

REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING
BOROUGH OF FRANKLIN,
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET
FRANKLIN, NEW JERSEY AT 7:00 P.M. ON
DECEMBER 17, 2024

- A. **Council President Heath** will call the meeting to order; Clerk will call the roll.
- B. **Council President Heath** will invite all present to salute the flag.
- C. **Council President Heath** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 7, 2024, and posted on the Borough website, which adequate notice has been certified by the Clerk."
- D. **PRESENTATIONS**
There are no presentations this evening.
- E. **COMMITTEE REPORTS:** **Council President Heath** will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.
- Council President Heath** will offer the Council President's Report.
- F. **OPEN PUBLIC SESSION:** **Council President Heath** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Council President and kept to a 3-minute maximum per person.**
- After giving all persons present an opportunity to address the Governing Body, **Council President Heath** will request a motion to close the meeting to the public and return to the regular order of business.
- G. **CONSENT AGENDA:** **Council President Heath** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.
- After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Sowden will request a motion to approve the consent agenda.
- H. **OLD BUSINESS:**
- I. **NEW BUSINESS:**
1. **Approval of the Minutes** for the regular meeting minutes for November 26, 2024. (Absent: Snyder)
 2. **Resolution 2024-126** appointing Diana Falica as certified Tax Collector effective January 1, 2025 at an annual salary of \$58,800.
 3. **Resolution 2024-127** approving a stipend to Diana Falica for an additional title of website master.
 4. **Resolution 2024-128** authorizing purchase of vehicle from Hardyston Township in the amount of \$4,500.00.

REGULAR AGENDA – MAYOR AND COUNCIL MEETING
DECEMBER 17, 2024

5. Resolution 2024-129 to accept project as complete for concrete work on Hemlock Drive, Catlin Road and Junction Street.
6. Resolution 2024-130 to approve the Franklin Fire Department 2025 Coin Toss Fundraisers on February 22nd and 23rd, April 26th and 27th, July 19th and 20th and November 22nd and 23rd.
7. Resolution 2024-131 to approve appointing Neil Spidaletto, as Fund Commissioner for the Local Unit calendar year 2025 and Colleen Little as Alternate fund commissioner for the Local Unit calendar year 2025.
8. Resolution 2024-132 to approve appointing Wayne Dietz, Skylands Risk Management, Inc. Franklin Borough's Risk Management Consultant and Neil Spidaletto, Administrator as the authorized representative of the public entity and is hereby authorized to execute the Risk Management Consultant's Agreement for the year 2025.
9. Resolution 2024-133 authorizing iParametrics to file a grant application for Cork Hill Road.
10. Resolution 2024-135 regarding police department promotion (Letter of recommendation from Chief Cugliari included in council packet)
11. Risk Management Consultant's Agreement approving the 2025 Fund Year Statewide Insurance Fund Risk Management Consultant's Agreement.
12. Shared Service Agreement for Deer Carcass Removal to approve the Shared Service Agreement through December 31, 2025, between Space Wild Animal Farm Inc. and the Borough of Franklin for deer carcass removal from Municipal Road rights-of-way at the rate of \$27.00 per deer.
13. Franklin Quilters Request to approve the Franklin Recreation Committee Sponsored, "Franklin Quilters" request to waive the fees and to use the Senior Center for their meetings on the 3rd Saturday of every month for year 2025. (Recreation approved sponsorship at its December 5, 2024 meeting)
14. American Legion Post 132 Request to waive the Municipal License Fee in the amount of \$20.00 for the Off Premise Merchandise Raffle to be held on February 7, 2025.
15. Discussion on 2025 Committees
16. Discussion on County Route 631 Midblock Sidewalk Crossing
17. Discussion on 2025 USDA Goose Agreement
18. Discussion on memo from J. Caldwell re: Affordable Housing Status

J. **EXECUTIVE SESSION – IF REQUESTED**

Council President Heath will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

REGULAR AGENDA – MAYOR AND COUNCIL MEETING
DECEMBER 17, 2024

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- K. MISCELLANEOUS COMMENTS: **Council President Heath** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.
- L. ADJOURNMENT: **Council President Heath** will request a motion to adjourn the meeting.

**MINUTES OF THE MEETING OF THE
MAYOR AND COUNCIL
OF THE BOROUGH OF FRANKLIN
HELD AT THE FRANKLIN MUNICIPAL BUILDING
46 MAIN STREET, FRANKLIN, NJ
NOVEMBER 26, 2024**

Mayor Sowden called the meeting to order and requested the Borough Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mrs. Carnes, Mr. Formica, Mrs. Heath, Mr. Limon, Mr. Skellenger, and Mayor Sowden.

Absent: Mr. Snyder

Mayor Sowden led the assembly in the flag salute.

Mayor Sowden stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall and printed in the New Jersey Herald/Sunday New Jersey Herald on January 7, 2024, and posted on the Borough website, which adequate notice has been certified by the Clerk."

PRESENTATIONS

There were no presentations for tonight's meeting.

COMMITTEE REPORTS

Mr. Limon had nothing to report.

Mrs. Carnes commented that EDC is reaching out to a company called JC Promotions to see about brining a marketer to Franklin for the 2025 Pond Side Markets. We have a couple tentative dates, April 27, 2025 and September 21, 2025, for a possible flea market/vendor market.

Mrs. Heath had nothing to report.

Mr. Skellenger commented that he has spoken to the CFO Michelle and we are working on the capital requests from each department.

Mr. Formica commented that he has been approached by a couple people to install handrails on the front steps.

Mr. Spidaletto commented that he is looking forward to working with Colleen as the new clerk. Mr. Spidaletto had a conversation with grant writers that are on for approval tonight. Spoke with the DPW in regards to the first snow event and everything seemed to go smoothly. There was something brought up in regards to the plowing of some streets that are identified as not being Borough property.

Ms. Hooker had nothing to report.

Ms. Little thanked the Mayor and Council for the appointment and is looking forward to working with everybody.

Mayor Sowden had nothing to report.

OPEN PUBLIC SESSION

Mr. Skellenger made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mrs. Heath. All were in favor.

There being no one present who wished to address the Governing Body, Mr. Skellenger made a motion to close the meeting to the public, seconded by Mrs. Carnes. All were in favor.

CONSENT AGENDA

Mayor Sowden requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

MAYOR & COUNCIL MEETING MINUTES NOVEMBER 26, 2024

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. Legal notice of a public hearing from the Sparta Township Planning Board regarding an amendment to the master plan to add the "2024 open space and recreation plan update".
2. Township of Hardyston ordinance amending and modifying chapter 185 "Zoning", Article XXV "Stormwater Management", of the Township of Hardyston general code.

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Police Department Report – October 2024
2. County Board of Health Report – October 2024

APPLICATIONS (APPROVAL OF THE FOLLOWING):

1. None filed.

RESOLUTIONS (APPROVAL OF THE FOLLOWING):

1. Payment of bills for the meeting of November 26, 2024.

Mrs. Heath made a motion to approve the consent agenda of November 26, 2024. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

OLD BUSINESS

Discussion on questionable roads for plowing and salting.

At this time the Governing Body held a discussion on the plowing and salting of non-Borough owned roads.

Mr. Formica commented that this has happened years ago and it was identified and notice was supposed to go out to the residents but that did not happen. He is for plowing the roads this year but they need to be noticed that the roads will not be plowed next year.

Mayor Sowden commented that we will look into this further and see where we can go.

NEW BUSINESS

Approval of the Minutes

Mr. Skellenger made a motion to approve the regular meeting minutes for November 12, 2024. (Absent: Mayor Sowden) Seconded by Mrs. Carnes.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

Resolution 2024-118

Mr. Skellenger made a motion to adopt resolution 2024-118 authorizing to hire a new Borough of Franklin Police Officer. Seconded by Mrs. Heath.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

Resolution 2024-119

Mr. Limon made a motion to adopt resolution 2024-119 authorizing the award of a non-fair and open contract for appointing iParametrics as Grant Writer. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

MAYOR & COUNCIL MEETING MINUTES NOVEMBER 26, 2024

Resolution 2024-120

Mr. Formica made a motion to adopt resolution 2024-120 authorizing the hiring of a full-time laborer for the Department of Public Works Water Sewer Division. Seconded by Mr. Limon.

Mr. Formica asked if the personnel committee was involved in this process.

Mr. Spidaletto commented that the personnel committee was sent a report that he drafted as well as the gentleman's resume.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

Resolution 2024-121

Mrs. Carnes made a motion to adopt resolution 2024-121 authorizing the Mayor and Clerk to sign certificate 2022-022. Seconded by Mrs. Heath.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

Resolution 2024-122

Mrs. Heath made a motion to adopt resolution 2024-122 authorizing the Mayor and Clerk to sign certificate 2022-023. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

Resolution 2024-123

Mr. Skellenger made a motion to adopt resolution 2024-123 authorizing the Mayor and Clerk to sign certificate 2022-024. Seconded by Mrs. Heath.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

Resolution 2024-124

Mr. Skellenger made a motion to adopt resolution 2024-124 implementing water conservation. Seconded by Mrs. Heath.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

Resolution 2024-125

Mrs. Carnes made a motion to adopt resolution 2024-125 authorizing a settlement of 2010 outstanding taxes owed on Block 2102 Lot 10 QFARM (Formally Block 64 Lot 61.01) and Block 2101 Lot 3.01 QFARM (Formally Block 63 Lot 2.07). Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

Franklin Quilters Request

Mr. Formica made a motion to approve the Franklin Recreation Committee Sponsored, "Franklin Quilters" request to waive the fees and to use the Senior Center for their meetings on the 3rd Saturday of every month for year 2025.

Mrs. Heath commented that years ago it was found in an old newsletter that the Quilters were sponsored by Recreation.

MAYOR & COUNCIL MEETING MINUTES NOVEMBER 26, 2024

Mr. Formica commented that if a committee is going to sponsor something that committee should vote on it.

Mr. Skellenger made a motion to table the Franklin Recreation Committee Sponsored, "Franklin Quilters" request to waive the fees and to use the Senior Center for their meetings on the 3rd Saturday of every month for year 2025 until the Recreation Committee has a chance to review the application. Seconded by Mrs. Carnes.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

Hillside Estates Mobile Home Park License Renewal

Mr. Skellenger made a motion to approve the renewal of the 2025 Mobile Home Park License for Hillside Estates at Franklin, LLC. Seconded by Mr. Limon.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

Sussex County Hunger Coalition

Mrs. Carnes made a motion to approve the request to use the Senior Center on December 9, 2024 and to waive the fees associated with the rental. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

Redevelopment Plan Review

Mr. Formica made a motion to authorize review of a redevelopment investigation for the property located at 263 Route 23, Block 1010 Lot 1. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

Discussion on Cork Hill Road Grant

Mayor Sowden commented that this a discussion on the grants available for Cork Hill Road due to the fact of the commercial trucking on the road. There are steps that need to be taken. Mayor Sowden is looking for a general consensus from the Council as to if this is the way they want to go.

Mr. Skellenger asked if we would be using the grant writer.

Mr. Spidaletto commented that it would be a combination of the grant writer and engineer.

MISCELLANEOUS COMMENTS

Mr. Skellenger asked if there is an ordinance stating when businesses can open.

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mr. Skellenger made a motion to adjourn the meeting at 7:29p.m., seconded by Mrs. Heath. All were in favor.

John M. Sowden IV, Mayor

Colleen L. Little, Municipal Clerk

Borough of Franklin, County of Sussex

Resolution #2024-126

RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF FRANKLIN APPOINTING A CERTIFIED TAX COLLECTOR

WHEREAS, the Borough of Franklin is required to have a Certified Tax Collector;

WHEREAS, Diana Falica has obtained her Certification from the State of New Jersey;

WHEREAS, Diana Falica has worked for the period of June 22, 2021 to present as Franklin Borough's Assistant Tax Collector;

NOW THEREFORE IT BE RESOLVED by the Mayor and Council of the Borough of Franklin that Diana Falica is appointed Certified Tax Collector as of January 1, 2025 at an annual salary of \$58,800;

CERTIFICATION: I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting held on December 17, 2024.

Colleen L. Little, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

Borough of Franklin, County of Sussex

Resolution #2024-127

RESOLUTION APPROVING A STIPEND TO DIANA FALICA FOR AN ADDITIONAL TITLE OF WEBSITE MASTER

WHEREAS, the Borough of Franklin now has a new website designed by Scott Gaskill Development; and

WHEREAS, there is a present need for a website master to provide updating and posting of information to the website on a regular basis; and

WHEREAS, the Mayor and Council have asked Diana Falica to perform the duties of Website Master for the Borough of Franklin in addition to her respective regular position; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin, County of Sussex and State of New Jersey has authorized a stipend of \$50.00 per paycheck to be paid to Diana Falica to perform the duties of Website Master effective January 1, 2025.

CERTIFICATION

I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held on December 17, 2024.

Colleen L. Little, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

Borough of Franklin, County of Sussex

Resolution #2024-128

RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF FRANKLIN AUTHORIZING PURCHASE OF VEHICLE

WHEREAS, the Township of Hardyston, owns a 2013 Ford Explorer, (the “Vehicle”), previously utilized by the Hardyston Township Fire Department and currently not in use by the Township;

WHEREAS, the Township of Hardyston wishes to sell the Vehicle to the Borough of Franklin for a purchase price of four thousand five hundred (\$4,500.00) dollars;

WHEREAS, the Township of Hardyston is authorized to convey the Vehicle to the Borough of Franklin, pursuant to the Local Lands and Buildings Law, N.J.S.A. 40A:12-13, et seq.;

WHEREAS, the Township of Hardyston authorized the sale of the Vehicle via the approval of Ordinance #2024-20 on December 11, 2024, pursuant to N.J.S.A. 40A:12-13, et seq.;

WHEREAS, the CFO has reviewed the purchase, recommends an agreement be executed to authorize the sale, and certifies that funds are available;

WHEREAS, the Borough Council believes that this is a necessary and appropriate purchase and expenditure;

NOW THEREFORE IT BE RESOLVED by the Governing Body of the Borough of Franklin that the Mayor and Borough Clerk are hereby authorized to enter into a contract with the Township of Hardyston to purchase the 2013 Ford Explorer from the Township for a price of \$4,500.00.

CERTIFICATION

I, Colleen L. Little, Borough Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a meeting of said Governing Body held on December 17, 2024.

Colleen L. Little, Borough Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

Borough of Franklin, County of Sussex

Resolution #2024-129

RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF FRANKLIN TO ACCEPT PROJECT AS COMPLETE FOR CONCRETE WORK ON HEMLOK DRIVE, CATLIN ROAD AND JUNCTION STREET

WHEREAS, Cedar Contracting Company Inc., performed a project for concrete work on Hemlock Drive, Catlin Road and Junction Street; and

WHEREAS, the project is now complete; and

WHEREAS, the municipal engineer has recommended in her letter dated December 4, 2024 that the project be accepted by Council as complete;

NOW THEREFORE IT BE RESOLVED by the Mayor and Council of the Borough of Franklin that the project performed by Cedar Contracting Company Inc. for concrete work on Hemlock Drive, Catlin Road and Junction Street is accepted as complete.

CERTIFICATION: I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin at a regular meeting held on December 17, 2024.

Colleen L. Little, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

Borough of Franklin, County of Sussex

Resolution #2024-130

BOROUGH OF FRANKLIN FIRE DEPARTMENT COIN TOSS FUNDRAISER

WHEREAS, the Franklin Fire Department benefits the Borough of Franklin by providing fire services;

WHEREAS, the Franklin Fire Department has requested approval of coin toss fundraisers for the year 2025 on February 22nd and 23rd, April 26th and 27th, July 19th and 20th and November 22nd and 23rd;

WHEREAS, the coin toss fundraisers will occur at the location of the intersection of State Route 23 North and South and Franklin Avenue;

NOW THEREFORE IT BE RESOLVED by the Mayor and Council of the Borough of Franklin that the Franklin Fire Department coin toss fundraisers for February 22nd and 23rd, April 26th and 27th, July 19th and 20th and November 2nd and 23rd, 2025; are hereby approved contingent upon receiving any necessary County or NJDOT approval and further contingent upon complying with any requests, recommendation or directions of the Franklin Borough Police Department.

CERTIFICATION: I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, at a regular meeting held on December 17, 2024.

Colleen L. Little, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

Borough of Franklin, County of Sussex
Resolution #2024-131

STATEWIDE INSURANCE FUND
APPOINTING FUND COMMISSIONER
2025 Fund year

WHEREAS, the Borough of Franklin (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Franklin (Local Unit) that Neil Spidaletto is hereby appointed as the Fund Commissioner for the Local Unit for the **Fund Year 2025**; and

BE IT FURTHER RESOLVED that Colleen Little is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the **Fund Year 2025**; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Name of Entity: Borough of Franklin

ATTEST:

Colleen L. Little, Municipal Clerk

By: _____

Print Name: John M. Sowden, IV

Title: Mayor

This Resolution agreed to the 17th day of December, 2024, by a vote of:

_____ Affirmative _____ Abstain _____ Negative _____ Absent

Borough of Franklin, County of Sussex

Resolution #2024-132

RESOLUTION APPOINTING RISK MANAGEMENT CONSULTANT 2025 Fund Year

WHEREAS, the Borough of Franklin hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the Local Unit has complied with relevant law with regard to the appointment of a Risk management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position; and

NOW, THEREFORE, BE IT RESOLVED by the governing body of "Local Unit", in the County of Sussex and State of New Jersey, as follows:

1. Borough of Franklin (Local Unit) hereby appoints Skylands Risk Management, Inc. its Risk Management Consultant.
2. The Borough Administrator, Neil Spidaletto (*authorized representative of the public entity*) and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year **2025** in the form attached hereto.

Name of Entity: Borough of Franklin

Attest:

Colleen L. Little, Municipal Clerk

Neil Spidaletto, Administrator

Certification

I, Colleen L. Little, Municipal Clerk of the Borough of Franklin County of Sussex, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the governing body on December 17, 2024.

Colleen L. Little, Municipal Clerk

Witness my hand and seal of the

Borough of Franklin

This day of 17th day of December 2024

Borough of Franklin, County of Sussex

Resolution #2024-133

Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the Cork Hill Road Local Freight Impact Fund project

WHEREAS, the Franklin Borough Council of the Borough of Franklin, County of Sussex, State of New Jersey formally approves the grant application for the above stated project; and

WHEREAS, iParametrics are hereby authorized to prepare a grant application to the New Jersey Department of Transportation on behalf of Franklin Borough.

NOW THEREFORE BE IT RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as LFIF-2025-Franklin Borough-00031 to the New Jersey Department of Transportation on behalf of Franklin Borough.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of Franklin Borough and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

CERTIFICATION: I, Colleen L. Little, Borough Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a meeting of said Governing Body held on December 17, 2024.

Colleen L. Little, Borough Clerk

My signature and the Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL _____
Municipal Clerk

Presiding Officer

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

Borough of Franklin, County of Sussex

Resolution #2024-135

RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF FRANKLIN REGARDING POLICE DEPARTMENT PROMOTION

WHEREAS, there is a need to fill a sergeant position within the Franklin Borough Police Department;

WHEREAS, Officer David MacQuesten is at the top of the promotional list for the position of Sergeant 1;

WHEREAS, Police Chief Cugliari recommends promoting Officer David MacQuesten to the rank of Sergeant 1;

WHEREAS, the Public Safety Committee endorses the recommendation from Chief Cugliari to promote Officer David MacQuesten to the rank of Sergeant 1 at the annual salary of \$116,195, as per the collective bargaining agreement, effective January 1, 2025;

NOW THEREFORE IT BE RESOLVED that the Borough Council of the Borough of Franklin hereby approves the promotion of Officer David MacQuesten to the rank of sergeant at the annual salary of \$116,195, effective January 1, 2025.

CERTIFICATION

I, Colleen L. Little, Municipal Clerk of the Borough of Franklin, in the County of Sussex, State of New Jersey do hereby certify that the foregoing is a true and correct copy of a Resolution adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a meeting of said Governing Body held on December 17, 2024.

Colleen L. Little, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				