

Franklin Borough
Recreation Committee
Meeting Minutes for
March 3, 2022

This meeting was called to order at 7:05 pm by the Chairwomen, Mrs. Nahrwold, who then led the assembly in the flag salute.

Mrs. Nahrwold read the statement on compliance pursuant to the "Open Public Meeting Act, Chapter 231, PL 1975"

ROLL CALL OF MEMEBERS:

Mrs. Theresa Nahrwold – Chairwomen (present)
Mrs. Patti Carnes - Co-Chairwomen (present)
Mrs. Rachel Heath - Council Liaison (present)
Mrs. Darlene Pallay – Treasurer (absent)
Mrs. Christina Sanchez – Member (present)
Mrs. Bobbi Formica – Member (present)
Mr. Concetto Formica – Member (present)
Mrs. Barbara Castania – Member (absent)

APPROVAL OF MINUTES:

January 17, 2022 meeting minutes:

Mrs. Nahrwold asked for a motion to approve meeting minutes.

Mrs. Formica made the motion. Second by Mrs. Sanchez.

Upon Roll Call Vote:

AYES: Mrs. Nahrwold, Mrs. Carnes, Mrs. Sanchez, Mrs. Formica, Mr. Formica

NAYS: none

ABSTENTIONS: Mrs. Heath

APPROVED

OPEN PUBLIC SESSION #1:

Mrs. Nahrwold asked for a motion to open the meeting to the public.

Mrs. Formica made the motion. Second by Mrs. Sanchez.

Upon Roll Call Vote:

AYES: Mrs. Nahrwold, Mrs. Carnes, Mrs. Sanchez, Mrs. Formica, Mr. Formica

NAYS: none

ABSTENTIONS: Mrs. Heath

APPROVED

There was one person in attendance, however they did not have anything to contribute at that time and indicated they would like to listen in.

Mrs. Nahrwold asked for a motion to approve close the meeting to the public.

Mrs. Formica made the motion. Second by Mrs. Sanchez.

Upon Roll Call Vote:

AYES: Mrs. Nahrwold, Mrs. Carnes, Mrs. Sanchez, Mrs. Formica, Mr. Formica

NAYS: none

ABSTENTIONS: Mrs. Heath

APPROVED

COMMITTEE REPORT

Treasure's Report –

The treasure, Darlene Pallay, was absent.

Committee reviewed the trial balance report. Minor changes were present.

OLD BUSINESS:

- **Events and types of vendors –**

Recreation secretary, Suzann Brush, asked the committee to review an 'Events and Types of Vendors' list to ensure when vendors are reaching out, she can direct them to the appropriate event.

Mrs. Carnes stated the Cub Scouts confirmed for the Carnival, and will be doing french fries.

Mrs. Carnes stated she gave the times to the Boy Scouts and they are figuring out if they will have enough volunteers. If she does not hear from them by Monday, she will reach out.

Mrs. Nahrwold asked if they ever confirmed the date for the Fishing Derby.

Mr. Formica stated he heard back from the state.

Mrs. Nahrwold confirmed June 5th as the date.

Mr. Formica confirmed yes.

Mr. Formica stated the state 'Hooked on Fishing' event was going to be state wide, and we are on the Fish and Game website.

Mr. Formica stated the event was open to anyone 20 and under.

Mr. Formica stated they would email a little before the event, that they have prizes and shirts and what not.

Mrs. Formica asked if 16 and over still need a fishing license.

Mr. Formica stated yes, you have to follow Fish and Game rules.

Mrs. Heath asked if people needed to register for the event.

Mr. Formica stated registration is required, which is done through the Fish and Game website.

Mrs. Nahrwold asked if we had heard back from ShopRite.

Recreation Secretary, Suzann Brush, indicated no.

Mrs. Nahrwold asked if she could also reach out to Weis, regarding the Fishing Derby.

Mrs. Formica stated to reach out to Wendy's as well, they use to provide small frosty cups.

Recreation Secretary, Suzann Brush, asked if the vendor fee would be waived for Cub Scouts.

Mrs. Formica stated they bring it to a vote, but more than likely, they usually waive their fee because they are non-profit and local.

Mrs. Carnes confirmed that we waive our vendor fee, but the fees for the food handling license through the town and county still apply.

Recreation Secretary, Suzann Brush, stated the Franklin Library reached out to participate in Franklin Night and National Night out, and wanted to confirm if their fee was waived.

Committee agreed the fee was waived and those events were good for the library to participate in.

Mrs. Formica stated she didn't think they charged a vendor fee for National Night Out.

Mrs. Nahrwold confirmed that was correct, no sale vendors are able to participate in National Night Out.

Mrs. Formica stated they normally waive the fee for non-profit.

Recreation Secretary, Suzann Brush, stated someone from Convention of States requested to be a vendor.

Some committee members asked if we allow political vendors.

Mrs. Carnes stated yes.

Committee looked at the associated website and discussed whether this vendor would be a good fit for any of the town events.

Mrs. Carnes stated they would have to pay a normal vendor fee.

Mrs. Sanchez stated as long as we clarify there is no bull horns and shouting and speakers, it would be ok for them to participate.

Mrs. Carnes stated it would just be Franklin Night.

Mrs. Formica stated if they just have a booth and people go to them it should be ok.

Mrs. Sanchez stated that's why they need to clarify there will be no loud speakers and stuff like that.

Mrs. Carnes stated it looked like they were just interested in collecting signatures for a petition in an effort to pass a convention of states, they are not selling any products.

Mrs. Sanchez stated to inform them petitioning by allowing people to come to their booth is ok but there is no approaching people.

- **Thor's updated sign –**

Recreation Secretary, Suzann Brush, informed the committee Michelle was looking into it.

Mr. Formica stated he had talked to Michelle and she indicated she was going to reach out.

Mrs. Heath asked what was wrong with the current sign.

Mr. Formica stated there was a spelling error.

- **Boy Scouts, Eagle Scouts plaque design –**

Recreation Secretary, Suzann Brush, presented the tentative design for the Eagle Scouts plaque, and that a presentation date needed to be confirmed.

Committee reviewed the design and Mrs. Carnes confirmed the presentation date.

Committee approved the plaque design.

NEW BUSINESS:

Field Use –

- **Girl Scouts – Field Day**

Committee reviewed the Girl Scouts field use application.

Mrs. Nahrwold read off the areas they were interested in using, indicating it would be on Saturday, May 14 with a rain date of Sunday, May 15.

Mrs. Nahrwold stated the Girl Scouts were requesting to use the pond area from 7:00am to over night into May 15, because the older girls were sleeping over.

Mrs. Sanchez stated she thinks they need to approve it because there is a town ordinance that says there is no over nights.

Mrs. Sanchez asked if the council would need to approve this.

Mrs. Heath confirmed yes.

Mrs. Heath asked how they were going to handle getting this on the council's agenda.

Recreation Secretary, Suzann Brush, indicated she was going to bring to Darlene first thing tomorrow.

Mrs. Nahrwold asked for a motion for the Girl Scouts field use pending approval from the council with recreations recommendation.

Mrs. Formica made the motion.

Upon Roll Call Vote:

AYES: Mrs. Nahrwold, Mrs. Carnes, Mrs. Sanchez, Mrs. Formica, Mr. Formica

NAYS: none

ABSTENTIONS: Mrs. Heath

Mrs. Nahrwold asked for a motion to waive the field use fees for Girl Scouts.

Mrs. Formica made the motion. Second by Mrs. Carnes.

Upon Roll Call Vote:

AYES: Mrs. Nahrwold, Mrs. Carnes, Mrs. Sanchez, Mrs. Formica, Mr. Formica

NAYS: none

ABSTENTIONS: Mrs. Heath

- **Walkkill Valley Little League Baseball**

Mrs. Nahrwold reviewed the Walkkill Valley Little League Baseball field use application, and read over their request.

Mrs. Nahrwold asked for a motion to approve the Walkkill Valley Little League Baseball field use application

Mrs. Formica made the motion. Second by Mrs. Sanchez.

Upon Roll Call Vote:

AYES: Mrs. Nahrwold, Mrs. Carnes, Mrs. Sanchez, Mrs. Formica, Mr. Formica

NAYS: none

ABSTENTIONS: Mrs. Heath

- **Security Deposits**

The committee discussed whether or not a second security deposit would be needed on an application requesting field use for more than one season.

The committee agreed one security deposit would suffice, and it could be rolled over to the second season. This would avoid money being deposited/withdrawn unnecessarily.

Vendors –

- **The Scoop (2 applications)**

Mrs. Nahrwold reviewed the vendor application for The Scoop.

Mrs. Nahrwold noted they applied for Franklin Nite and Fall Festival.

No vote required.

- **Electricity Use**

Mrs. Heath asked about electricity use at the pond and if this was a chargeable amenity.

The committee stated this is included in the vendor and field use applications. The only electricity use charge is for the baseball field lights.

- **Facebook –**

Mrs. Nahrwold stated the Boy Scouts requested to share a job opportunity on the recreation Facebook page.

Mrs. Nahrwold reviewed the employment opportunity flyer.

The committee discussed the request and did not feel they needed to vote on it, but approved the request.

- **Coffee Urns –**

Mrs. Carnes stated that the prices are going up, so they need to order.

Mrs. Carnes went over the options she had found so the committee could decide what would be best to order.

The committee finalized on (2) SYBO Commercial Grade Stainless Steel Percolate Coffee Maker 110-cup capacity, and (1) Hamilton Beach Coffee Urns 45-cup.

Mrs. Carnes asked for a motion to set the budget for coffee urns not to exceed \$450.

Mrs. Carnes made the motion. Second by Mrs. Sanchez.

Upon Roll Call Vote:

AYES: Mrs. Nahrwold, Mrs. Carnes, Mrs. Sanchez, Mrs. Formica, Mr. Formica

NAYS: none

ABSTENTIONS: Mrs. Heath

OPEN PUBLIC SESSION #2:

Mrs. Nahrwold asked for a motion to open to public.

Mrs. Formica made the motion. Second by Mrs. Sanchez.

Upon Roll Call Vote:

AYES: Mrs. Nahrwold, Mrs. Carnes, Mrs. Sanchez, Mrs. Formica, Mr. Formica

NAYS: none

ABSTENTIONS: Mrs. Heath

APPROVED

There was one person in attendance for the public.

The guest from the public asked if Franklin Day and Franklin Nite were different events.

Mrs. Sanchez explained it is the same event. Usually called Franklin Day, this year they are calling it Franklin Nite with a play on the town mineral.

The guest from the public asked about National Night Out.

Mrs. Nahrwold explained that is a separate event and that it is nation wide and a free community event.

The guest from the public asked how do people find out about being a vendor.

Mrs. Nahrwold stated they have it posted on the Facebook page but the vendor forms are on the Borough website.

Mrs. Sanchez stated recreation was switching over to a new Facebook page, so when people go on, they will see the new link to be redirected.

The guest from the public asked where meeting minutes could be found.

Committee member stated minutes could be found on the borough website.

Mrs. Nahrwold asked for a motion to close to public.

Mrs. Nahrwold made the motion. Second by Mrs. Formica.

Upon Roll Call Vote:

AYES: Mrs. Nahrwold, Mrs. Carnes, Mrs. Sanchez, Mrs. Formica, Mr. Formica

NAYS: none

ABSTENTIONS: Mrs. Heath

APPROVED

MISCELLANEOUS COMMENTS:

Mr. Formica stated Bill S1727 passed today, which means it will be going to the 7th floor. They are trying to make Franklinite the state mineral.

The committee was very excited about this news.

Mrs. Sanchez stated they should try to get the museum to come out to an event and set up a table.

Mrs. Formica stated recreation is still accepting volunteer applications for new committee members.

The guest from the public asked if the application could be found on the website.

Mrs. Sanchez indicated yes.

Mrs. Sanchez stated she got a quote back from Out Front Media for the billboard. The one they wanted is rented out for a year. The other billboard they were interested in is also rented out for a year.

The committee discussed other options and prices.

The committee discussed getting the Carnival approval put on the next Council meetings agenda.

Recreation Secretary, Suzann Brush, stated she would bring it to Darlene's attention tomorrow.

Mrs. Fromica stated Garden State Fireworks would also be sending over a contract.

AJOURNMENT:

Mrs. Nahrwold asked for a motion to adjourn the meeting.

Mrs. Formica made the motion. Seconded by Mrs. Carnes

All were in favor.

*The meeting was adjourned at 7:55pm