

**Franklin Borough**  
**Recreation Committee**  
**Meeting Minutes for**  
**April 21, 2022**

This meeting was called to order at 7:12 pm by the Chairwomen, Mrs. Carnes, who then led the assembly in the flag salute.

Mrs. Nahrwold read the statement on compliance pursuant to the "Open Public Meeting Act, Chapter 231, PL 1975"

**ROLL CALL OF MEMEBERS:**

Mrs. Theresa Nahrwold – Chairwomen (absent)  
Mrs. Patti Carnes - Co-Chairwomen (present)  
Mrs. Rachel Heath - Council Liaison (present)  
Mrs. Darlene Pallay – Treasurer (absent)  
Mrs. Christina Sanchez – Member (present)  
Mrs. Bobbi Formica – Member (present)  
Mr. Concetto Formica – Member (present)  
Mrs. Barbara Castania – Member (present)

**APPROVAL OF MINUTES:**

March 17<sup>th</sup> and April 7<sup>th</sup> meeting minutes.

Mrs. Carnes asked for a motion to approve March 17, 2022 meeting minutes.

Mrs. Formica made the motion. Mrs. Sanchez second the motion.

**Upon Roll Call Vote:**

**AYES:** Mrs. Carnes, Mrs. Sanchez, Mrs. Formica, Mr. Formica

**NAYS:** none

**ABSTENTIONS:** Mrs. Castania

**APPROVED**

Mrs. Carnes asked for a motion to approve April 7, 2022 meeting minutes.

Mrs. Formica made the motion. Mrs. Sanchez second the motion.

**Upon Roll Call Vote:**

**AYES:** Mrs. Carnes, Mrs. Formica, Mr. Formica, Mrs. Castania

**NAYS:** none

**ABSTENTIONS:** Mrs. Sanchez

**APPROVED**

**OPEN PUBLIC SESSION #1:**

No public.

**COMMITTEE REPORT**

**Treasure's Report –**

The treasure, Darlene Pallay, was absent.

Committee briefly reviewed report. There were no changes.

**OLD BUSINESS:**

**Franklin Nite – Inflatables/Quotes**

Mrs. Carnes is waiting on returned quotes from Fun Services.

Mrs. Carnes stated to table this to the next meeting.

**Pond Opening –**

Mrs. Carnes asked if there were any more applications submitted.

Recreation Secretary, Suzann Brush, stated there are four attendant applications, 1 lifeguard application.

Ms. Brush stated Darlene Tremont told her someone had reached out with interest in becoming a lifeguard but did not submit an application.

Ms. Brush stated she sent out a follow up email to an inquiry she received previously for an attendant, but since the applicant is 16 asked if they would be interested in becoming a life guard. Waiting on a reply.

Mrs. Carnes stated the dead line for applications is Tuesday, April 26<sup>th</sup>, logistically they really can't go past that because people need to go through the hiring process and have to go for their certification if needed.

Mrs. Carnes stated there are so many things that need to be done for the pond, how much later can we push this, we can't.

Mrs. Carnes stated people need to understand there is a lot that goes into this.

Mrs. Heath stated plus the process of testing the water needs to be done.

Ms. Brush stated there were no badges, so if the pond opened, badges would need to be ordered.

Mrs. Carnes stated they would see where everything was at on Tuesday.

### **Recycling Plastic Bag Program –**

Mrs. Brush stated more information was needed.

Mrs. Carnes stated to table this to the next meeting.

### **Carnival –**

Mrs. Carnes stated do they want to do a billboard.

Mrs. Carnes asked if they got the signs and banners from the Carnival company.

Mrs. Formica stated she has not heard back, and ask Ms. Brush to send an email to Theresa to follow up with the Carnival company.

Mrs. Castania stated they should do a Facebook ad.

Mrs. Carnes and Mrs. Sanchez agreed.

Mrs. Sanchez stated she didn't know if they would have time for the billboard because they run 4 weeks minimum, plus they need production time.

Mrs. Carnes asked who the interested vendor was.

Ms. Brush stated Jennifer

Mrs. Carnes stated it was a face painter for the Carnival.

Mrs. Carnes stated in the past they have not had that type of vendor at the Carnival.

Mrs. Sanchez stated the Carnival company has not had any vendor like that.

Mrs. Carnes asked if they wanted a face painter at the Carnival.

Mrs. Sanchez stated yes, why not.

Mrs. Sanchez asked if the face painter was looking to be a vendor or are they looking to be hired.

Mrs. Carnes stated they needed verification on that.

### **Miss. Franklin Pageant –**

Mrs. Formica stated she sent an email to Sargent Grissom, he used to be the one to go to for the FOP, so asked if they were part of the PBA because we're looking for sponsors.

Mrs. Formica asked Mr. Formica to follow up.

Mrs. Sanchez stated they have not had a sponsor for the past couple of years, so it would be nice to say they are offering a small scholarship.

Mrs. Sanchez asked about judges and hosts.

Mrs. Carnes stated they talked about it at the last meeting.

Mrs. Castania stated she had volunteered to be a judge.

Mrs. Heath stated she volunteered as well.

Mrs. Sanchez stated three judges would be good but two is ok.

Mrs. Sanchez stated she would text Kasha from last year and see if she would like to host.

Mrs. Sanchez stated Kasha would be happy to do it if she is available, but to keep in mind if she's not to think of someone else.

Mrs. Carnes stated they could think of someone else just in case.

Mrs. Sanchez asked what the date was.

Mrs. Carnes stated June 18<sup>th</sup>.

Mrs. Formica stated they needed a time, and asked if they wanted to do it when Franklin Nite starts or before it starts.

Mrs. Sanchez stated she thinks they started about an hour, hour and a half before.

Mrs. Sanchez asked when Franklin Nite starts.  
Mrs. Carnes stated 3:00pm.  
Mrs. Sanchez stated she thinks they said 2:00pm then,  
Mrs. Carnes confirmed the start of the pageant for 2:00pm.

#### **Thor's Sign –**

Recreation secretary, Suzann Brush, updated the committee on the correction of Thor's sign.  
Ms. Brush stated Michelle Babcock reached out to George Hutnick from Innovative Laser Creations to request the sign to be fixed due to a spelling error.  
George Hutnick indicated this would not be a problem, and will take care of it.

#### **NEW BUSINESS:**

##### **Franklin Recreation Sports for Children –**

Theresa Nahrwold wanted to discuss this, however was absent this meeting.  
The committee tabled this to the next meeting, indicating they need more information.

##### **9/11 Event –**

Mrs. Formica asked Aldo Sanchez if his friend could do the lights.  
Aldo stated yes, he just needed to make sure he was available.  
Aldo stated his friend just wants to make sure he gets paid before.  
Ms. Brush stated she would check with Corry in finance.

##### **Committee Member Change –**

Mrs. Carenas stated Darlene Pallay has submitted her resignation from the committee.  
Ms. Brush asked if they were going to designate anyone else as treasurer.  
Mrs. Carnes stated they could handle it as a team since there isn't a lot going on.  
Mrs. Sanchez stated she would also be adding her name to the that list, after the pageant.  
Mrs. Sanchez stated that if they are available, they would still volunteer at events.

##### **Boy Scouts –**

Mrs. Carnes stated it was confirmed, the Boy Scouts are doing cheese steaks for the Carnival and the Cub Scouts are doing french fries.  
Mrs. Carnes stated she wanted to verify the vendor fee is waived but they have to pay for their food handling licenses.  
Mrs. Formica confirmed yes.  
Mrs. Carnes asked if the food handling license application was with the borough or the county.  
Mrs. Heath stated they need to fill out an application with the town and that automatically goes to the county.  
Ms. Brush stated she was informed they need to fill out an application with the town and county.  
The committee was unsure of the actual procedure.  
Ms. Brush stated she would follow-up and find out what the exact procedure is.  
Mrs. Carnes asked if the Carnival offers hamburgers and hotdogs.  
Mrs. Sanchez stated no, they usually just have fair food like funnel cake, Oreos, and lemonade.  
Mrs. Carnes stated the Boy Scouts would like to do coffee, tea, water, cheesesteaks, hotdogs, hamburgers, and they also want to do sausage sandwiches.  
Mrs. Carnes stated she wanted to make sure there weren't any limitations.  
Mrs. Formica stated that all should be ok.  
Mr. Formica asked if the Cub Scouts were doing french fries.  
Mrs. Carnes confirmed yes.

Mrs. Carnes asked for a motion to approve waving vendor fees for Boy Scouts and Cub Scouts for the Carnival.

Mrs. Formica made the motion. Mrs. Sanchez second the motion.

##### **Upon Roll Call Vote:**

**AYES:** Mrs. Carnes, Mrs. Sanchez, Mrs. Formica, Mr. Formica, Mrs. Castania

**NAYS:** none

**ABSTENTIONS:**

## **APPROVED**

### **Field Use –**

Mrs. Carnes stated there was a field use application request for the pavilion for a birthday party.

Mrs. Carnes confirmed that there were no fees.

Mrs. Formica stated Ms. Brush had clarified that.

The committee discussed the use of the pavilion, fees, and liability insurance.

The committee stated they would need to discuss the fee schedule further at a later date.

The committee agreed to approve the application pending approval from the CFO and if liability insurance was needed or not.

Ms. Brush stated she would follow-up and confirm.

Mrs. Carnes asked for a motion to approve the field use on May 7<sup>th</sup> for a birthday party, pending CFO approval

Mrs. Formica made the motion. Mrs. Sanchez second the motion.

### **Upon Roll Call Vote:**

**AYES:** Mrs. Carnes, Mrs. Sanchez, Mrs. Formica, Mr. Formica, Mrs. Castania

**NAYS:** none

**ABSTENTIONS:**

**APPROVED**

### **Vendors –**

Mrs. Carnes stated to remind the face painter vendor that if she wants to pay the vendor fee and come, that would be ok.

Mrs. Carnes stated to also ask if she would like to participate in Franklin Nite.

Ms. Brush stated she would follow-up.

Mrs. Carnes stated Monster Bows and Novelties submitted a vendor application.

The committee reviewed the application.

### **OPEN PUBLIC SESSION #2:**

Mrs. Carnes asked for a motion to open the meeting to the public.

Mrs. Formica made a motion. Second by Mrs. Sanchez.

**ALL IN FAVOR:** Yes

**APPROVED**

Aldo Sanchez asked about doing a collectable toy show at the pond.

Aldo Sanchez stated he was trying to determine whether to do the event at the pond, Franklin School, or the Fireman's Pavilion.

Mr. Formica stated it would be cheaper at the pond field, but then would be out in the elements.

Mrs. Formica stated at the school he would need to pay the school and janitor fees.

Aldo Sanchez stated that was all.

Mrs. Carnes asked for a motion to close the meeting to the public.

Mrs. Formica made a motion to close to the public. Second by Mrs. Sanchez.

**ALL IN FAVOR:** Yes

**APPROVED**

### **MISCELLANEOUS COMMENTS:**

Mrs. Formica asked if anyone reached out to the Girl Scouts to see if they were going to do their glow things.

Mrs. Carnes stated she did not have the Girl Scouts conference.

Mrs. Formica stated she was going to send a text now.

Mrs. Formica stated they are on the website for the Fishing Derby.

Mrs. Formica stated she is trying to clarify how people can register.

Mr. Formica stated they emailed him to pick up all the shirts and prizes.

Mrs. Formica stated the only information she had right now is it is Sunday, June 5<sup>th</sup> from 9-3pm and is open for 20 years and younger, and if you are at the age where the state requires a license, you'd have to have one.

Mrs. Formica stated they could do a "stay tuned" post on Facebook, that she would post.

Mr. Formica stated the grant has been finalized.

Mr. Formica stated it was going to start getting quotes for everything, including the basketball court, pavilion, electrical panel box, and 4 new polls.

Mr. Formica stated if they need a little extra, they may be able to use some of the Carnival funds.

Mrs. Carnes stated the area where the old playground came down, they are still talking about putting something there for the seniors.

Mr. Formica confirmed yes, and stated he reached out to the company they used for the playground and was getting quotes with new pricing.

Mr. Formica stated he was going to confirm if installation was included, if not maybe they could look into bids on a contractor.

Mr. Formica stated it is a precut set up, so unless a concrete slab was included it would be a lot.

Mrs. Heath asked if they were doing a pavilion and parking.

Mr. Formica stated yes, that was the plan.

Mr. Formica stated he was going to get pricing on the pavilion for by the senior center.

**AJOURNMENT:**

Mrs. Carnes asked for a motion to adjourn the meeting.

Mrs. Formica made the motion. Seconded by Mrs. Sanchez.

All were in favor.

\*The meeting was adjourned at 8:31pm