

**Borough of Franklin**  
**COUNTY OF SUSSEX**  
**RESOLUTION # 2020-02**

DESIGNATING DEPUTY CUSTODIANS OF PUBLIC RECORDS

**WHEREAS**, the Open Public Records Act, N.J.S.A. 47:1A-1 et seq. provides public access to local government records; and


**WHEREAS**, the Open Public Records Act further provides that in municipal government the Municipal Clerk shall be the custodian of records; and

**WHEREAS**, many public officials, officers or employees, including but not limited to the Borough Administrator, Police Chief, Chief Finance Officer, Tax Collector, and all municipal department or division heads, have an inherent record-keeping duty and responsibility in maintaining specific types of local government records; and

**WHEREAS**, the Open Public Records Act allows the Municipal Clerk to name deputy custodians of records to assist in the handling of, and responsibility for, public records,

**THEREFORE BE IT RESOLVED** by the Mayor and Franklin Borough Council that in order to facilitate speedy citizen access, efficiency in administration, and compliance with government record access law, the Borough Administrator, Police chief, Chief Finance Officer, Tax Collector, and all municipal department and division heads are hereby designated to serve as Deputy Custodians of Public Records in the performance of duties and responsibilities pursuant to the Open Public Records Act, N.J.S.A. 47:1A-1 et seq.

**CERTIFICATION:** I hereby certify that this is a true and correct copy of the Resolution adopted by the Mayor and Council of the Borough of Franklin at their Reorganization Meeting held on January 1, 2020, at 12:00pm in the Franklin Borough Hall, 46 Main Street, Franklin, NJ

  
 Darlene J. Tremont, Municipal Clerk

RECORD OF COUNCIL VOTES				
COUNCIL MEMBER	AYES	NAYES	ABSTAIN	ABSENT
CONCETTO FORMICA	X			
JOSEPH LIMON	X			
JOHN POSTAS	X			
STEPHEN SKELLENGER	X			
GILBERT SNYDER	X			
STEPHAN ZYDON JR.	X			
MAYOR SOWDEN (Tie Only)				