

**REGULAR AGENDA**  
**FOR THE MAYOR AND COUNCIL MEETING**  
**BOROUGH OF FRANKLIN,**  
**HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET**  
**FRANKLIN, NEW JERSEY AT 7:00 P.M. ON**  
**OCTOBER 8, 2024**

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- A. **Mayor Sowden** will call the meeting to order; Clerk will call the roll.
- B. **Mayor Sowden** will invite all present to salute the flag.
- C. **Mayor Sowden** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 7, 2024, and posted on the Borough website, which adequate notice has been certified by the Clerk."
- D. **PRESENTATIONS**  
There are no presentations this evening.
- E. **COMMITTEE REPORTS:** **Mayor Sowden** will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.

**Mayor Sowden** will offer the Mayor's Report.

- F. **OPEN PUBLIC SESSION:** **Mayor Sowden** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**

After giving all persons present an opportunity to address the Governing Body, **Mayor Sowden** will request a motion to close the meeting to the public and return to the regular order of business.

- G. **CONSENT AGENDA:** **Mayor Sowden** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Sowden will request a motion to approve the consent agenda.

- H. **OLD BUSINESS:**

1. **Discussion on Rutherford Culvert Headwall Proposal**

- I. **NEW BUSINESS:**

2. **Approval of the Minutes** for the regular meeting minutes and executive session meeting minutes for September 24, 2024. (Absent: Snyder)
3. **Resolution 2024-105** authorizing the award of a required disclosure contract with Garden State Laboratories for the Department of Public Works.
4. **Resolution 2024-106** extending grace period for payment of 4<sup>th</sup> quarter water and sewer bills.
5. **Adoption of Ordinance 18-2024** entitled "SETTING RANGE FOR SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE

**REGULAR AGENDA – MAYOR AND COUNCIL MEETING OCTOBER 8, 2024**

BOROUGH OF FRANKLIN, COUNTY OF SUSSEX AND STATE OF NEW JERSEY.”

**Prior to final roll call Mayor Sowden will request a motion to open the meeting to the public for Ordinance 18-2024.**

6. Approval of NJ State Firemen's Association Membership Application  
To approve the application for membership of Jacob Vanderwiele, 30 Woodland Road, Franklin, as Firematic member to the Franklin Fire Department as endorsed by Michael Raperto, Franklin Fire Department Chief.
7. Mayoral Appointment  
Mayor Sowden will make the following appointment.

**Planning Board**

George Drossel, Alternate Member (2-yr. unexpired term) Expires 12/31/2025  
Keri Marino, Alternate Member (2-yr. unexpired term) Expires 12/31/2025

8. Discussion on field use form application

J. EXECUTIVE SESSION – IF REQUESTED

**Mayor Sowden** will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

- **Personnel**
- **Contract Negotiations**

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- K. MISCELLANEOUS COMMENTS: **Mayor Sowden** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.
- L. ADJOURNMENT: **Mayor Sowden** will request a motion to adjourn the meeting.

**MINUTES OF THE MEETING OF THE  
MAYOR AND COUNCIL  
OF THE BOROUGH OF FRANKLIN  
HELD AT THE FRANKLIN MUNICIPAL BUILDING  
46 MAIN STREET, FRANKLIN, NJ  
SEPTEMBER 24, 2024**

Mayor Sowden called the meeting to order and requested the Borough Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mrs. Carnes, Mr. Formica, Mrs. Heath, Mr. Limon, Mr. Skellenger, and Mayor Sowden.

Absent: Mr. Snyder

Mayor Sowden led the assembly in the flag salute.

Mayor Sowden stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall and printed in the New Jersey Herald/Sunday New Jersey Herald on January 7, 2024, and posted on the Borough website, which adequate notice has been certified by the Clerk."

Mayor Sowden commented that there was an executive session held this evening from 6pm-6:45pm to discuss contract negotiations and personnel.

**PRESENTATIONS**

Michael Christensen provided pictures and information on his Eagle Scout project. Mr. Christensen stated that he wishes to replace the memorial sign at Memorial Park and will set up a go fund me page to get donations and he will also ask local businesses for donations. Mr. Christensen asked for approval so he can begin the donation process and that the location can be determined at a later date.

Mr. Skellenger made a motion to approve the preliminary project design from Michael Christensen for his eagle scout project. Seconded by Mrs. Carnes.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

**COMMITTEE REPORTS**

Mrs. Heath had nothing to report.

Mr. Skellenger commented that a meeting will be set up with the real estate committee to go over properties to possibly auction off.

Mr. Formica commented that he reached out to the contractor about the basketball court and he is trying to coordinate a start date.

Mr. Limon had nothing to report.

Mrs. Carnes commented that the 9-11 event was beautiful. This weekend is the bus trip to Yankee Stadium, October 26<sup>th</sup> at 12noon is the Halloween Parade where the fireman will have cider and donuts and then at 6pm is the Halloween Party at Fireman's pavilion. The EDC pondside market is this Saturday and we have about 17 vendors. The Council received a flyer about a new business opening in Franklin, Peerless, on Thursday October 17<sup>th</sup> in the afternoon and this weekend, Sunday, at 1pm Hello Fresh Paws, a dog grooming business on Route 23, will be having a grand opening.

Mrs. Tremont commented that the best practices inventory has been started.

Mr. Ursin had nothing to report.

Mayor Sowden had nothing to report.

**MAYOR & COUNCIL MEETING MINUTES SEPTEMBER 24, 2024**

**OPEN PUBLIC SESSION**

Mr. Formica made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Skellenger. All were in favor.

Joann Tatka stepped forward. Mrs. Tatka apologized for misspeaking about the number of units for the Imperatore property. Mrs. Tatka questioned the hearing on the Zinc Mine.

Mr. Ursin commented that the planning board will hold a hearing.

Mrs. Tatka asked if the administrator position was advertised and questioned the wording of resolution 2024-102. Is the grant writer a contract salary or is it paid when the grant is received.

Jason Quinn stepped forward. There's a company called Atlantic Metro that is looking to rezone 70 Davis Road and just wanted to let you know that they are in our neighborhood doing work and they brought dump trucks in with contaminated soil and filling and dumping issues.

Dawne Rowe stepped forward. Ms. Rowe congratulated Michael Christensen on his eagle scout project and recreation on the 9-11 ceremony. Ms. Rowe questioned ordinance 17-2024, how does this effect a project already approved. Ms. Rowe also questioned the advertising policy and asked for a second public session.

There being no one else present who wished to address the Governing Body, Mrs. Heath made a motion to close the meeting to the public, seconded by Mr. Formica. All were in favor.

**CONSENT AGENDA**

Mayor Sowden requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

**CORRESPONDENCE** (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. Township of Hardyston ordinance amending and modifying chapter 185 "zoning", article XXV "Stormwater Management", of the township of Hardyston general code.
2. Hampton Township resolution in opposition to proposed legislation bypassing local zoning for home-based businesses.

**REPORTS** (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. COH Report – August 2024
2. Permit List – August 2024
3. Permit Activity Report – August 2024
4. Municipal Court Report – August 2024
5. DPW Report – August 12 – August 16
6. DPW Report – August 19 – August 23
7. DPW Report – August 26 – August 30
8. DPW Report – September 2 – September 6
9. County Board of Health Report – August 2024
10. Police Department Report – August 2024

**APPLICATIONS** (APPROVAL OF THE FOLLOWING):

1. Application for use of the Senior Center from Joseph Hendershot for Franklin Boy Scout Troop 90 on various dates beginning September 9, 2024 through June 16, 2025 as per the attached schedule and to waive the associated fees.
2. Application for use of the Senior Center from Maureen (Molly) Hubbard for Walkkill Valley Girl Scouts for various meetings and dates for the period beginning September 22, 2024 through June 20, 2025 as per the attached schedule and to waive the associated fees.
3. Application for use of the Senior Center from the Franklin Band on October 13, 2024 from 2pm-4pm.

**RESOLUTIONS** (APPROVAL OF THE FOLLOWING):

1. Payment of bills for the meeting of September 24, 2024.

**MAYOR & COUNCIL MEETING MINUTES SEPTEMBER 24, 2024**

Mr. Skellenger made a motion to approve the consent agenda of September 24, 2024 with the removal of PO 37977. Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

Mr. Formica made a motion to approve PO 37977. Seconded by Mrs. Carnes.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon

Nays: None Absent: Snyder Abstentions: Skellenger

**OLD BUSINESS**

Discussion on 100 Main Street

Stefanie Williams commented that everyone should have received the report for the geo tech. Ms. Williams went over the report and the costs for analysis and asphalt fill. There are two options that could be done, open it up, remove all the material and place clean materials in or we just leave it as is and place vegetation on top.

**NEW BUSINESS**

Discussion on Rutherford Culvert Headwall

Stefanie Williams of French and Parrello commented that this property is 50 acres which would have to go through NJDEP to build a headwall. We would need an easement from the property owner for the headwall and explained what would need to be done. The Council agreed to have Stefanie move forward with the culvert and drainage that includes cameraing, write a report, investigate what the dimensions are, contact the County if applicable, then go to the State to ask for a grant.

Stefanie Williams commented on the report for Corkhill Road drainage by the Riverview Barn. She spoke about the causes and the history of the area.

Mr. Formica asked why this wasn't part of Braen's annual report.

Ms. Williams commented that they are only required to address areas that they disturb in their annual report.

Mr. Ursin commented that the Borough is now liable for the safety of residents and people, this will now have to be addressed.

Mr. Formica commented that we should talk with Braen first to see if they could help divert the water.

The Mayor and Stefanie are authorized to speak with Braen on the drainage issue.

Approval of the Minutes

Mr. Skellenger made a motion to approve the regular meeting minutes for September 10, 2024. (Absent: Limon) Seconded by Mr. Formica.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Skellenger

Nays: None Absent: Snyder Abstentions: Limon

Discussion on Ordinance 16-2024

Mayor Sowden commented that he is giving notice that for the following reasons that he will not support and not sign Ordinance 16-2024.

Mayor Sowden read into the record the following letter:

First and foremost, the ordinance puts additional responsibilities on the borough administrator, I can't figure out why, when we have people who are a director of public works who need to be certified by the state in that position, we will now have

**MAYOR & COUNCIL MEETING MINUTES SEPTEMBER 24, 2024**

to divide it with the borough administrator. Why is this needed? Though I do understand that the Director of Public Works answers to the administrator.

Years ago, when I was on the Council we had this old system in place (which it seems to be going in that direction again) and there were always issues. One department did not want to work with the other. Sometimes there were real arguments going back and forth. Why do we need to go backwards.

After a while there were real animosities between the two departments. This division will not work. Try to remember that as time moves on, we will have different people in these positions. Along with other Mayors and Council.

I think we should review the past council's decisions to see how they came to these decisions. Because there must have been a reason, they changed it over 13 years ago. What changed?

I think Churchill said it well, many years ago, "Those that fail to learn from history are doomed to repeat it."

Mr. Skellenger made a motion to override the Mayor's veto of Ordinance 16-2024. Seconded by Mrs. Carnes.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Skellenger

Nays: Limon Absent: Snyder Abstentions: None

Resolution 2024-102

Mr. Limon made a motion to adopt resolution 2024-102 authorizing the removal of a water/sewer overbill on Block 2101 Lot 14. Seconded by Mr. Skellenger

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Skellenger

Nays: None Absent: Snyder Abstentions: Limon

Resolution 2024-103

Mr. Limon made a motion to adopt resolution 2024-103 authorizing the removal of a water/sewer overbill on Block 1501 Lot 1. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

Resolution 2024-104

Mrs. Heath made a motion to adopt resolution 2024-104 authorizing a salary adjustment for the certified finance officer. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

Adoption of Ordinance 17-2024

Mr. Formica made a motion to adopt ordinance 17-2024 entitled "AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY MODIFYING CHAPTER 250, TREES." Seconded by Mr. Skellenger.

Prior to final roll call Mayor Sowden requested a motion to open the meeting to the public for Ordinance 17-2024. Mr. Skellenger made a motion to open the meeting to the public for ordinance 17-2024. Seconded by Mrs. Heath. All were in favor.

There being no one present who wished to address the governing body, Mr. Skellenger made a motion to close the meeting to the public for ordinance 17-2024. Seconded by Mrs. Heath. All were in favor.

**MAYOR & COUNCIL MEETING MINUTES SEPTEMBER 24, 2024**

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Skellenger

Nays: Limon Absent: Snyder Abstentions: None

**Introduction of Ordinance 18-2024**

Mrs. Carnes made a motion to introduce ordinance 18-2024 entitled "SETTING RANGE FOR SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX AND STATE OF NEW JERSEY." Seconded by Mr. Skellenger.

Mayor Sowden announced that the final reading will be on October 8, 2024.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

**Discussion of Administrator Position**

Mr. Ursin informed the public about the administrator position and potential candidate.

Mr. Skellenger made a motion to authorize the Mayor and Clerk to execute a contract for the position of Administrator. Seconded by Mrs. Heath.

Mr. Ursin commented that the contract is not public record until it is fully executed.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

**Discussion on Grant Writer**

Mr. Skellenger commented that he likes this idea. He feels that the gentleman that came to the last meeting would be a tremendous asset to the Borough.

Mr. Skellenger made a motion to retain and appoint Iparametrics as Grant Writer. Seconded by Mrs. Heath.

Upon roll call vote:

Ayes: Carnes, Formica, Heath, Limon, Skellenger

Nays: None Absent: Snyder Abstentions: None

**Discussion on High Street and Parker Street stop sign**

Mrs. Heath asked if there was a problem at this location.

Mayor Sowden commented that years ago there was a horrific accident there and it has always been a concern of his.

Mrs. Tremont will reach out to Seargeant Vanderploeg and make the suggestion of Stefanie's recommendation of blinking pedestrian signs.

**MISCELLANEOUS COMMENTS**

There were no miscellaneous comments.

**ADJOURNMENT**

There being no further items for discussion by the Mayor and Council, Mr. Formica made a motion to adjourn the meeting at 8:43p.m., seconded by Mr. Skellenger. All were in favor.

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John M. Sowden IV, Mayor

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Darlene J. Tremont, Municipal Clerk

# Borough of Franklin, County of Sussex

## Resolution #2024-105

**RESOLUTION OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, STATE  
OF NEW JERSEY, AUTHORIZING  
THE AWARD OF A REQUIRED DISCLOSURE CONTRACT  
WITH GARDEN STATE LABORATORIES  
FOR  
THE DEPARTMENT OF PUBLIC WORKS**

**WHEREAS** the Borough of Franklin Department of Public Works needs laboratory and water testing solutions and Garden State Laboratories, LLC of 410 Hillside Avenue, Hillside NJ, 07205, has a required disclosure contract under the provisions of N.J.S.A. 19:44A-20.4 et. Seq., and,

**WHEREAS**, the Qualified Purchasing Agent has certified that the value of the contract is more than the Pay to Play threshold of \$17,500.00 and

**WHEREAS** Garden State Laboratories, LLC is deemed the most advantageous to the Borough based upon Price and other Factors per N.J.S.A.40A:11-6.1 et. Seq., and

**WHEREAS**, Garden State Laboratories, LLC has completed and submitted a Business Entity Disclosure Certification and a Personal Contribution Disclosure form, which certifies that they have not made any reportable contributions to a candidate in the Borough of Franklin in the previous year and that the contract will prohibit them from making any reportable contributions through the term of the contract, and

**WHEREAS**, the Purchasing Agent has determined the contract will exceed \$17,500.00,

**WHEREAS** the Chief Financial Officer certifies the availability of funds and that the funds shall not exceed \$25,000.00

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of Franklin, County of Sussex, State of New Jersey, as follows:

1. The contract for laboratory and water testing solutions is awarded to Garden State Laboratories, LLC of 410 Hillside Avenue, Hillside, NJ, 07205
2. The cost for the aforementioned services shall not exceed \$25,000.00.
4. That the Municipal Clerk shall forward a certified copy of this Resolution to the following:

- A. Chief Financial Officer
- B. Purchasing Agent
- C. Director of Public Works
- D. Garden State Laboratories, LLC  
410 Hillside Avenue, Hillside NJ, 07205



# Borough of Franklin, County of Sussex

## Resolution #2024-105

### CERTIFICATION

I, Darlene Tremont, Municipal Clerk of the Borough of Franklin, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and correct copy of a Resolution adopted by the Borough Council at a meeting held on the 8<sup>th</sup> day of October 2024.

\_\_\_\_\_  
Darlene Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

NOT YET APPROVED BY COUNCIL

**Borough of Franklin, County of Sussex**  
**Resolution #2024-106**

**RESOLUTION EXTENDING GRACE PERIOD  
FOR PAYMENT OF 4<sup>th</sup> QTR 2024 WATER & SEWER BILLS**

WHEREAS, because of delays outside of the Borough's control due to software changes, the 4<sup>th</sup> quarter 2024 water/sewer bills will be delayed in being generated and mailed;

WHEREAS, this could cause delay in receiving payments by the normal 10-day grace period that is provided causing interest charges;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Franklin that the grace period for payment of 4<sup>th</sup> quarter water/sewer bills be extended to November 22<sup>th</sup>, 2024. Any payments not made within this time shall be charged interest from the due date of November 1<sup>st</sup>, 2024.

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, in the County of Sussex State of New Jersey hereby certify the foregoing is a true and correct copy of a Resolution duly adopted by the Governing Body of the Borough of Franklin, County of Sussex, State of New Jersey at a regular meeting held on October 8<sup>th</sup>, 2024.

\_\_\_\_\_  
Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
PATRICIA CARNES				
CONCETTO FORMICA				
RACHEL HEATH				
JOSEPH LIMON				
STEPHEN SKELLENGER				
GILBERT SNYDER				
MAYOR SOWDEN (Tie Only)				

**BOROUGH OF FRANKLIN  
COUNTY OF SUSSEX**

**ORDINANCE NO. 18-2024**

**SETTING RANGE FOR SALARIES OF CERTAIN OFFICERS  
AND EMPLOYEES OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX  
AND STATE OF NEW JERSEY**

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Franklin, in the County of Sussex, New Jersey, that the following shall constitute the annual salary range for the various Borough Officers and Employees named.

**SECTION 1.**

Based on contractual obligations and negotiated agreements, the Borough of Franklin shall pay its employees for services rendered at a level within the range shown below:

<b><u>POSITION</u></b>	<b><u>MINIMUM</u></b>	<b><u>MAXIMUM</u></b>
Mayor (P/T)	\$5,000	\$7,000
Councilman (P/T)	\$1,500	\$7,000
Borough Administrator	\$85,000	\$135,000
Municipal Clerk	\$50,000	\$95,000
Deputy Municipal Clerk	\$40,000	\$75,000
Certified Municipal Court Administrator	\$70,000	\$110,000
Deputy Court Administrator	\$40,000	\$80,000
CFO (P/T)	\$50,000	\$90,000
Treasurer	\$70,000	\$110,000
Municipal Court Magistrate (P/T)	\$21,000	\$60,000
Alternate Municipal Court Magistrate (P/T)	\$350.00/ct. session	\$500.00/ct. session
Certified Public Works Manager (Contract)	\$120,000	\$160,000
Public Works Supervisor (Contract)	\$80,000	\$110,000
Public Works Foreman	\$60,000	\$90,000
Public Works Mechanic	\$60,000	\$90,000
Public Works Laborer	\$40,000	\$80,000
Zoning Officer (P/T)	\$35.00/hr	\$45.00/hr
Tax Collector	\$23,000	\$60,000
Water & Sewer/Tax Collector	\$23,000	\$60,000
Planning/Zoning Secretary	\$40,000	\$60,000
Tax Assessor (P/T)	\$30,000	\$60,000
Chief of Police (Contract)	\$120,000	\$190,000
Police Captain (Contract)	\$110,000	\$180,000
Police Lieutenant	\$100,000	\$170,000
Police Sergeant	\$90,000	\$160,000
Patrol Officer	\$46,000	\$150,000
Police Recruit	\$ -	\$45,000
Detective Stipend	5% of Annual Salary	5% of Annual Salary
Police Matron (P/T)	\$22.00/hr	\$30.00/hr
Emergency Management Coordinator (P/T)	\$1,500	\$3,500
Board of Health Secretary (P/T)	\$1,300	\$3,000
Registrar	\$1,500	\$5,000
Deputy Registrar	\$1,000	\$4,000
Recreation Secretary (P/T)	\$1,300	\$3,000

Police Secretary/Records Clerk	\$35,000	\$55,000
Crossing Guards (P/T)	\$15.13/hr	\$20.00/hr
Head Crossing Guard (P/T)	\$16.00/hr	\$25.00/hr
Court Attendants (P/T)	\$100.00/ct. session	\$150.00/ct. session
Violations Clerk (P/T)	\$15.13/hr	\$25.00/hr
Deputy Court Administrator (P/T)	\$15.13/hr	\$45.00/hr
Accounting Assistant	\$20.00/hr	\$35.00/hr
Administrative Assistant	\$20.00/hr	\$30.00/hr
Finance Clerk	\$15.13/hr	\$25.00/hr
Clerk (P/T)	\$15.13/hr	\$25.00/hr
Senior Center Attendant (P/T)	\$15.13/hr	\$20.00/hr
Senior Center – Safe Serv (P/T)	\$15.13/hr	\$20.00/hr
Custodian	\$16.00/hr	\$20.00/hr

**SECTION 2.**

The salaries and wages fixed by this Ordinance shall be effective September 1, 2024. Said salaries and wages shall remain in effect until this Ordinance is amended or repealed.

**SECTION 3.**

All Borough benefits shall be provided in accordance with contractual obligations and in accordance with existing Borough Ordinances and the Personnel Manual governing municipal employee benefits.

**SECTION 4.**

Nothing in this Ordinance shall be construed as making mandatory the payment of annual salary increments to any officer or employee of the Borough of Franklin. Salary or wage increases shall be contingent upon the availability of funds.

**SECTION 5.**

The adoption of this Ordinance shall not operate to either increase or decrease the present pay of any officer or employee of the Borough of Franklin, and the salaries or compensation under the existing Ordinance shall remain in effect until any additional increments are approved by the Borough Council under this Ordinance. Specific salaries or wages established by the Borough Council may be made retroactive to September 1<sup>st</sup> of the year in which the resolution is adopted, at the Council's discretion.

**SECTION 6.**

All conflicting or inconsistent Ordinances are repealed.

ATTEST:

**BOROUGH OF FRANKLIN**

\_\_\_\_\_  
Darlene J. Tremont, Clerk

\_\_\_\_\_  
BY: John M. Sowden IV, Mayor

Dated: October 8, 2024

**NOTICE**

TAKE NOTICE that the above entitled Ordinance 18-2024 was introduced at a regular meeting of the Borough Council of the Borough of Franklin on September 24, 2024 and will be considered for final passage after public hearing at a regular meeting of the Borough Council of the Borough of Franklin to be held on October 8, 2024, at 7:00 p.m. or as soon thereafter as the Borough Council may hear this Ordinance at the Municipal Building, 46 Main Street, Franklin, New Jersey.

\_\_\_\_\_  
Darlene J. Tremont, Municipal Clerk

**CERTIFICATION:** I, Darlene J. Tremont, Municipal Clerk of the Borough of Franklin, do hereby certify that the Borough of Franklin Council duly adopted the foregoing Ordinance on the 8<sup>th</sup> day of October, 2024.

\_\_\_\_\_  
Darlene J. Tremont, Municipal Clerk  
Borough of Franklin

\_\_\_\_\_  
John M. Sowden IV, Mayor

Introduced: September 24, 2024

Adopted: October 8, 2024

RECORD OF COUNCIL VOTES-FIRST READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
PATRICIA CARNES	X				X	
CONCETTO FORMICA	X					
RACHEL HEATH COUNCIL PRESIDENT	X					
JOSEPH LIMON	X					
STEPHEN SKELLENGER	X					X
GILBERT SNYDER				X		
MAYOR SOWDEN, IV (Tie Only)						

RECORD OF COUNCIL VOTES-SECOND READING					Move	2nd
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT		
PATRICIA CARNES						
CONCETTO FORMICA						
RACHEL HEATH COUNCIL PRESIDENT						
JOSEPH LIMON						
STEPHEN SKELLENGER						
GILBERT SNYDER						
MAYOR SOWDEN, IV (Tie Only)						