

**Franklin Borough**  
**Recreation Committee**  
**Meeting Minutes for**  
**October 5, 2023**

This meeting was called to order at 7:00pm by the Chairwomen, Mrs. Formica, who then led the assembly in the flag salute.

Mrs. Formica read the statement on compliance pursuant to the "Open Public Meeting Act, Chapter 231, PL 1975"

**ROLL CALL OF MEMEBERS:**

Mrs. Bobbi Formica – Chairperson (present)  
Mrs. Patti Carnes - Co-Chairperson (present)  
Mr. Concetto Formica – Member (present)  
Mrs. Sandra Westermann – Member (absent)  
Mr. Eric Maynard – Member (absent)  
Mr. James Affinito – Member (present)  
Mr. Frederick Babcock – Member (present)  
Mrs. Rachel Heath - Council Liaison (present)  
Ms. Suzann Brush – Secretary (present)

**APPROVAL OF MINUTES:**

- **September 7, 2023** – approved

Mrs. Carnes made a motion to approve meeting minutes for September 7, 2023.

Mr. Babcock second the motion.

**Upon Roll Call Vote:**

**AYES:** Mrs. Formica, Mrs. Carnes, Mr. Babcock

**NAYS:**

**ABSTENTIONS:** Mr. Formica, Mr. Affinito

**APPROVED**

**OPEN PUBLIC SESSION #1:**

No one in attendance.

**COMMITTEE REPORT**

**Treasure's Report:**

- Money can be moved from one account to another within the general trust, as long as it is voted on by the committee, per the Borough CFO. An email conformation was provided 9/12/23.
- Escrow (Field Use Security Deposits)
  - Outstanding deposits scheduled for return per CFO guidance.
  - Approved by Mayor & Council
  - Returns:
    - Walkkill Valley Little League Baseball \$1000
    - Walkkill Valley Softball \$350
    - Walkkill Valley Football & Cheer \$150
    - Walkkill Valley Soccer \$\$550
    - K9 Unlimited \$200

**OLD BUSINESS:**

- 9/11 Memorial:
  - Aldo Sanchez – DJ Services
    - Invoice \$200

Mr. Babcock made a motion to approve DJ services for the 9/11 memorial in the amount of \$200.

Mrs. Carnes second the motion.

**Upon Roll Call Vote:**

**AYES:** Mrs. Formica, Mrs. Carnes, Mr. Formica, Mr. Affinito, Mr. Babcock

**NAYS:**

**ABSTENTIONS:**

**APPROVED**

- Halloween Party:
  - Planning/Supplies: Costume prizes, food/drinks, games, DJ services and decoration.
  - Budget: \$1800

Mr. Babcock made a motion to approve a budget for the Halloween party not to exceed \$1800.

Mr. Affinito second the motion.

**Upon Roll Call Vote:**

**AYES:** Mrs. Formica, Mrs. Carnes, Mr. Formica, Mr. Affinito, Mr. Babcock

**NAYS:**

**ABSTENTIONS:**

**APPROVED**

- Bus Trip:
  - Wind Creek – Planning
    - Tabled to November's meeting
- Boy Scouts:
  - Kayak Racks
    - Signage for the kayak racks and launch will not be purchased and there will be no associated fees.
    - The kayak rack storage will be first come, first use, at your own risk.

**NEW BUSINESS:**

- Field Use:
  - Procedures and Fees
    - Tabled to reorganization meeting in January 2024

**OPEN PUBLIC SESSION #2:**

No one in attendance.

**MISCELLANEOUS COMMENTS:**

- Walkkill Valley Little League:
  - Fall season lighting fee unpaid.
  - The secretary updated the committee on the outstanding lighting fee.
  - If the fee is not paid by the end of the season, their security deposit will be forfeited, with a remaining balance of \$50 owed.
  - Notification was given to the league president.
- Next Meeting: October 19, 2023 @ 7:00pm
  - Halloween Workshop
  - Holiday Tree Lighting Planning

**AJOURNMENT:**

Mrs. Formica asked for a motion to adjourn the meeting.

Mrs. Carnes made the motion. Seconded by Mr. Babcock.

All were in favor. \*The meeting was adjourned at 8:00pm