

**REGULAR AGENDA**  
**FOR THE MAYOR AND COUNCIL MEETING**  
**BOROUGH OF FRANKLIN,**  
**HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET**  
**FRANKLIN, NEW JERSEY AT 7:00 P.M. ON**  
**JANUARY 26, 2021**

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- A. **Mayor Sowden** will call the meeting to order; Clerk will call the roll.
- B. **Mayor Sowden** will invite all present to salute the flag.
- C. **Mayor Sowden** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 6, 2021, and posted on the Borough website, which adequate notice has been certified by the Clerk."
- D. **PRESENTATIONS**  
Mr. Thomas Edward Jones, Historic Preservation Planning, Historic Restoration & Rehabilitation and Urban Conservation.
- E. **COMMITTEE REPORTS:** **Mayor Sowden** will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.

**Mayor Sowden** will offer the Mayor's Report.

- F. **OPEN PUBLIC SESSION:** **Mayor Sowden** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**

After giving all persons present an opportunity to address the Governing Body, **Mayor Sowden** will request a motion to close the meeting to the public and return to the regular order of business.

- G. **CONSENT AGENDA:** **Mayor Sowden** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Sowden will request a motion to approve the consent agenda.

- H. **OLD BUSINESS:**

- I. **NEW BUSINESS:**

1. **Approval of the Minutes**

A motion is in order to approve the regular meeting minutes for January 12, 2020. (Absent: Limon)

2. **Animal Control Officer Shared Service Agreement**

A motion is in order to approve the Shared Service Agreement between Vernon Township and the Borough of Franklin for the services of Animal Control Officer from April 1, 2021 through March 31, 2024, starting fee is \$13,000.00 for 2021, \$13,250.00 for 2022 and \$13,500.00 for 2023. (Agreement provided in council packet)

**REGULAR AGENDA – MAYOR AND COUNCIL MEETING JANUARY 26, 2021**

3. Proclamation  
A motion is in order to accept Proclamation proclaiming February as Radon Action Month.
4. Mayoral Appointment  
Mayor Sowden will make the following appointments:  
  
**School Crossing Guards for the year 2021.**  
Marie Hughes  
Marie Pallotta
5. Introduction of Ordinance #01-2021  
A motion is in order to introduce Ordinance 01-2021 entitled “AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY MODIFYING CHAPTER 10 CREATING AN ECONOMIC DEVELOPMENT COMMITTEE”.

**Public Hearing will be held on February 9, 2021.**

J. EXECUTIVE SESSION – IF REQUESTED

**Mayor Sowden** will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK’S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- K. OPEN PUBLIC SESSION: **Mayor Sowden** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**

After giving all persons present an opportunity to address the Governing Body, **Mayor Sowden** will request a motion to close the meeting to the public and return to the regular order of business.

- L. MISCELLANEOUS COMMENTS: **Mayor Sowden** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

- M. ADJOURNMENT: **Mayor Sowden** will request a motion to adjourn the meeting.

**BOROUGH OF FRANKLIN**

**ORDINANCE No. 01-2021**

**AN ORDINANCE OF THE BOROUGH OF FRANKLIN,  
COUNTY OF SUSSEX, AND STATE OF NEW JERSEY  
MODIFYING CHAPTER 10 CREATING AN ECONOMIC  
DEVELOPMENT COMMITTEE**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Franklin, County of Sussex, and State of New Jersey that Chapter 10 of the Franklin Borough Code is amended as follows:

**SECTION I**

There is hereby created an Economic Development Committee as follows:

Chapter 10.

**ARTICLE VII: ECONOMIC DEVELOPMENT COMMITTEE**

§10-31. Creation; name.

An Economic Development Committee is hereby created and shall be known as the "Economic Development Committee of the Borough of Franklin."

§ 10-32. Purpose.

The Borough of Franklin's Economic Development Committee is charged with developing and implementing a strategic business attraction and retention program for the municipality. Its function is to match enterprises looking for a new home with a suitable and appropriate location within Franklin's borders. The Economic Development Committee's mission is to attract strong and diverse corporations which will add to the Borough's strong and diverse business mix. The primary focus of the Economic Development Committee is to promote occupancy of existing vacant commercial sites and to work with revitalizing currently occupied developed properties to aid in enhancing current tax rates. The EDC also:

- A. Assists at the direction of the Borough Council with new applications and/or inquiries for new commercial developments.
- B. Compiles and provides timely and useful vacant listings for developments.
- C. Fosters a business-friendly environment.
- D. Works to ensure a balance of interest with the environment and promote an understanding of economic development and help the community to realize a desired economic future.

§ 10-33. Composition; membership requirements; terms.

- A. The Committee so created shall consist of seven members, having powers hereinafter enumerated. One of the seven members shall be a member of the Chamber of Commerce.
- B. The members of the Committee shall be appointed by the Borough Council. Each member shall be, for at least five years preceding his appointment, a citizen of the United States. The member who is also a member of the Chamber of Commerce shall be appointed for one year, and one additional member shall also be appointed for one year, two members shall be appointed for two years, two members shall be appointed for three years, one member shall be appointed for four years. Vacancies in the membership of the Committee occurring for whatever cause shall be promptly filled by appointment by the Borough Council for the unexpired term thereof. Members shall serve for their respective terms and until their successors are appointed and qualified.
- C. Each member shall be chosen with a special view to qualifications and fitness for service on the Committee. Each member shall have had experience in industry, commerce, or finance and shall be conversant with the needs and facilities of the Borough and shall be of known devotion to public service.

**SECTION II**

All ordinances or parts of ordinances inconsistent with this ordinance are hereby repealed to the extent of such inconsistencies.

**SECTION III**

If any article, section, subsection, paragraph, phrase or sentence is, for any reason, held to be unconstitutional or invalid, said article, section, subsection, paragraph, phrase or sentence shall be deemed severable.

**SECTION IV**

This Ordinance shall take effect immediately upon final publication as provided by law.

ATTEST:

**BOROUGH OF FRANKLIN**

\_\_\_\_\_  
Darlene J. Tremont, CLERK

\_\_\_\_\_  
BY: JOHN M. SOWDEN IV, MAYOR

DATED:

**NOTICE**

**NOTICE** is hereby given that the foregoing Ordinance was introduced to pass on first reading at a regular meeting of the Council of the Borough of Franklin held on January 26, 2021, at 7:00 p.m. and ordered published in accordance with the law. Said Ordinance will be considered for final reading and adoption at a regular meeting of the Borough Council to be held on February 9, 2021, at 7:00 p.m., or as soon thereafter as the Borough Council may hear this Ordinance at the Municipal Building, 46 Main Street, Franklin, New Jersey 07416, at which time all persons interested may appear for or against the passage of said Ordinance.

\_\_\_\_\_  
Darlene J. Tremont  
Municipal Clerk

**CERTIFICATION**

I, Darlene J. Tremont, Clerk of the Borough of Franklin, do hereby certify that the Borough of Franklin Council duly adopted the foregoing Ordinance on the \_\_\_\_ day of \_\_\_\_\_, 2021.

\_\_\_\_\_  
Darlene J. Tremont, Clerk  
Borough of Franklin

\_\_\_\_\_  
John M. Sowden IV, Mayor

Introduced:

Adopted: