

**MINUTES OF THE MEETING OF THE
MAYOR AND COUNCIL
OF THE BOROUGH OF FRANKLIN
HELD AT THE FRANKLIN MUNICIPAL BUILDING
46 MAIN STREET, FRANKLIN, NJ
JANUARY 28, 2020**

Mayor Sowden called the meeting to order and requested the Borough Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mr. Formica, Mr. Limon, Mr. Postas, Mr. Snyder, Mr. Zydon and Mayor Sowden.

Absent: Mr. Skellenger

Mayor Sowden led the assembly in the flag salute.

Mayor Sowden stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall and printed in the New Jersey Herald/Sunday New Jersey Herald on January 4, 2019, and posted on the Borough website, which adequate notice has been certified by the Clerk."

PRESENTATIONS

There were no presentations.

COMMITTEE REPORTS

Mr. Limon reported there was a Public Utilities Committee meeting last week that the chairman will report on. There will be a Personnel Committee meeting this week.

Mr. Postas reported at the Public Utilities Committee meeting we went over plans for projects for this year. Brian (VanDenBroek) updated the committee on the Munsonhurst Road wells. Well "B" had a pump replaced, Well "A" which is the deeper of the 2 wells, will most likely only need nothing more than air lifting and cleaning out potential sediment in order to get the wells back to their original flow rates.

Mr. Snyder reported the Personnel Committee will be meeting tomorrow night to go over several items and will report back on that at the next meeting.

Mr. Zydon reported at the Ordinance Committee meeting, we primarily updated Mr. Formica on what has been worked on. Last year we were working with the Planning Board for revisions to commercial items, this year we will be reviewing ordinances that could cause possible restrictions to residential improvements.

Mr. Formica reported the Finance Committee met last night, Mr. Rheinhardt was in attendance and we have been in contact with some of the different department heads in preparation of the budget.

Mr. Zydon reminded the Council the department head evaluation sheets are due at the end of the month to the Clerk. Mr. Zydon explained the process for the evaluations.

Mr. Ursin had nothing to report.

Ms. Tremont, Clerk had nothing to report.

Mayor Sowden reported on the EDC reorganization meeting that took place on January 9, 2020. The new chairperson is Patti Carnes. Mayor Sowden commented he and Mr. Zydon have been discussing some ideas that they will be bringing to the EDC along with revamping some old commissions. Debra Card, Zoning Officer was at the meeting and provided information on businesses and other things happening in Franklin that the EDC wasn't aware of. It was a very informative meeting for all.

OPEN PUBLIC SESSION

Mr. Postas made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Formica. All were in favor.

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Joanne Tatka, 151 Maple Road, Franklin stepped forward. Ms. Tatka commented on the correspondence from the last meeting regarding the award of the Recycling Grant. Ms. Tatka asked if the police department overtime figures for the 2019 Carnival were known yet. Ms. Tatka also commented she is glad to see the calendars are out. Ms. Tatka questioned if the Borough hired a grant writer, the status of the hiring of the CFO and Animal Control Officer. Ms. Tatka also commented on whether or not the Borough is sending resolutions and other notices to the NJ Herald.

Mr. Zydon reported the total approximate revenues and expenses for the carnival, he then reported the police department overtime was \$6,549.92.

Dawne Rowe, 140 Munsonhurst Road, Franklin stepped forward. Ms. Rowe commented as requested at the last meeting she has gotten some names of streets where the sidewalks need attention that the Concerned Citizens suggested. Ms. Rowe stated she can provide a written list of the streets to the Borough.

Mr. Postas commented Mr. Knutelsky, Borough Engineer is drafting bid specs for the sidewalk on Junction Street to Fowler Street.

There being no one else present who wished to address the Governing Body, Mr. Limon made a motion to close the meeting to the public, seconded by Mr. Zydon. All were in favor.

CONSENT AGENDA

Mayor Sowden requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

CORRESPONDENCE (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. Township of Stillwater resolution 2020-025 Declaring support for Second Amendment Rights
2. Board of Chosen Freeholders resolution 2020 Municipal Liaisons.

REPORTS (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Sussex County Board of Health Report – December 2019

APPLICATIONS (APPROVAL OF THE FOLLOWING):

1. None filed.

RESOLUTIONS (APPROVAL OF THE FOLLOWING):

1. Resolution #2020-15
Adoption of resolution #2020-15 Adoption of 2020 Temporary Municipal Budget; Current Fund with attached schedule B entitled Borough of Franklin Current Fund 2019 Temporary Appropriations Budget.
2. Resolution #2020-16
Adoption of resolution #2020-16 Adoption of 2020 Temporary Municipal Budget; Sewer and Water Operating with attached schedule A entitled Borough of Franklin Water/Sewer Operating Fund 2020 Temporary Appropriations.
3. Resolution #2020-17
Adoption of resolution #2020-17 Supporting Students Walking/Biking to School.
4. Resolution #2020-18
Adoption of resolution #2020-18 Recognizing the Importance of the 2020 Census.
5. Payment of bills for the meeting of January 28, 2019.

Mr. Postas made a motion to approve the consent agenda of January 28, 2020. Seconded by Mr. Limon.

Mr. Limon commented he is happy with the new (Consent Agenda) set up.

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Upon roll call vote:

Ayes: Formica, Limon, Postas, Snyder, Zydon

Nays: None Absent: Skellenger Abstentions: None

OLD BUSINESS

Mr. Snyder commented on the status of the signs to be placed on Main Street by the Church.

Mr. Zydon commented the current ordinance seems to be somewhat confusing, the wording in it might need to be clarified before placing signs. Mr. Zydon questioned publication costs of ordinances.

Mr. Postas commented he is happy to report, Jackie Espinoza from JCP&L has informed him they will begin installing the Main Street LED lights this week.

NEW BUSINESS

Approval of Meeting Minutes

Mr. Zydon made a motion to approve the regular meeting minutes and executive session meeting minutes for January 14, 2020. (Absent: None) Seconded by Mr. Postas.

Upon roll call vote:

Ayes: Formica, Limon, Postas, Snyder, Zydon

Nays: None Absent: Skellenger Abstentions: None

Mayoral Appointment for Substitute Crossing Guard

Mayor Sowden made the following appointment:

Substitute Crossing Guard:

Marie Hughes upon obtaining the results of required background check at the rate of \$14.16/hr. (Letter of recommendation from Lynn Warr Prtorich, Head Crossing Guard dated January 22, 2020, included in Council packets).

Mr. Postas made a motion to confirm the Mayor's appointment of Marie Hughes as substitute crossing guard. Seconded by Mr. Limon.

Upon roll call vote:

Ayes: Formica, Limon, Postas, Snyder, Zydon

Nays: None Absent: Skellenger Abstentions: None

EXECUTIVE SESSION

There was no executive session.

ADDENDUM

Application for a Social Affair Permit

Mr. Zydon made a motion to approve the application for a social affair permit submitted by the Franklin Fire Department, premises for the social affair permit is 137 Buckwheat Road, Franklin on February 8, 2020, and authorize the clerk to endorse the application. Seconded by Mr. Postas.

Upon roll call vote:

Ayes: Formica, Postas, Zydon

Nays: None Absent: Skellenger Abstentions: Limon, Snyder

OPEN PUBLIC SESSION II

Mr. Limon made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Postas. All were in favor.

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Tamara Contreras, 121 South Rutherford Avenue, Franklin stepped forward. Ms. Contreras wished everyone a Happy New Year. Ms. Contreras commented on the status of updating the Borough website. Ms. Contreras requested adding the Historical Society and the Forward Franklin Alliance websites to the Borough website. We are working on a directory that would benefit residents providing them with information they may not be aware of and also be useful as a welcome directory for new residents.

Dawne Rowe, 140 Munsonhurst Road, Franklin stepped forward. Ms. Rowe commented on a vegetation meeting with JCP&L that took place at Ogdensburg and if the Borough is in communication with JCP&L regarding the vegetation issues in Franklin that were caused by the storms.

There being no one else present who wished to address the Governing Body, Mr. Zydor made a motion to close the meeting to the public, seconded by Mr. Postas. All were in favor.

MISCELLANEOUS COMMENTS

There were no miscellaneous comments.

ADJOURNMENT

There being no further items for discussion by the Mayor and Council, Mr. Snyder made a motion to adjourn the meeting at 7:28p.m., seconded by Mr. Postas. All were in favor.

John M. Sowden IV, Mayor

Darlene J. Tremont, Municipal Clerk