on August 11, 2021 the Board acting on the recommendation of the Committee provided authorization for the Trails Grant Program including adoption of Rules & Regulations for the program; and

WHEREAS, the Committee has considered amendments to the Rules and Regulations for the Trails Grant Program adopted on August 11, 2021, recommended modifications have been incorporated into the August 11, 2021 Rules & Regulations which are attached hereto as *Appendix A* and made a part hereof, and further described in the Division of Planning staff memo dated August 28, 2025, attached hereto as *Appendix B*; and

453-2025

WHEREAS, the Trails Grant Program will be available to all 24 municipalities in Sussex County, individually or in partnership with another municipality, the County, and non-profits working in coordination with a municipality; and

WHEREAS, grant awards will be authorized under future actions by the Commissioner Board upon completion of the solicitation process, review and recommendation of submitted applications by the Open Space Committee, and certification of funds; and

WHEREAS, the 2026 Trails Grant Program solicitation is proposed to provide grants in an amount up to \$25,000.00 per individual eligible applicant or \$50,000.00 for joint applications by two or more eligible applicants; and

WHEREAS, the 2026 solicitation also includes provisions for consideration of collaborative requests under which three (3) or more eligible applicants submitting one application with a value in excess of \$50,000.00 can be considered on a case-by-case basis, and

WHEREAS, on September 25, 2025, at its regular public meeting, the Committee adopted a Resolution, a copy of which is attached hereto, recommending that the Board of County Commissioners adopt the changes to the Rules and Regulations drafted by the Committee and allocate monies from the Sussex County Farmland Preservation, Recreation, and Open Space Trust Fund for this purpose.

NOW, THEREFORE, BE IT RESOLVED by the Sussex County Board of County Commissioners of the County of Sussex and State of New Jersey that the Sussex County Trails Grant Program developed by the Sussex County Open Space Committee is hereby approved and established effective immediately, and the proposed Rules and Regulations and Application are hereby adopted in the forms set forth in Appendix A and Appendix B; and

BE IT FURTHER RESOLVED that monies shall be authorized and/or otherwise allocated from the Sussex County Farmland Preservation, Recreation, and Open Space Trust Fund for the purpose of funding trail projects approved pursuant to and in accordance with the Sussex County Trails Grant Program and its Rules and Regulations; and

BE IT FURTHER RESOLVED that the Commissioner Director, the Clerk of the Board, County Counsel, and Special Counsel to the Open Space Advisory Committee are hereby authorized to execute any and all documents, and take any further action deemed necessary to establish and implement the Sussex County Trails Grant Program and its Rules and Regulations as provided for herein; and

BE IT FURTHER RESOLVED that the Sussex County Division of Planning and Economic Development is directed to administer the FY 2026 Trails Grant Program, and

BE IT FURTHER RESOLVED that the Clerk of the Board is hereby directed to forward a copy of this Resolution to the Sussex County Open Space Committee, and a copy made available in OnBase.

Certified as a true copy of the Resolution adopted by the Board on the 22nd Day of October, 2025.


Christina Marks, Clerk of the Board
Board of County Commissioners
County of Sussex, New Jersey

RECORD OF VOTE						
COMMISSIONER	AYE	NAY	ABST	ABS	MOVE	SEC
Carney	✓					
DeGroot	✓					✓
Hayden						
Henderson	✓					
Space	✓				✓	

ABST - Abstain

MOVE - Moved

ABS -
Absent

SEC - Seconded

**RESOLUTION RE: ADOPTING CHANGES TO THE SUSSEX COUNTY TRAILS
GRANT RULES AND REGULATIONS AND AUTHORIZING
MONIES FROM THE SUSSEX COUNTY FARMLAND
PRESERVATION, RECREATION, AND OPEN SPACE TRUST
FUND FOR THIS PURPOSE**

Summary:

The resolution adopts changes to the Trails Grant Program Rules and Regulations, supporting the construction, rehabilitation, restoration, and maintenance of publicly owned shared use trails in Sussex County. The resolution also authorizes monies from the Sussex County Farmland Preservation, Recreation, and Open Space Trust Fund for the Trails Grant Program. The purpose of the grant program is to provide recreational trail use opportunities which benefit the communities and enhance the quality of life for residents and visitors of Sussex County.

**OPEN SPACE TRUST FUND
RULES & REGULATIONS
TRAILS GRANT PROGRAM**
Adopted August 11, 2021
Revised: October 22, 2025

Part II. Trails

I. Background.

On August 9, 2017 the Sussex County Board of Freeholders, now known as the Sussex County Board of County Commissioners, authorized a ballot question that would permit development and maintenance of permanently preserved open space lands as an allowable use under the Sussex County Farmland Preservation, Open Space, and Recreation Trust Fund, as allowed by State law. On November 7, 2017, the voters of Sussex County approved the ballot question. The Trails Grant program was originally adopted by the Board of County Commissioners on August 11, 2021.

II. Intent and Purpose.

Sussex County's Trails Grant Program supports and enhances the county's quality of life and eco-tourism efforts by providing recreational trail use opportunities, connecting communities, and increasing outdoor recreation and awareness. The Trails Grant Program is intended to enhance the quality of life for all residents and visitors of Sussex County

III. Program Overview.

The Sussex County Trails Grant Program awards grants for the construction, rehabilitation, restoration, and maintenance of publicly owned shared use trails. All trail construction must occur on permanently preserved public land held by a public entity or a permanent easement dedicated to a public entity enabling public recreational trail use. The program operates on a reimbursement basis. Reimbursement requests must be validated by the Sussex County Open Space Advisory Committee or its administrative support staff and approved by the Sussex County Board of County Commissioners. Grant recipients will be required to complete a grant agreement specifying the Program's requirements.

IV. Goals of Program.

- A. Connect land for regional greenways and trail development.
- B. Offer opportunities for resource-based (passive) recreation.
- C. Provide opportunities for facility-based (active) recreation.
- D. Promote tourism activities.
- E. Enhance land and sites with historic values
- F. Enhance system safety for permitted users.

V. Definitions.

For the purpose of this regulation, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use for the purpose

of this regulation clearly demonstrates a different meaning. The word "shall" is always mandatory and not merely directory.

Unless otherwise stated, terms as defined within Part I of this regulation apply to Part II of the regulation.

- A. Non-motorized Trail: a shared use travel way established either through construction or use, across land or snow, used for the following
- i. Pedestrian activities, including wheelchair use
 - ii. Bicycling (human powered vehicles)
 - iii. Aquatic or water activities
 - iv. Equestrian uses
 - v. Cross-country skiing
 - vi. Birding

In-Kind Contribution: Non-monetary donations of goods, materials, services, equipment, and volunteer labor. In-kind donations must be quantifiable, integral, and necessary to the project; included as part of an approved cost estimate; and supported with documentation that corroborates fair market value of the goods or services provided. Volunteer labor may be used as a match only and is never a reimbursable item. Rates for volunteers should be consistent with the NJ Prevailing Wage Rate Determinations.

Design and Professional Fees: Charges paid to independent experts, such as designers, architects, engineers, and consultants, for their specialized skills, knowledge, and time in delivering a project or providing advice. Design fees specifically refers to the payment for the planning and creation of a design, while professional fees is a broader term encompassing all charges for specialized services, including design work, but also consulting, legal, accounting, and other expert services.

VI. Eligible Applicants.

The following entities are deemed eligible for Trust Funds under this grant program:

- A. Any of the twenty-four municipalities in the County of Sussex working individually or in partnership with a qualified charitable conservancy.
- B. County of Sussex
- C. Charitable conservancies as defined by N.J.S.A. 40:12-15.1.
 - i. The charitable conservancy must submit a resolution of support for each application made from the appropriate municipal governing body.

VII. Eligible Uses.

- A. Construction of new trails of non-motorized types

- B. Rehabilitation and restoration of existing trails
- C. ADA Compliance efforts
- D. Safety enhancements to trails and trail-street intersections.
- E. Construction and installation of trailside and trailhead facilities
 - i. Examples of Trailhead and Trailside facilities include:
 - 1. Wayfinding Signs and Blazing
 - 2. Interpretative Signs
 - 3. Benches
 - 4. Landscaping
 - 5. Fencing/Gates/Bollards
 - 6. Roof Top Water Trail Access
 - 7. Overlooks
 - 8. Observation decks/platforms
 - 9. Improvements or construction of road shoulders when needed for shared use facilities / trail connections.
 - 10. Trail-street intersection safety enhancements.

VIII. Ineligible Uses.

- A. Land Condemnation
- B. Land Acquisition
- C. Feasibility Studies
- D. Planning
- E. Engineering / Design
- F. Sidewalks
- G. Improvements or construction to roads
- H. Improvements or construction of road shoulders which are not a part of a shared use facility
- I. Lighting
- J. Running tracks (used for races involving athletes at track meets).
- K. Promotional materials (shirts, hats, pins, etc.)
- L. Security and Law enforcement personnel and activities
- M. Reimbursement or offset of municipal staffing costs.
- N. Professional services

IX. Allocation of Funds and Applicant Funding Match.

- A. Each year, monies available from the Trust Fund shall be allocated by the Sussex County Board of County Commissioners in the manner in which they deem appropriate for Farmland Preservation and Open Space Preservation projects including the Trails Grant Program.
- B. Municipalities must provide matching funds and demonstrate evidence of matching funds as part of the application, or demonstrate the ability to match the grant requested.
- C. Applicants will be required to provide matching funds equal to 10% of the total project cost.

- i. Matching funds can be in the form of in-kind contributions, direct donations, other grant sources, or municipal funds.

Note: Although 'Professional and Design Fees' are an ineligible grant expense, they ARE eligible as a portion or all of the 10% match requirement. Value of land may not be used, nor acquisition costs. Trail grants will be made as a reimbursement only. Payment will be issued upon completion of the trail project, final inspections and submission of proper closeout documentation.

X Grant Amounts.

Grant funding amounts will be established prior to each grant solicitation by the Sussex County Board of County Commissioners in consideration of recommendations provided by the Sussex County Open Space Committee.

XI Application Procedures.

The Trails Grant Program is competitive and requires an evaluation and selection process to determine award recommendations. Program staff shall review submitted applications for eligibility and completeness. All eligible and complete applications will be forwarded to the Open Space Advisory Committee. Entities seeking grant funding can submit a single grant application which can include multiple project elements or locations. Projects need not be directly related to one another to be included in a single grant application, but must adhere to the stipulations set forth and align with the intent of the program.

The Open Space Advisory Committee shall review, prioritize, and recommend for award of funding those projects submitted by eligible applicants. Recommendation shall be made to the Sussex County Board of County Commissioners in accordance with a schedule established by the Open Space Advisory Committee.

Before submitting an application, applicants must determine what other governmental approvals are required.

The Open Space Advisory Committee has developed an application package which may be amended as appropriate and established guidelines by which applications in the "Municipal/County/Charitable Conservancy" categories are to be evaluated. Applicants that have been approved for funding and awarded a grant shall be fully responsible to fund all costs incurred in connection with the proposed project beyond the subject grant.

Applicants which have been approved for funding by resolution of the Board of County Commissioners will have sixty (60) days in which to execute and return the

grant agreement once sent out from either the Sussex County Counsel's Office or the Sussex County Division of Planning and Economic Development.

A. Application Package

The application package and schedule shall be developed by program staff. Each applicant shall complete the grant application form and comply with all application requirements and deadlines found in the application package.

B. Grant Agreement

All applicants approved for award of grant funding shall execute a grant agreement in order to effectuate the grant award. The grant agreement shall be provided by Sussex County. No modifications to the agreement are permitted. The Applicant and the Board of County Commissioners must execute the grant agreement within sixty (60) days of notification of award by the County. Failure to return grant agreement will result in forfeiture of grant award.

C. Project Administration

The Applicant will accept responsibility for the administration and successful completion of the Approved Project. The Applicant shall assure project completion is achieved in accordance with all State, Federal, and local laws, rules, and regulations.

D. Project Termination

If for any reason the grantee must terminate the project, the grantee shall notify program staff immediately in writing, explaining the reason for termination. In event of early termination, grant award/agreement is null and void.

E. Application Presentation and Site Visit.

- i. Upon notice, all applicants will be required to attend a meeting of the Open Space Advisory Committee and present their application to the Committee. Applicants will be ineligible to receive funding if a representative does not attend
- ii. County Program staff and interested Open Space Committee members reserve the right to conduct a site visit for the proposed project.

F. Financial Information

- i. Grant funding shall be provided as a reimbursement following project completion. To obtain payment from the County all grantees shall

submit the reimbursement forms included as an appendix in the application package

- ii All grantees must maintain records that adequately identify the source and application of funds provided for projects under this grant program. Accounting records must be supported by source documentation such as:

1. Contract awards..
2. Copies of Checks
3. Paid Bills
4. Payrolls / certified payroll
5. Time Records
6. Attendance records
7. Contracts and agreements
8. Grant Award Documentation

- iii. Audit Reports shall comply with applicable laws, contain an itemized list of the County Grant, and be accessible to the County.
- iv. The County Program staff shall have access to all records, books, documents, and correspondence pertaining to the Project Grant.
- v. County grant funding cannot be used to reimburse expenses for projects that began before Commissioner Approval of grant agreement.
- vi. Any misuse of funds, misrepresentation, or non-compliance will result in termination of the grant agreement, forfeiture of grant award, reimbursement of said grant award where applicable, and penalties as specified in the agreement.
- vii. Final reimbursement will require certification by the Grantee that the project has been completed in accordance with applicable rules and regulation, the work has been completed in accordance with applicable design standards, and the required financial documents / audits will be maintained by the Grantee.
- viii. Evaluation Criteria.

XII. The Open Space Advisory Committee shall consider the following criteria when evaluating and prioritizing applications:

- A. Access & Design – Does the project create, enhance, or increase public access. Does the project comply with all applicable standards of design standards, construction and accessibility? Project provides access to significant natural, cultural or historic features.
- B. Diversity – Does the project serve the community and accommodate multiple trail user types.
- C. Connectivity – Does the project connect to existing or future infrastructure? Does the project connect communities or expand recreational opportunities by connecting land use.

- D. Demand – Project is likely to have high use and impact, and/or fills a documented need. Greater consideration will be given for projects with regional impact.
- E. Funding – Applicant can provide the required match amount.
- F. Constructability – Project is feasible, reasonable, and can likely be completed, supported by documentation of required design, permitting, clearances, or requirements from any local, state, or federal agency. Information provided (including cost estimate) conveys a clear understanding of construction details and methods, and accurately identifies required regulatory approvals
- G. Consistency with Master Plan – Project aligns with goals set forth in the Master Plan.
- H. Maintenance – Project maintenance has been addressed and can reasonably be continued in perpetuity.
- I. Partnership – Project includes multiple organizations including municipalities, charitable conservancies, or private parties with vested interest in completion of the project.

XIII. Program Requirements.

A. Project Schedule.

- i. Grantees are required to submit a project schedule as part of the application.
- ii. All applications are due by the grant solicitation submission date defined by the grant application timeline.
- iii. Upon execution of the grant agreement by both parties, the applicant shall complete the project within the timeframe outlined in the grant agreement. If a project is not completed within the timeframe outlined in the grant agreement, notification and request for extension shall be provided to program staff at least 90 days in advance of the expiration. If the applicant can demonstrate due cause, an extension may be granted by program staff, not to exceed a total timeframe of two (2) years from the initial execution date.

B. Land Use Restrictions

- i. All trail construction must occur on permanently preserved public lands held by a public entity or a permanent easement dedicated to a public entity enabling public recreational trail use.
 - 1. Municipality must provide proof of permanent preservation via deed restriction, approved, or certified current Green Acres Recreation and Open Space Inventory (ROSI).
- ii. Grantees may construct trails funded through the Open Space Trust Fund on private land with a permanent easement dedicated for public trail/recreational use, which has been provided to the municipality.

Applicant shall demonstrate that owner is willing to dedicate said easement to the municipality and deed must be filed before a distribution of funds will be made

- iii. Lands and easements containing trails funded through the Sussex County Open Space Trust Fund shall not be conveyed, transferred, disposed of, or diverted to use other than recreation or conservation purposes.
- iv. When the proposed project or portions of the project are located on property not under the control of the Grantee the Grantee shall submit with the Application authorization for the proposed work from the entity having jurisdiction and control of the subject property.

C. Regulations: The Grantee will be responsible for compliance with all applicable rules, laws and regulations, governing the proposed project, including but not limited to NJ Local Public contracts Laws and Regulations.

D. Reporting and monitoring requirements.

- i. The Applicant shall assure or provide for the provisions to ensure all work is conducted in accordance with the grant agreement and industry accepted practices.
- ii. The Applicant shall provide or ensure for the provisions of the information outlined under Section "F" "Financial Information".
- iii. Applicants shall submit a written progress report half way through project progress as defined in their grant agreement. Additional progress reports may be requested at the discretion of program staff.
- iv. Progress forms will be provided to the Applicant in the application package.
- v. County Program staff and interested Open Space Committee members will be permitted to conduct routine monitoring during the construction of the grant funded project.
- vi. Prior to final reimbursing and grant close-out program staff and interested members of the Open Space Advisory Committee shall conduct a final as-built site visit on all awarded projects.

E. Use Fees.

Facilities funded in whole or in part with a Sussex County Open Space Trails Grant are prohibited from charging user fees.

F. Maintenance.

Grantees shall be responsible for the ongoing maintenance and operation of trails, trailside amenities and trail head facilities funded through this program.

G Public Access.

Public access on all trails funded through this program is required.



DEPARTMENT OF ENGINEERING AND PLANNING
Division of Planning & Economic Development
Sussex County Administrative Center
One Spring Street, 3rd Floor
Newton, NJ 07860
Tel. 973-579-0500
FAX 973-579-0513
Email: scplanning@sussex.nj.us
County Website: www.sussex.nj.us

Autumn M. Sylvester, P.P.
Division Director

County of Sussex

TO: Sussex County Open Space Advisory Committee

FROM: Joel Penkala, Division of Planning Staff

DATE: August 28, 2025

RE: Trails Grant Update and Recommendations

Per the discussion held at the July 24, 2025 Sussex County Open Space Advisory Committee meeting, staff would like to submit the following suggestions paraphrasing staff's understanding of the meetings regarding the administration and application of the Trails Grant Program. The following items are representative of the desires of the Committee for advancing the Trails Grant Program for the 2026 Grant Round.

A. Grant Funding Request From BCC

In order to open the 2026 grant round, the OSC needs to recommend delegation of monies from the Open Space Trust Fund from the BCC. A suggested sum of \$300,000 should be requested for this purpose to reflect the desire to increase the dollar amount per grant award. Based on the 2021/2022 grant round, 8 municipalities applied for grants, all as single applicants. If the same occurs for the 2026 grant round, a sum of \$200,000 split over 8 different grants would result in \$25,000 per grant, the new suggested grant maximum for an individual municipality, leaving additional funds for collaborative projects and additional applications. Additionally, we suggest increasing the joint grant maximum (2 municipalities) to a sum of \$50,000. Finally we suggest allowing collaborative (3 or more partners) grant requests over \$50,000 that would be subject to approval by the BCC on a case-by-case basis.

Increasing grant maximums allows for greater impact projects with less time spent during the application process and for administration purposes. Additionally, allowing the grant maximum to be uncapped (but subject to a project approval by the BCC) both permits and incentivizes grantees to seek partnerships and collaboration, while removing hurdles for proposing large, county wide projects.

B. Grant Evaluation

Increasing the grant award amounts may result in competition for available funding. Evaluation guidelines should therefore be established for the 2026 Grant Round in

anticipation of increased interest in the program. An evaluation should be established based on criteria in the current Rules and Regulations as listed below:

1. **Access & Design** – Does the project create, enhance, or increase public access. Does the project comply with all applicable standards of design standards, construction and accessibility? Project provides access to significant natural, cultural or historic features.
2. **Diversity** – Does the project serve the community and accommodate multiple trail user types.
3. **Connectivity** – Does the project connect to existing or future infrastructure? Does the project connect communities or expand recreational opportunities by connecting land use
4. **Demand** – Project is likely to have high use and impact, and/or fills a documented need. Greater consideration will be given for projects with regional impact.
5. **Funding** – Applicant can provide the required match amount.
6. **Constructability** – Project is feasible, reasonable, and can likely be completed, supported by documentation of required design, permitting, clearances, or requirements from any local, state, or federal agency. Information provided (including cost estimate) conveys a clear understanding of construction details and methods, and accurately identifies required regulatory approvals.
7. **Consistency with Master Plan** – Project aligns with goals set forth in the Master Plan.
8. **Maintenance** – Project maintenance has been addressed and can reasonably be continued in perpetuity.
9. **Partnership** – Project includes multiple organizations including municipalities, charitable conservancies, or private parties with vested interest in completion of the project

A value (1 through 5) awarded for each category, would allow applications to be ranked, with the highest scoring grants considered for funding. The Open Space Committee using the aforementioned criteria shall evaluate applications. The results of the evaluation are not the sole source of award recommendations. Considerations may also include demand and type of use, and quality of natural, cultural and recreational resources.

C. Grant Match Requirements

It was suggested that the grant match amount be adjusted to allow greater flexibility for municipalities. A grant match of 10% (ten percent) could satisfy this adjustment, keeping the maximum match for individual applicants to \$2500, and \$5000 for joint applications. Uncapped requests would be subject to a 10% match as well. An applicant's matching funds can be in the form of either cash/municipal funds, other grants, or in-kind contributions of direct goods and services required to complete the approved project. (1) 'Design and Professional Fees' (donated in-kind or paid for by municipal funds or other grants) shall now be included as an allowable form of matching funding.

It is worth noting that design and professional fees will still be listed as an ineligible expenditure and cannot be reimbursed using grant funds (Open Space Trust Fund Dollars cannot be used for reimbursing those items). It is the opinion of the staff that the goal of the open space fund is for direct and tangible improvements. Expending funds on design or professional fees may result in funding professional fees for a project that may be abandoned or not completed. Therefore, it is suggested that design and professional fees be allowed as match only, ensuring Open Space Trust Fund monies are spent on tangible trails improvements.

D. Progress Reports

In an effort to streamline the grant process, it is suggested that the quarterly progress reports be eliminated in favor of a single progress report half way through the project timeline as outlined by the applicant. Additional progress reports will be required at the discretion of the Division of Planning.

E. Application Procedures

Because the grant value is increasing, it was also suggested that individual (non-partner) applicants could submit a single grant application which includes multiple project elements or locations. This would reduce the total number of grant applications, minimizing administrative requirements and overhead. Projects need not be directly related to one another to be included in a single grant application, but must adhere to the stipulations set forth and align with the intent of the program.



SUSSEX COUNTY TRAILS GRANT PROGRAM

DIVISION OF PLANNING AND ECONOMIC DEVELOPMENT
DISTRIBUTED OCTOBER 2, 2025

PROGRAM OVERVIEW:

The Sussex County Trails Grant Program will award grants for the construction, rehabilitation, restoration, and maintenance of publicly owned shared use trails. Eligible projects include:

- New construction & trail rehabilitation
- Wayfinding and interpretive signs, benches, kiosks, fencing, gates, & bollards
- Water trail access including launch sites
- Safety enhancements to trails and trail street intersections

NEW FOR 2026:

- Grant maximum has increased to \$25,000 individual/\$50,000 partner.
- To encourage collaboration, projects involving multiple municipal/organization partnerships (3 or more involved parties) that exceed \$50,000 may be considered for funding.
If your multi-partner project will exceed the \$50,000 maximum, please contact the Division of Planning.
- Grant match requirements reduced to 10% and can include design and professional fees as eligible match funds.
- Individual applicants can submit a single application containing multiple project sites or project elements.



ANTICIPATED SCHEDULE

- **JANUARY/FEBRUARY 2026:**
Pre-Application Meetings Begin
- **MARCH 15, 2026:**
Grant Application Deadline
- **APRIL 2026:**
Project Review by Open Space Committee
- **SUMMER 2026:**
Recommendations to BCC, Grant Agreements Mailed, Projects Commence
- **SUMMER 2027:**
Project Completion

CONTACT INFORMATION

For more information, please contact Joel Penkala, Agricultural Resource Specialist, Division of Planning & Economic Development at 973-579-0500 ext, 1338 or email to jpenkala@sussex.nj.us

RESOLUTION RE: RECOMMENDING THAT THE SUSSEX COUNTY BOARD OF COUNTY COMMISSIONERS APPROVE AMENDMENTS TO THE SUSSEX COUNTY TRAILS GRANT PROGRAM RULES AND REGULATIONS, AND INCREASE THE MAXIMUM ANNUAL GRANT AWARD AVAILABLE TO ELIGIBLE APPLICANTS FROM THE SUSSEX COUNTY FARMLAND PRESERVATION, RECREATION, AND OPEN SPACE TRUST FUND

WHEREAS, on August 11, 2021, the Sussex County Board of County Commissioners ("Board of County Commissioners") established the Sussex County Trails Grant Program ("Trails Grant Program" or "Program"), adopted Rules and Regulations developed by the Sussex County Open Space Committee ("Committee") in support thereof, and authorized monies from the Sussex County Farmland Preservation, Recreation, and Open Space Trust Fund ("Trust Fund") for this purpose; and

WHEREAS, since its establishment, the Trails Grant Program has been instrumental in creating and expanding recreational trail use opportunities to benefit local communities, enhancing the quality of life for residents and visitors of Sussex County, and promoting eco-tourism; and

WHEREAS, the Trails Grant Program provides grants to eligible applicants for the construction, rehabilitation, restoration, and maintenance of publicly owned shared use trails on permanently preserved public land; and

WHEREAS, the Trails Grant Program is available to all 24 municipalities in Sussex County, individually or in partnership with another, the County, and charitable conservancies as defined in N.J.S.A. 40:12-15.1 working in coordination with a local municipality for qualifying uses; and

WHEREAS, grant eligibility and awards are determined in accordance with the Trails Grant Program application requirements and Rules and Regulations developed by the Committee and approved by the Board of County Commissioners; and

WHEREAS, from time to time, the Committee reviews Program application requirements and Rules and Regulations to improve the Program, and

WHEREAS, at its regularly scheduled public meeting conducted on August 28, 2025, the Committee discussed amendments to the Program Rules and Regulations, as set forth in the attached revision (Exhibit A), which is incorporated herein by reference and made a part hereof; and

WHEREAS, the Committee has authorized presenting the aforesaid recommendations to the Board of County Commissioners for its consideration and final approval.

NOW, THEREFORE, BE IT RESOLVED that the Sussex County Open Space Advisory Committee hereby recommends that the Sussex County Board of County Commissioners adopt the proposed amendments to the Trails Grant Program, Rules and

Regulations, as set forth in the attached revision, Exhibit A, which is incorporated herein by reference and made a part hereof.

BE IT FURTHER RESOLVED that the Committee hereby recommends that the Board of County Commissioners increase the maximum annual grant award available to eligible applicants as described in the Committee's "Trails Grant Update and Recommendations" dated August 28, 2025, attached hereto as Exhibit B, which is incorporated herein by reference and made a part hereof.

Certified as a true copy
Of the Resolution adopted
By the Open Space Advisory Committee
on the 25th day of September, 2025.

A handwritten signature in cursive script, appearing to read "Lisa Chamnings".

Lisa Chamnings, Chairwoman
Open Space Advisory Committee

CONSENT

RECEIVED

NOV 03 2025

Borough of Franklin
Municipal Clerk's Office

BOROUGH OF FRANKLIN

DEPARTMENT OF PUBLIC WORKS



WATER/SEWER DIVISION OPERATIONS REPORT

October 2025

Water & Sewer Operations

- ✚ **WELL MONITORING-** Daily checks of all water and sewer installations including daily well report and chlorine residual samples, switch well pumps for daily operation were performed. A thorough Daily Inspection of all station functions was performed and pump totals were recorded. Water and sewer operations inspections for the day were completed and afternoon well checks were completed as well. Pumps were also checked and controls are adjusted daily for the overnight period and maintaining of proper tank levels.
- ✚ **WATER AND SEWER ROUTINE OPERATIONS-** The sewer main on Green Street was jetted for camera inspections. The team coordinated sewer line camera inspections with AAA Advanced Plumbing to assure System conditions prior to paving project.. DPW obtained the monthly static level of well A per the NJDEP compliance. Team members off loaded the shipment of chlorine at the Water Division garage. DPW performed the required monthly emergency generator testing for NJDEP compliance. The static level of well "A" was obtained for NJDEP compliance at the Indian Ridge Well Station. Routine monthly water samples were obtained from the Routine sampling locations and delivered to Garden State Labs for routine total coliform analysis. DPW cleared and inspected uncovered valves at Butler and Moscow Street. The well A flow meter was removed and the sensor was cleaned. Conduit from the water tower was installed to the booster station at South Street and the team installed the signal wire between the tower transmitter and the station controller.
Full Service of Route 23 South Sewer Station – Cleaned and jet vacuumed wet well and pulled pumps and inspected internal components – impeller / wear rings etc. – Full operations check performed.
- ✚ **WATER METER-** Final water meter readings were obtained at 16 Miner's Lane, 26 Constitution Way, 28 John Wilton Street, and 1 Mitchell Ave. Water meter readings were obtained for quarterly billings. Water meter repairs were performed at 456 Rutherford Ave and 9 Hillside. The water meters were repaired or replaced at 55 Catlin Road, 35 Buckwheat Road, 12 Liberty Lane, 15 Kovach Street, 26 Constitution Way, 1 Constitution Way, 417 Rutherford Ave, 24 Nestor Street, and 12 South Street. The team turned off their water service at the customer's request for 35 Buckwheat Road
- ✚ **MARK OUTS-** Mark outs were performed at; Buckwheat and Parker Street, Gunderman Street, Alexander Lane, Ridgewood Road, 4 Alexander Lane, 8 Ridgewood Road, 41 Nestor Street, Munsonhurst and Route 23, 40 Church and Buckwheat, 18 Fox Hill Drive, 422 Rutherford Ave, 1 Mitchell Ave, Church Street-Main Street, County Road 631- Wildcat Road, 80-81 Church Street, 53 Woodland Road, 9 Stanaback Road, 417 Rutherford Ave, 8 Ridgewood Road, 25 Ginter Street, 14 Mcann Street, 12 Moscow Street and Butler Street, 41 Nestor Street, 14 and 16 Sterling Street, 247 Munsonhurst Road, 26 & 31 & 35 Fox Hill Drive, 48 Mabie Street, and 42 Nestor.

- ✚ **OTHER:** DPW verified the location of each service line for the sprinklers at the Franklin Meadows condos for the Lead and Copper service line compliance and updated the service line inventory list. The team assessed and jetted the sewer back up of 3 Fairway Drive. DPW located the conduit for the wiring at the South Street Pump Station to the Franklin Meadows Tower. The team rented a ditch witch trenching machine and dug a trench for the installation of conduit at the water tank to South Street Pump Station. Ordered materials were picked up at Danforth's. DPW assembled the office chairs at 40 Church Street.
New signal wire completed and connected at South Street booster station through new installed conduit was a success in connecting the system data as a low-cost option and is working well.

Water and Sewer Office Operations

- ✚ Processed new invoices and statements received in the mail and created payment vouchers. Sorted those which were duplicates. Scanned new invoices. Sent vouchers for payment approval and provided to Finance.
- ✚ Compiled monthly work logs for the Water and Sewer Division.
- ✚ Answered phone calls and returned messages.
- ✚ Updated the employee clothing allowance spreadsheet with purchases. Updated employee time off spreadsheet with days available.
- ✚ Increased the PO for One Source, RER Supply, Danforth's, B&N Tree, Home Depot, and Advanced Plumbing and Drain.
- ✚ Requested the training links from Mike Vreeland on the SPPP.
- ✚ Spoke with a resident with a water issue and dispatched Water Operator to check cleanout and line.
- ✚ Entered a requisition for clothing allowance P.G., for Amazon for Mechanic's Tool Allowance, Action Screen Printing, USA Bluebook, requisition for clothing allowance D.H., Hardyston Fuel Bill, UHL Well Development, clothing allowance for B.V., clothing allowance R.S. CDL Reimbursement for M.K., Montague Tool, Amazon requisition for clothing allowance for ML, MR, and AB.
- ✚ Placed the order for USA Bluebook and Amazon order
- ✚ Spoke with Ford on the need for W9, NJBRC, and the RBI.
- ✚ Uploaded supporting docs to CP Engineers PO.
- ✚ Reset phone system at water garage for it not working due to power outage.
- ✚ Spoke with Accurate Pest to have them remove the tax from the invoice. Spoke with B&N regarding the needed signature for invoice payment.
- ✚ Requested M.K. sign requisition for reimbursement.
- ✚ Email sent to Karl the phone and camera tech for the nonworking camera feed at Water Division for the computers.
- ✚ Sent ST4 tax form to Traffic Safety.
- ✚ Sent payment voucher for signature to Advanced Plumbing.
- ✚ Confirmed order receipt from Amazon with Streets and Roads Supervisor.
- ✚ Spoke with Miles Kimball on invoice Streets and Roads Supervisor said to hold payment on.
- ✚ Called Earth Care Wind River for the invoices as the workorders were only sent.
- ✚ Loaded cart for Staples and Amazon for end of year supply ordering. Placed orders with approved pos.
- ✚ Left message for Ford of Flemington to obtain vendor documents. Uploaded all documents to the Purchase order for the truck including the W9, BRC, RBI, Resolution, and MCCP Contract.
- ✚ Addressed and added postage to the monthly DEP water envelope.
- ✚ Updated spreadsheet for employee time off records and the clothing allowance spreadsheet.

NOV 03 2025

Borough of Franklin
Municipal Clerk's Office

Borough of Franklin

Road Department Weekly Operations

October 1th – October 31, 2025**CONSENT**

Fleet Maintenance:

- Cleaned interior of work trucks
- Filled all gas cans and diesel tank and all equipment
- Completed service on the Police Chiefs vehicle, changed oil and filters and mounted and balanced 4 new tires
- Greased equipment as needed
- Completed service on the 3101 police patrol car, changed oil and rotated tires, completed an overall vehicle inspection
- Completed service on the 3102 police patrol car, changed oil and rotated tires, completed an overall vehicle inspection
- Mounted and balanced 4 new tires on the 2019 Ford F350 road department truck
- Freed up tail gate latches on mason dumps, bent the tail gate on the 2019 Ford F550 to make opening and closing easier
- Installed a new winch on the 016 Ford F550 switch and go. Installed aftermarket winch and wired into the truck controls and set up cable to work with the switch and go system
- Installed guards on the weed whackers
- Repaired and replaced the shift column on the water department pick up truck, removed most of dash and steering column to rebuild and replace all the shifting components
- Brought old used tires to Tire King to be recycled
- Went over braking system on the older 2006 Ford E450 ambulance and spoke with John Friend about repairs that could be completed. Held off on repairs for now
- Replaced tension spring on Scag mower with new parts from Bassani
- Cleaned and burned off asphalt from the excavator bucket

Road Work:

- Checked catch basins and drainage ditches and cleaned as needed
- Picked up leaves and branches around town
- Road mowed around town
- Mowed and weed whacked along sides of roads
- Checked around town for and debris from the overnight rain storm
- Inspected Stanaback Rd. for work needed to be completed before paving
- Rebuilt catch basins on Stanaback Rd.
- Had sewer inspection company camera the storm drains lines on Stanaback to see what pipes needed to be replaced
- Started digging up and replacing the pipe on Stanaback Rd. with new plastic pipe. Dug out old pipe, laid down QP base, compacted, installed new pipe and overlayed with compacted layers of QP
- Cleaned all weeds from all borough owned sidewalks, weed whacked all weeds and removed all debris
- Opened and cleaned all catch basins that were safe to do so and not too deep
- Double checked all catch basins and road work on all roads that will be paved this year
- Went over all catch basins again on all roads being paved
- Rebuilt or repaired any catch basins that needed it
- Replaced the drainage pipe on Scott Rd. going from a catch basin to across the road. Ripped out the old metal pipe and replaced with plastic pipe. Filled with QP and compacted every 6-8 inches. Topped with asphalt.
- Went around picking up down branches and trees from the rain storm.
- Set out road closed signs where needed for down trees, worked with the police and fire departments on road closures for trees and power lines
- Cleaned leaves around borough roads
- Cut and trimmer all the brush around all the roads being milled and paved.

Building and Grounds Maintenance:

- Emptied garbage's at the road dept garage and police Dept
- Cleaned road garage, Cleaned all work benches, floors, office, breakroom and bathroom
- Completed monthly building checks

- Took away all garbage from the Police Dept.
- Mowed and weed whacked all water and sewer stations and the borough parks
- Mowed with road mower around the park
- Picked up garbage around the park
- Weed whacked around road garage
- Picked up scaffolding parts from Atlas Ladder in West Orange for the football field
- Puled weeds and grass from the playground
- Finished median work at the borough parking lot
- Got beach ready for the fishing completion, installed nets on the two bridges in the pond
- Turned on the heat at borough hall
- Worked with the elevator company at borough hall helping with whatever they needed
- Repaired and replaced lights at borough hall
- Went over electrical work needed at the road garage
- Cleaned leaves around borough buildings
- Checked for proper operation of all lights at the senior center
- Reset all light timers around town to account for the time change
- Deep cleaned all areas of the road garage in prep of the rabies clinic
- Set up all cones and barricades for the rabies clinic
- Cut pieces of wood for the police department
- Repaired the sidewalk and catch basin in front of borough hall, removed the old catch basin backer and replaced with a new one. Removed old concrete and asphalt on side walk and paved in new temporary sidewalk

Office Work:

- Brought weekly bills to borough hall
- Completed timesheets
- Checked iWork for any work orders
- Renewed license at the DMV
- Requested P.O. increases for various blankets
- Worked on scheduling the road paving projects

- Spoke with Neil on on-going projects
- Summited time sheets
- Got clothing allowance items from Home Depot and Tractor supply
- Spoke with engineers regarding paving schedules and the sink hole on high St.
- Met with Neil, council and the fire chief about new policy's regarding fire calls
- Talked with Snap-On dealer for replacement tools
- Spoke with Neil about truck options for the water department
- Spoke with the engineering firm multiple times about getting the paving work completed
- Ordered drainage parts needed from Cambell Foundry
- Had the elevator company start working on repairing the elevator at borough hall
- Went over resolution and quote for the water department truck
- Worked with Neil on noticing residents on the paving schedule
- Got prices for more scaffolding equipment
- Spoke with Skoda for ongoing and upcoming gas main work
- Bought tools for the mechanics tool allowance
- Hung signs around the borough parking lot to notify people that the lot will be getting paved
- Asked who wanted to work the rabies clinic in November at the road garage
- Spoke with Local 125 Business admin on policy changes and updates
- Made sure all information was giving to start Gov Delas auction
- Worked on pants and shirt orders for everyone's clothing allowances
- Met with Tilcon about road paving concerns and issues at the Fireman's Park
- Handed out notices to all residents on roads being paved
- Renewed CDL license at the MVC in Newton
- Had Hilberg construction give an estimate on work for the road garage
- Worked with the milling and paving companies on all the paving projects, helping with traffic and whatever else they may need
- Answered gov deals auctions questions when needed
- Worked on spending the rest of everyone's clothing allowances
- Spoke with admin and police chief on the building panting schedules

- Worked with the auction winners to schedule time and dates for pick of equipment
- Spoke back and forth with the engineering company on borough work that needs to be completed
- Met with engineers, admin and council on work around the police department, senior center and pond area
- Completed employee evaluations on anniversary dates for step increases
- Bought new water filled barricades and picked them up from Traffic safety supplies in Mahwah. Set them up on High St. blocking off the sink hole so the other ones can get returned to the sheriff's department
- Emailed about getting an updated Shop Rite card.

****This is not a full list of work completed but just a general outline of the work month****

REPORT ID :CMC0051
RUN DATE :11/01/2025
RUN TIME :23:58

NJ AUTOMATED COMPLAINT SYSTEM
COMPLAINT ACTIVITY REPORT
FRANKLIN BORO MUNICIPAL COURT

(FROM 10/01/2025 TO 10/31/2025)

RECEIVED

NOV 05 2025

Borough of Franklin
Municipal Clerk's Office

CONSENT

PAGE: 1
RUN :MONTHLY

OFFICER NAME			OFFICER ID		CDR-1 ENTERED	CDR-2 ENTERED	BORO ORDS ENTERED	TOTAL
VANDERPLOEG	SGT	R	1906 0028	0	1	0	1	2
DELLA FERA	PTLM	N	1906 0033	0	1	0	0	1
ROTUNDA	PTLM	J	1906 0038	0	0	1	0	1
TESTA	PTLM	D	1906 0039	0	0	0	1	1
GALANTE	NATE		1989 0088	0	0	1	0	1
VELLEKAMP	GREG		1995 2225	0	0	0	1	1
LOCKBURNER	COURTNEY	M	1995 2228	0	0	0	2	2
TOTALS					2	2	5	9

REPORT ID: TFC0051
RUN DATE : 11/02/2025
RUN TIME : 02:50

NEW JERSEY AUTOMATED TRAFFIC SYSTEM
TICKET ACTIVITY REPORT FOR FRANKLIN BORO POLICE
FRANKLIN BORO MUNICIPAL COURT

PAGE: 1
FROM 10/01/2025 TO 10/31/2025

	OFFICER NAME	OFFICER ID	NON-PARKING ISSUED	PARKING ISSUED	TOTAL
SGT	W GRISSOM	0024	2	0	2
PTLM	J BABCOCK	0027	1	0	1
PTLM	Z OREN	0030	2	0	2
PTLM	N DELLA FERA	0033	8	0	8
PTLM	B PROL	0034	2	0	2
PTLM	MOSCHBERGER	0035	3	0	3
PTLM	J ROTUNDA	0038	8	0	8
PTLM	D TESTA	0039	4	0	4
PTLM	J SIENKIEWICZ	0040	9	0	9
TOTALS :			39	0	39

END OF REPORT TFC0051

REPORT: TFC1628
DATE : 11/02/2025

AUTOMATED TRAFFIC SYSTEM
MONTHLY MANAGEMENT REPORT
FRANKLIN BORO MUNICIPAL COURT

PAGE 1
OCTOBER

A. TICKET INVENTORY		PARKING	MOVING	DWI	TOTAL	F. NON-DISPOSED CASE STATUS	CASES

ADDED DURING MONTH		0	37	2	39	1- ISSUED & PENDING TRIAL	58
DISPOSED DURING MONTH		1	129	3	133	1A- PENDING DMV LOOKUP	0
						2- ELIGIBLE FOR FTA - FOR < 14 DAYS	1
						3- ELIGIBLE FOR FTA - FOR 14+ DAYS	31
						4- ELIGIBLE FOR DISMISSAL	14
						5- BAD CHECK - NOT ELIG FOR WARRANT	0
						6- CASE STATUS - FTA	10
						7- CASE STATUS - FTUD	0
						8- ELIGIBLE FOR WARRANT A- (MOVING)	0
						B- (PARKING)	29
						9- OUT OF STATE WARRANT (PARKING)	0
						10- ELIGIBLE FOR DSUS/RSUS	12
						11- CASE STATUS - PSUS	0
						12- CASE STATUS - WARRANT	6
						13- CASE STATUS - HELD 1-60 DAYS	0
						61-120 DAYS	0
						120 + DAYS	0
						14- CASE STATUS - UNSV	0
						15- OTHER STATUSES	8
						TOTAL	169
B. TICKETS PENDING - BY AGE							

1-30 DAYS		0	18	2	20		
31-60 DAYS		1	19	1	21		
61-90 DAYS		0	11	2	13		
91-120 DAYS		0	8	3	11		
120 + DAYS		74	29	1	104		
TOTAL		75	85	9	169		
C. ERROR REPORT							

(UNDISPOSED TICKETS)							
1- AUTOPIC ERROR STATUS		0	0	0	0	G. CLOSED/DSUS TICKETS IN INVENTORY	
2- TOTAL ERROR STATUS		0	0	0	0	-----	
						1- SUSPENDED LICENSE (DSUS)	20
						2- SUSPENDED REGISTRATION (RSUS)	1
						3- CLOSED RULE (CLOS)	792

REPORT: TFC1628
DATE : 11/02/2025

AUTOMATED TRAFFIC SYSTEM
MONTHLY MANAGEMENT REPORT
FRANKLIN BORO MUNICIPAL COURT

PAGE 2
OCTOBER

D. RESERVED CASES

1- RESERVED DECISION	0	0	0	0
2- RESERVED MOTION	0	0	0	0

E. FINANCIAL

1- TIME PAYMENTS (ADJUDICATED CASES)				468
2- AMOUNT OUTSTANDING \$	456	216,930	34,770	252,156
3- COLLECTIONS DURING MONTH\$	0	3,374	2,095	5,469
4- BAIL FORFEITURES \$	0	0	250	250
5- BAIL ACCOUNT BALANCES \$	0	150	2,500	2,650
6- SUSPENSE FUND BALANCE			\$	0
7- CASES ON OVER-PAYMENT STATUS				0
8- VALUE OF TOTAL NON-REFUNDED OVER-PAYMENTS			\$	0

H. TICKET ASSIGNMENT

1- ASSIGNED BUT NOT ISSUED:	
0-60 DAYS	0
60-121 DAYS	0
121-180 DAYS	0
181+ DAYS	0
TOTAL	0

2- ISSUED MONTHLY, BUT NOT ASSIGNED:	0
--------------------------------------	---

I. WORK MANAGEMENT (DAILY WORK VOLUME)

# OF CASES	
1- LOCAL POLICE TICKETS ARE GREATER THAN 4 DAYS FROM ISSUE DATE	0
2- STATE POLICE TICKETS ARE GREATER THAN 7 DAYS FROM ISSUE DATE	0
3- COURT DATE IS MORE THAN:	
A- 60 DAYS FROM TODAY	0
B- 90 DAYS FROM TODAY	3

J. CASE PROCESSING: FOLLOW-UP INCOMPLETE

1- TICKETS > 2 YRS BUT < 2 1/2 YRS.	
MOVING	0
PARKING	0
2- TICKETS > 2 1/2 YRS BUT < 3 YRS.	
MOVING	0
PARKING	1
3- TICKETS OVER 3 YRS OLD.	
MOVING	1
*PARKING	24
*DISMISSAL IS REQUIRED FOR PARKING.	

REPORT ID: CMCI628
RUN DATE : 11/02/2025
RUN TIME : 00:07

NJ AUTOMATED COMPLAINT SYSTEM
MONTHLY MANAGEMENT REPORT
FRANKLIN BORO MUNICIPAL COURT

PAGE: 1
RUN : MONTHLY

AS OF : 11/01/2025

A. COMPLAINT INVENTORY	INDICTABLE	DIS PERS	OTHER NON TRAF	TOTAL	F. NON-DISPOSED CASE STATUS	CASES
1. ADDED DURING MONTH	2	2	18	22	1. ISSUED AND PENDING TRIAL	31
2. DISPOSED DURING MONTH	2	9	12	23	2. ELIGIBLE FOR FTA - < 14 DAYS	6
					3. ELIGIBLE FOR FTA - > 14 DAYS	12
					4. CASE STATUS - FTA	3
					5. CASE STATUS BAD CHECK, UNDE	
					6. ELIGIBLE FOR WARRANT	
B. COMPLAINTS PENDING - BY AGE					A. ANY CASES NOT IN DSUS	37
1. 1 - 30 DAYS	4	6	15	25	*B. ANY CASE IN DSUS	1
2. 31 - 60 DAYS		8	4	12	7. ELIGIBLE FOR DSUS	
3. 61 - 90 DAYS		31	13	44	**A. CASE STATUS - FTA	20
4. 91 - 120 DAYS		23	2	25	B. CASE STATUS - WARR	6
5. 121 + DAYS		52	52	104	8. WARR OUTSTANDING -NOT ELIGIBLE FOR DSUS	112
TOTAL	4	120	86	210	9. OTHER CASE STATUSES A) 1 - 60 DAYS (HELD,MILL,DRAF,WIP, B) 61 - 120 DAYS RDEC,TRAF,EWAR,PROR) C) 121 - 180 DAYS D) 181 + DAYS	
C. ERROR REPORT (UNDISPOSED COMPLAINTS)					10. OTHER CASES	
OFFENSE ERROR STATUS				2	TOTAL	210
D. FINANCIAL SUMMARY - MONTHLY COLLECTIONS					G. WORK FLOW MANAGEMENT	
FINES	800.00				1. LOCAL COMPLAINTS ENTERED > 4 DAYS FROM ISSUED DATE	
COSTS	48.00				2. STATE COMPLAINTS ENTERED > 7 DAYS FROM ISSUED DATE	
MISC (VCCB)	385.00					
TOTAL	1233.00					

*THIS NUMBER IS NOT INCLUDED IN TOTAL
**THIS NUMBER CAN BE INCLUDED IN ELIGIBLE
FOR WARRANT TOTALS

E. TIME PAYMENTS ACCOUNTS - SUMMARY

	# OF ACCOUNTS	# OF COMPLAINTS	\$VALUE
1. OPEN AND RCAL	17	20	9801.41
2. DELINQUENT	3	3	3418.00
3. BAD CHECK	3	3	1003.23
4. ELIGIBLE DSUS	201	225	100005.52
5. DSUS STATUS	128	176	106198.91
6. TOTAL OUTSTANDING	352	427	220427.07

Franklin Borough							TOTAL	DCA	CHECK #	DATE TO	O/L
DATE	PERMIT #	BLOCK	LOT	OWNER'S NAME	LOCATION	DESCRIPTION	AMOUNT	AMOUNT	CASH	TREAS.	PMTS
10/1/2025	2025-1577	702	36	Jimenez Landscapes & Design	3 Rapole St	Extend existing gas pipe to new gas meter	\$77	\$2	4639	10/1/2025	
10/1/2025	2025-1586	1003	3	Jehovahs Witnesses	25 Parker St	(2) 5 ton ac units & (2) gas furnaces	\$437	\$12	415	10/3/2025	
10/2/2025	2025-1591	606	9	Hrbek, Ondrea	336 Rutherford Ave	Remove 275 gal ast	\$65	\$0	5633	10/3/2025	
10/3/2025	2025-1601	908	13	Van Ness, Christopher	34 Fowler St	Install Pelleet Stove	\$79	\$4	122	10/6/2025	
10/6/2025	2025-1612	2401	2.01	Delorenzo, Joseph	129 Cork Hill Rd	Septic connection	\$66	\$1	35458	10/8/2025	
10/6/2025	2025-1614	1601	15	Wurtsboro Associates	100 Rt 23	(2) RTU hvac units, air handlers, & condenser	\$511	\$31	Am Exp	10/6/2025	10/3/2025
10/7/2025	2025-1625	1302	21	Borough of Franklin	19 Evans St	Remove & replace cell tower equipment	\$813	\$48	1717	10/8/2025	
10/8/2025	2025-1639	2202	7	Pavlick, Raymond	12 Edsall Rd	Combi Boiler	\$213	\$23	VISA	10/8/2025	10/6/2025
10/9/2025	2025-0376	701	6	Sante Bus	406 Rt 23	Additional electric tenant fit out	\$454	\$19	4031	10/10/2025	
10/14/2025	2025-1658	1101	155	Gallivo, Peter	23 Liberty Ln	Gas water heater	\$82	\$7	Mst Card	10/10/2025	10/8/2025
10/14/2025	2025-1666	607	58	Shackleton Jake	41 Nestor St	Oil to gas conversion boiler & remove 275 AST	\$270	\$15	200	10/15/2025	
10/15/2025	2025-1667	2401	21	IIP-NJ 3 LLC	24 Munsonhurst Rd	Upgrade cell tower equipment	\$1,052	\$67	1724	10/17/2025	
10/17/2025	2025-1687	801	2	Bernal, Salvador	88 North Church Rd	Roof mounted solar	\$345	\$54	20101701	10/17/2025	
10/17/2025	2025-1689	607	47	54 Nestor LLC	52-54 Nestor St	Create 6th Unit with existing building	\$649	\$26	244	10/20/2025	
10/17/2025	2025-1693	908	22	Hilliard Debra	50 Fowler St	New 6 X 16 Front porch	\$277	\$14	CASH	10/20/2025	
10/21/2025	2025-1714	2201	34	Sherlock Kevin & Judy Ann	3 Hemlock Dr	Service upgrade for portable generator	\$117	\$7	1866	10/22/2025	
10/22/2025	2025-1717	601	10	Banki, Brenda J Et	89 Sterling St	Chimney liner	\$82	\$7	699	10/24/2025	
10/22/2025	2025-1720	304	6	Zeuner Donna & Bowden	16 Master St	Remove 275 AST	\$65		4767	10/24/2025	
10/22/2025	2025-1721	706	5	Gaynor Jeffery & Bonnie	10 North St	Remove 275 AST	\$65		4767	10/24/2025	
10/23/2025	2025-1735	1901	18	Ochoa, Sammy & Wendy	84 Wildcat Rd	New mini split system, 50 amp subpanel, elec furn	\$368	\$23	CASH	10/24/2025	
10/24/2025	2025-0359	607	19	174 Main St FR LLC	174-176 Main St	Reframe existing framing rotted out	\$185	\$10	163	10/24/2025	
10/27/2025	2025-1748	2201	35	Evans Christopher	1 Hemlock Dr	Chimney liner	\$77	\$2	VISA	10/27/2025	10/23/2025
10/27/2025	2025-1752	1006	11	Spear Kyle & Tiffany	303 Rutherford Ave	Receptacle for electric water heater	\$66	\$1	1015	10/29/2025	
10/27/2025	2025-1751	2201	8	Silva, Richard	4 Hemlock Dr	Roof mounted solar	\$603	\$103	VISA	10/27/2025	10/24/2025
10/27/2025	2025-1750	2804	9	Setteducato, Peter	11 Fox Hill Dr	Roof mounted solar	\$348	\$64	VISA	10/27/2025	10/24/2025
10/28/2025	2025-1761	1101	145	Stravalle Donna	1 Liberty Ln # 1	Rpl Cond & coil	\$173	\$8	1470	10/29/2025	
10/28/2025	2025-1762	1101	86	Faase, David	1 Ben Franklin Dr	Gas furnace	\$155	\$15	19124	10/29/2025	
10/28/2025	2025-1763	2201	27	Correal, Keith & Stephanie	17 Hemlock Dr	Gas water heater	\$144	\$4	223	10/29/2025	
10/28/2025	2025-1773	1404	1	Albino, Dylan & Graney	35 Auche Dr	Propane to natural gas conversion gun only	\$102	\$2	CASH	10/29/2025	
10/28/2025	2025-1774	1504	39	Collins, Patricia	50 Franklin Ave	Demo front steps & replace with wooden deck	\$103	\$5	1009	10/29/2025	
10/29/2025	2025-1779	1901	18	Ochoa, Sammy & Wendy	84 Wildcat Rd	Electric water heater	\$144	\$4	CASH	10/31/2025	
10/29/2025	2025-1780	2201	72	Gunderman, Susan	22 Jenkins Rd	Install gas burning stove	\$86	\$11	5783	10/31/2025	
10/30/2025	2025-1795	2201	28	Ferguson, William	15 Hemlock Dr	Gas furnace, ac coil & condenser	\$252	\$17	224	10/31/2025	
10/30/2025	2025-1797	301	13	Ansanyi, Charles	422 Rutherford Ave	Chimney liner	\$77	\$2	1965	10/31/2025	
10/30/2025	2025-1796	1504	17	Aitken, Christine	8 Mt View Rd	200 amp service	\$72	\$7	153	10/31/2025	
							\$8,674	\$615			

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CONSENT

NOV 06 2025

Borough of Franklin
Municipal Clerk's Office

Franklin Borough COH								
COH #	DATE	BLOCK	LOT	OWNER'S NAME	LOCATION	TYPE	AMOUNT	CHECK # CASH
								DATE TO TREAS.
C25-090	10/8/2025	710	17	Mendez Gildardo	6 South St	RESALE	\$50	3100 10/8/2025
C25-091	10/16/2025	607	52	Alieme Martins	70 Nestor St	RESALE	\$50	161 10/17/2025
C25-092	10/21/2025	704	8	Barot Rajavi & Neel	29 Butler St	RENTAL	\$50	297 10/22/2025
C25-093	10/21/2025	204	27	Arnold Paul	441 Rutherford Ave	RESALE	\$50	2371 10/22/2025
C25-094	10/30/2025	1101	165	Chris Wendland	45 Liberty Ln	RESALE	\$50	287 10/31/2025
C25-095	10/31/2025	908	2	Schneeloch Ewelina & Scott	4-6 Fowler St	RENTAL	\$50	1279 10/31/2025
							\$300	

CONSENT

Borough of Franklin, County of Sussex

Resolution #2025-90

TRANSFER RESOLUTION

WHEREAS, the Borough of Franklin Municipal Budget requires certain modifications to cover potential expenses that occur in excess of the original budget.

NOW, THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Franklin, that the following Transfer of Appropriations in accordance with N.J.S.A. 40A:4-58-59 and hereby approved.

Current Fund Transfer To	Amount	Current Fund Transfer From
Clerk S&W	\$ 2,476	Administration S&W
Tax Collection S&W	11,622	Crossing Guard S&W
Propane/Natural Gas	14,135	Telecommunications
Telephone	3,830	Gasoline/Diesel Fuel
Public Defender	1,500	Municipal Court OE
Board of Health OE	308	Recreation S&W
Social Security	11,850	Insurance-Disability
Social Security	91	PERS
Social Security	685	PFRS
Social Security	800	Insurance-Employee Reimbursents
Group Insurance	7,800	Insurance Liability
Group Insurance	22,200	Police S&W
Group Insurance	10,528	Streets and Roads OE
Group Insurance	5,000	Public Events
Group Insurance	15,000	Tax Appeals Pending
Total Current Fund Transfers	\$107,825	
Water/Sewer Transfer To		Water/Sewer Transfer From
Water Health Insurance	\$12,000	Water Engineering
Water Health Insurance	10,000	Water Stormwater Mgt.
Water Health Insurance	30,000	Water Electricity
Sewer Health Insurance	17,000	Sewer Electricity
Sewer Health Insurance	7,566	Sewer Worker's Comp. Ins.
Total Water/Sewer Transfers	\$76,566	

CERTIFICATION: I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting held on November 10, 2025.

Colleen L. Little, Municipal Clerk

Borough of Franklin, County of Sussex
Resolution #2025-90

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

NOT YET APPROVED BY COUNCIL

List of Bills - CLEARING ACCOUNT - Franklin

Check#	Vendor	Description	Payment	Check Total
58705	1349 - AAA EMERGENCY SUPPLY CO., INC.	PO 39612 FFD - FIRE HOSE (may take approx 18 week	3,029.00	3,029.00
58706	64 - AIRGAS USA, LLC	PO 39001 2025 POLICE 040 MEDICAL - BLANKET	85.92	85.92
58707	2018 - ALM MEDIA, LLC DBA	PO 39763 NJ LOCAL GOVT PRINT/EBOOK 2026	290.00	290.00
58708	2351 - AMAZON CAPITAL SERVICES INC	PO 39727 END OF YEAR ORDER	260.16	
		PO 39729 RECREATION - HALLOWEEN DECORATIONS	18.98	
		PO 39733 Court: Office Supplies-Amazon	544.29	
		PO 39735 CLOTHING ALLOW PURCHASES PHIL	199.76	
		PO 39738 2025 POLICE	819.08	1,842.27
58709	2351 - AMAZON CAPITAL SERVICES INC	PO 39752 CLOTHING ALLOWANCE ORDER	886.12	
		PO 39754 2025 police	778.91	1,665.03
58710	1511 - APPRAISAL SYSTEMS, INC.	PO 39405 REASSESSMENT PROGRAM NOT TO EXCEED \$20,0	2,500.00	2,500.00
58711	597 - ATHENIA MASON SUPPLY LLC	PO 39744 CATCH BASIN BLOCK AND PALLET DEPOSIT	472.40	472.40
58712	1839 - ATLANTIC TOMORROWS OFFICE	PO 39235 2025Contract #73503-01 ~ Readings & Serv	2,008.73	2,008.73
58713	3 - AURORA ELECTRICAL SUPPLY CO LLC	PO 38986 FFD - LIGHT FIXTURE BALLAST	238.49	238.49
58714	5 - B & R UNIFORM	PO 39305 FFD - CLOTHING	1,531.55	
		PO 39409 FFD - UNIFORM FOR AUSTIN COVERT	732.80	2,264.35
58715	277 - BASSANI POWER EQUIPMENT, LLC	PO 38875 2025 BLANKET-S/R-EQUIPMENT/TOOL/HARDWARE	85.60	85.60
58716	1720 - BLUE DIAMOND DISPOSAL, INC.	PO 39089 2025 SOLID WASTE DISPOSAL CONTRACT	47,000.00	47,000.00
58717	2541 - BRIGHTSPEED	PO 39053 PHONE ALARM LINE - BORO HALL - ACCT #473	37.11	37.11
58718	346 - CAPITAL ONE	PO 39749 WALMART REC PARTY SUPPLIES	363.95	363.95
58719	2064 - CINTAS CORPORATION NO.2	PO 39736 2025 police	59.11	59.11
58720	1122 - CIVIL SOLUTIONS-A DIVISION OF ARH A	PO 38851 2025 BLANKET TAX MAP MAINTENANCE & MAP P	570.00	570.00
58721	2009 - COMPLETE SECURITY SYSTEMS, INC.	PO 38936 2025 - MONITORING OF ALARM SYSTEMS - ACC	185.51	185.51
58722	1003 - COOPERATIVE COMMUNICATIONS INC.	PO 38935 MUNICIPAL LONG DISTANCE CARRIER #973-827	832.48	832.48
58723	2279 - COUNTY OF SUSSEX	PO 38918 2025 BLANKET	18.14	18.14
58724	1816 - DANFORTH'S INC.	PO 38880 2025 BLANKET-S/R-EQUIPMENT REPAIRS	21.95	21.95
58725	2704 - DR TIMOTHY BINGAMAN	PO 39767 FRANKLIN/HARDYSTON FREE RABIES CLINIC 20	200.00	200.00
58726	2562 - EDMUNDS GOVTECH INC	PO 39740 Regular Tax Bills	496.48	496.48
58727	2436 - FLEX FACTS	PO 39098 FLEXIBLE SPENDING PLAN - 2025 BLANKET	50.00	50.00
58728	39 - FRANKLIN BOARD OF EDUCATION	PO 38865 2025 - SCHOOL TAX LEVY - 1ST HALF - BLAN	582,187.00	582,187.00
58729	146 - GALLS, LLC	PO 39632 POLICE - CLOTHING ALLOWANCE	386.92	386.92
58730	278 - HOME DEPOT CREDIT SERVICES	PO 38893 2025 BLANKET	90.17	
		PO 38893 2025 BLANKET	605.40	695.57
58731	2306 - IDEMIA IDENTITY & SECURITY USA LLC	PO 39703 2025 police	3,082.00	3,082.00
58732	482 - INSTITUTE FOR PROFESSIONAL DEVELOP	PO 39731 2026 Budget Update LaStarza	50.00	50.00
58733	2400 - IPITOMY COMMUNICATIONS LLC	PO 38941 PHONE BILL - BORO HALL - ACCT # C11531 -	99.41	
		PO 38942 PHONE BILL - DPW 40 N CHURCH RD - ACCT #	103.83	203.24
58734	80 - J.P. COOKE RABIES AND LICENSE TAGS	PO 39753 RABIES TAGS AND 2025 DOG/CAT LICENSE TAG	476.45	476.45
58735	2604 - JAKE ROTUNDA	PO 39755 2025 police	96.37	96.37
58736	535 - JCP&L	PO 39065 2025 - ELECTRIC - ACCT. #344 FFD - WASTE	1,803.77	
		PO 39067 2025 - ELECTRIC - MASTER ACCT. - #310	2,019.01	
		PO 39068 2025 - ELECTRIC - ACCT. #857 - MUNICIPAL	123.32	
		PO 39069 2025 - ELECTRIC - MASTER ACCT. - #328	1,351.22	
		PO 39070 2025 - ELECTRIC - MASTER ACCT. - #336	890.99	6,188.31
58737	2705 - JEANNE BINGAMAN	PO 39766 FRANKLIN/HARDYSTON FREE RABIES CLINIC 20	50.00	50.00
58738	2636 - LAKELAND BUS LINES INC	PO 39692 RECREATION BUS TRIP - WIND CREEK 11/15/2	1,400.00	1,400.00
58739	2558 - MATTHEW C KUPERUS	PO 39741 reimburse for CDL License	53.00	53.00
58740	596 - MCAFEE HARDWARE	PO 38898 2025 BLANKET-W/S-ACCOUNT #664	683.95	
		PO 38899 2025 BLANKET-S/R-ACCOUNT # 662	139.29	
		PO 38900 2025 BLANKET-B/G 658	237.00	1,060.24
58741	25 - MONTAGUE TOOL & SUPPLY CO.	PO 39760 RIGID CHAIN ASSEM WRENCH	179.40	179.40
58742	2646 - MORRIS, DOWNING & SHERRED LLP	PO 38938 2025 PROSECUTOR SERVICES	1,625.00	1,625.00
58743	2417 - MY CORPORATE HOSTING SOLUTIONS LLC	PO 39095 POLICE - OFFICE 365 GCC 3 - 2025 BLANKET	1,554.75	1,554.75
58744	2430 - OPTIMUM	PO 38930 2025 INTERNET - FRANKLIN SENIOR CENTER -	33.35	
		PO 38932 2025 INTERNET - WVFAS - ACCOUNT 07879-16	69.47	
		PO 38933 2025 SELECT TV - POLICE DEPARTMENT ACCT	19.85	122.67
58745	2714 - ORLANDO R RODRIGUEZ	PO 39304 Municipal Public Defender	1,000.00	1,000.00
58746	2721 - OVERCOAT LLC	PO 39229 ECONOMIC DEVELOPMENT SERVICES 2025	1,650.00	1,650.00
58747	1984 - PHOENIX ADVISORS	PO 39774 Continuing Disclosure BAN	1,800.00	1,800.00
58748	2411 - QUIKTEKS LLC	PO 38939 2025 - IT MANAGEMENT	2,010.50	2,010.50
58749	2577 - RMD ASSOCIATES, LLC	PO 39094 QPA CONTRACT - 2025	500.00	500.00
58750	124 - RONEICO SUPERMARKETS, INC	PO 39750 SHOPRITE REC PARTY SUPPLIES	115.99	115.99
58751	2159 - SEPTICARE	PO 38971 2025 BLANKET	390.00	
		PO 39759 Restroom at Football Field	180.00	570.00
58752	186 - STAPLES ADVANTAGE	PO 39660 Office Supplies	266.19	
		PO 39660 Office Supplies	18.38	
		PO 39728 END OF YEAR ORDER	420.87	
		PO 39734 Court: Office Supplies-Staples	124.08	
		PO 39742 OFFICE SUPPLIES - WINDOW ENVELOPES - 10,	466.22	1,295.74
58753	186 - STAPLES ADVANTAGE	PO 39742 OFFICE SUPPLIES - WINDOW ENVELOPES - 10,	427.76	

List of Bills - CLEARING ACCOUNT - Franklin

Check#	Vendor	Description	Payment	Check Total
		PO 39743 Office Supplies	64.23	491.99
58754	1155 - STATE OF N.J.	PO 39768 LIFE HAZARD FEE - DPW GARAGE	191.00	191.00
58755	1155 - STATE OF N.J.	PO 39770 PD - ANNUAL FIRE LIFE HAZARD REGISTRATIO	323.00	323.00
58756	1155 - STATE OF N.J.	PO 39772 LIFE HAZARD FEE - MUNICIPAL BLDG 2024	191.00	191.00
58757	31 - SUSSEX COUNTY MUNICIPAL UTILITIES	PO 38913 2025 BLANKET S/R-DEBRIS DISPOSAL- BULKY	77.55	77.55
58758	42 - TOWNSHIP OF SPARTA	PO 39059 2025 - 911 POLICE/FIRE/EMS DISPATCH SERV	25,453.50	25,453.50
58759	1441 - TRACTOR SUPPLY CREDIT PLAN	PO 38922 2025 BLANKET-S/R-B/G	824.53	824.53
58760	2557 - TREASURER - STATE OF NEW JERSEY	PO 39769 WVFAS & POLICE - REGULATED MEDICAL WASTE	85.00	85.00
58761	898 - TREASURER, STATE OF NEW JERSEY	PO 39771 Court: Lori CMCA certification renewal f	25.00	25.00
58762	2362 - VAN CLEEF ENGINEERING ASSOCIATES LLC	PO 39216 2025 BLANKET ENGINEER - DAM INSPECTION	139.00	
		PO 39224 Engineering Services, Road Opening Escro	292.50	
		PO 39320 GENERAL ENGINEERING SERVICES - 2025 BLAN	5,094.50	
		PO 39455 Blanket Purchase Order for Bond Ordinanc	76.00	
		PO 39473 Catlin Road, Wyker Road, Rowe Place and	139.00	5,741.00
58763	681 - VANDENBROEK, BRIAN	PO 39756 W/S-2025 NJWA CONFERENCE-ATLANTIC CITY/G	240.44	
		PO 39757 W/S-2025 NJWA CONFERENCE-MILEAGE	222.60	
		PO 39758 REIMBURSEMENT - CLOTHING ALLOWANCE	494.97	958.01
58764	9 - VERIZON WIRELESS	PO 39054 MAYOR/COURT IPAD - ACCT#682500093-00001	76.36	
		PO 39055 FFD - ACCT. #242476498-00001 - 2025	90.10	166.46
58765	2281 - W.B. MASON CO. INC.	PO 38836 2025 - WATER FOR COOLERS - 46 MAIN STREE	57.96	57.96
58766	40 - WALLKILL VALLEY REGIONAL H. S.	PO 38864 2025 - REGIONAL HIGH SCHOOL TAXES - 1ST	197,300.50	197,300.50
58767	568 - WELDON QUARRY CO., LLC	PO 38927 2025 BLANKET S/R BLACKTOP	3,970.46	3,970.46
TOTAL				908,526.63

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-20-100-020	General Administration Other Expenses	2,978.73			
01-201-20-120-020	Clerk Other Expenses	396.78			
01-201-20-130-020	Finance Administration Other Expenses	2,140.40			
01-201-20-145-020	Tax Collector Other Expenses	643.84			
01-201-20-150-020	Tax Assessment Admin OE	3,082.10			
01-201-20-165-020	Engineering Services Other Expenses	5,094.50			
01-201-20-170-020	Economic Development Other Expenses	1,650.00			
01-201-25-240-020	Police Other Expenses	7,228.56			
01-201-25-255-021	Aid To Volunteer Fire Companies OE	4,396.71			
01-201-25-260-020	Aid To Volunteer Ambulance Companies OE	143.80			
01-201-25-275-020	Municipal Prosecutor Other Expenses	1,625.00			
01-201-25-285-020	Municipal Public Defender OE	1,000.00			
01-201-26-290-020	Streets & Roads Other Expenses	5,964.88			
01-201-26-310-020	Building & Grounds OE	1,400.62			
01-201-28-370-020	Recreation Other Expenses	479.94			
01-201-31-430-020	Utility Bulk Expenses - Electricity	4,261.22			
01-201-31-435-020	Utility Bulk Expenses Street Lights	123.32			
01-201-31-440-020	Utility Bulk Expense Telephone	1,072.83			
01-201-31-450-020	Utility Bulk Expense - Telecommunications	129.56			
01-201-31-462-020	Network Maintenance	2,010.50			
01-201-32-465-020	Solid Waste Disposal Costs OE	47,000.00			
01-201-42-250-051	Interlocal "911" Sparta - Police	8,912.76			
01-201-42-250-052	Interlocal "911" Sparta - Fire	8,393.03			
01-201-42-250-053	Interlocal "911" Sparta - EMS	8,147.71			
01-201-43-490-020	Municipal Court Other Expenses	693.37			
01-201-44-904-000	Improvements To Streets & Roads	472.40			
01-201-44-907-000	Purchase of Fire Equipment	3,029.00			
01-206-55-000-000	Regional HS Taxes Payable			197,300.50	
01-207-55-000-000	Local School Taxes Payable			582,187.00	
01-260-05-100	Due To/from Clearing			0.00	901,959.06
TOTALS FOR	Current Fund	122,471.56	0.00	779,487.50	901,959.06
03-260-05-100	Due To/From Clearing			0.00	2,437.93
03-283-56-851-000	Reserve For Recreation			1,418.98	
03-286-56-851-000	Reserve For Road Openings			292.50	
03-295-56-852-001	Reserve For Animal Expenditures			726.45	
TOTALS FOR	Trust Fund	0.00	0.00	2,437.93	2,437.93

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
=====					
04-215-55-995-000	Bond Ordinance 07-2024			139.00	
04-215-55-998-000	Imp Auth 07-2025 Bond Ord-Various Capita			215.00	
04-260-05-100	Due To/From Clearing			0.00	354.00

TOTALS FOR	General Capital Fund	0.00	0.00	354.00	354.00
=====					
09-201-55-502-020	Water Sewer Operat. OE Water	1,979.71			
09-201-55-503-020	Water Sewer Operat. OE Sewer	1,616.53			
09-201-55-517-000	W/S Capital Purchase Of Water Sewer Equi	179.40			
09-260-05-100	Due To/From Clearing			0.00	3,775.64

TOTALS FOR	Water Sewer Operating Fund	3,775.64	0.00	0.00	3,775.64
=====					

Total to be paid from Fund 01 Current Fund	901,959.06
Total to be paid from Fund 03 Trust Fund	2,437.93
Total to be paid from Fund 04 General Capital Fund	354.00
Total to be paid from Fund 09 Water Sewer Operating Fund	3,775.64

	908,526.63

Checks Previously Disbursed

25213	FRANKLIN BOROUGH PAYROLL ACCOUNT	PR 10/30	5,440.00	10/29/2025
25214	FRANKLIN BOROUGH PAYROLL ACCOUNT	PR 10/30	19,618.07	10/29/2025
25215	FRANKLIN BOROUGH PAYROLL ACCOUNT	PR 10/30	163,969.67	10/29/2025

				189,027.74

Totals by fund	Previous Checks/Voids	Current Payments	Total

Fund 01 Current Fund	163,969.67	901,959.06	1,065,928.73
Fund 03 Trust Fund	5,440.00	2,437.93	7,877.93
Fund 04 General Capital Fund		354.00	354.00
Fund 09 Water Sewer Operating Fund	19,618.07	3,775.64	23,393.71

BILLS LIST TOTALS	189,027.74	908,526.63	1,097,554.37
=====			