

**AGENDA FOR THE ORGANIZATION MEETING
OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF FRANKLIN
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET,
FRANKLIN, NJ AT 12:00 NOON ON
JANUARY 1, 2020**

1. **Council President and Acting Mayor Skellenger** will call the meeting to order.
2. **Ms. Tremont** will administer the Oath of Office to Mayor-elect **John M. Sowden IV** for a four-year term as Mayor of the Borough of Franklin.
3. **Mayor Sowden** will state “this meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It has been properly advertised and certified by the Clerk.”

4. **Flag Salute**

Mayor Sowden will invite all persons present to participate in the Pledge of Allegiance to the United States Flag.

5. **Roll Call of 2019 Borough Council Members**

Mayor Sowden shall request a roll call of the 2019 Governing Body:

Mr. Limon, Mr. Postas, Mr. Skellenger, Mr. Snyder, Mr. Soules and Mr. Zydon

6. **Oaths of Office**

- a. **Ms. Tremont** will read the “Statement of Determination” of the Board of County Canvassers.
- b. **Honorable Steven V. Oroho, Senator** will administer the Oath of Office to Councilman-elect **Stephen M. Skellenger** for a three-year term as Councilman of the Borough of Franklin.
- c. **Ms. Tremont** will administer the Oath of Office to Councilman-elect **Concetto Formica** for a three-year term as Councilman of the Borough of Franklin.

7. **Roll Call of 2020 Borough Council Members**

Mayor Sowden will request a roll call of the **2020 Governing Body**.

Mr. Formica, Mr. Limon, Mr. Postas, Mr. Skellenger, Mr. Snyder, Mr. Zydon and Mayor Sowden.

8. **Council Appointment: Council President**

Mayor Sowden will open the floor for Council nominations to the position of **Council President** for 2020.

9. **Fire Department Chief and Line Officers**

- a. **Mayor Sowden** will recognize the Chief of the Franklin Fire Department for 2020, Chief Khyle Conklin.
- b. **Ms. Tremont** will administer the Oath of Office to the Chief of the Franklin Fire Department for 2020, Chief Khyle Conklin.
- c. **Ms. Tremont** will recognize Fire Chief Khyle Conklin who will introduce the 2020 Line Officers and Administrative Officers of the Franklin Fire Department.
- d. **Ms. Tremont** will administer the Oath of Office to the **Line Officers and Administrative Officers** of the Franklin Fire Department for 2020.

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10. Mayor's Appointments

At this time, **Mayor Sowden** will present his nominations for appointment to the various positions of Borough Government for the year 2020.

Prosecutor (1 yr.)	Anthony DenUyl
Public Defender (1 yr.)	James Opfer, Esq.
Municipal Housing Liaison (1 yr.)	Alison Littell McHose
Right to Know Coordinator	Brian VanDenBroek
Assessment Search Officer (1 yr.)	Darlene Tremont
Tax Search Officer (1 yr.)	Township of Wantage
Borough Physician (1 yr.)	Dr. Bollard, Premier Health
Animal Control Officer (1 yr.)	To Be Determined
School Crossing Head Guard (1 yr.)	Lynn Warr Prtorich
School Crossing Guards (1yr.)	Rebecca Babcock, Rose Breidenstein, Kathleen Clohessey, Lisa Conte, Bobbi Formica, Ann Grabkowski April Kunz-Oleksy, Cathy Martinez, Bonnie McCouch, Mary Payton, Cara Ross, Amanda Tassillo, Rachel VanDyk, Margaret Wellenheider,
Emergency Management Coordinator (3 yrs.) (Expires 12/31/2022)	Jim Williams

A motion is in order for the Council to confirm the Mayor's Appointments.

11. Appointments: Planning Board

At this time, the **Council** shall, by motion, select a representative to serve on the Planning Board as a Full Member Class III (1 yr.)

Member Class III	Councilmember
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Mayor Sowden shall make the following appointments to the Planning Board:

Mayor (Class I)	Mayor Sowden
Fire Safety (Class II) 1 yr. term (term expires 12/31/2020)	Jim Williams
Member (Class IV) 4 yr. term (term expires 12/31/2023)	Floy Estes
Alternate #1 2 yr. term (unexpired term 12/31/2020)	Michael Raperto
Alternate #2 2 yr. term (unexpired term 12/31/2020)	Steve DeFinis
Alternate #3 2 yr. term (term expires 12/31/2021)	Sharon Schultz
Alternate #4 2 yr. term (term expires 12/31/2021)	Vacant

12. Appointments: Boards and Commissions

FRANKLIN/HARDYSTON JOINT RECREATION COMMITTEE

All current Board of Recreation Committee Members 1-year term

RECREATION COMMITTEE

Council Liaison	Stephen Skellenger
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BOARD OF HEALTH

Secretary	1-year term	Rachel Heath
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LOCAL EMERGENCY MANAGEMENT COUNCIL

Mayor	1-year term	John M. Sowden
Deputy	1-year term	Gregory Cugliari
Member/OEM	1-year term	Jim Williams
Member/FFD	1-year term	Khyle Conklin
Member/WVFAS	1-year term	John Friend
Member	1-year term	CFO-TBT
Member	1-year term	Alison Littell McHose
Member	1-year term	Steve Sluka
Member	1-year term	Dayne Hill
Member	1-year term	Don Stoll
Member	1-year term	James Nidelko
Member	1-year term	Brian VanDenBroek

ECONOMIC DEVELOPMENT COMMITTEE

Member/Chair	1-year term	Patti Carnes
Member/Secretary	1-year term	Judy Williams
Member	1-year term	Keith Yodice
Member	1-year term	Dawne Rowe
Member	1-year term	Vacant
Member	1-year term	Vacant
Member	1-year term	Vacant
Member/Council	1-year term	Stephan Zydon
Alternate #1	1-year term	Vacant
Alternate #2	1-year term	Vacant

RENT LEVELING BOARD

Member	5-year term (term expires 12/31/2020)	Vacant
Member/Council	1-year term (term expires 12/31/2020)	Vacant
Member/Council	1-year term (term expires 12/31/2020)	Vacant
Alt# 1	1-year term (term expires 12/31/2020)	Vacant
Alt#2	1-year term (term expires 12/31/2020)	Vacant
Attorney	1-year term (term expires 12/31/2020)	Angelo Bolcato Laddey, Clark & Ryan

A motion is in order for the Council to confirm the Mayor's Appointments.

COUNCIL COMMITTEE DUTIES

13. Council Committee Duties

Mayor Sowden shall announce Council Committee duties for the year 2020 with the Mayor named as Ex-Officio Member of each Committee.

a. ORDINANCE:

- Member: Mr. Snyder
- Member: Mr. Zydon
- Member: Mr. Formica

b. FINANCE, BUDGET AND INSURANCE:

- Member: Mr. Postas
- Member: Mr. Zydon
- Member: Mr. Formica

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c. **PUBLIC UTILITIES:**

Member: Mr. Limon
Member: Mr. Postas
Member: Mr. Zydon

d. **PERSONNEL & NEGOTIATIONS:**

Member: Mr. Snyder
Member: Mr. Zydon
Member: Mr. Limon

e. **PUBLIC SAFETY: Police & Fire**

Member: Mr. Sowden
Member: Mr. Skellenger
Member: Mr. Postas
Alternate: Mr. Formica

f. **BUILDING AND GROUNDS COMMITTEE**

Member: Mr. Snyder
Member: Mr. Zydon
Member: Mr. Formica
Alternate: Mr. Limon

G. **COMMUNITY RELATIONS:** Council Representatives to:

Recreation Committee, Economic Development, also serves as the "Awards Committee."

Member:	Stephan Zydon	Economic Development
Member:	Stephen Skellenger	Recreation Committee
Liaison:	Stephen Skellenger	Joint Recreation Commission

14. **Approval of Consent Agenda**

Mayor Sowden will request that all present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall be made at this time.

After all persons present have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Sowden** will request a motion to approve the consent agenda.

15. **Mayor's Statement**

Mayor Sowden will address the Council and the public with remarks concerning the priorities and goals for the Borough of Franklin in 2020.

16. **Council Comments**

Mayor Sowden will invite each member of the Council to offer remarks concerning the 2020 Council's goals and priorities.

17. **Adjournment**

A motion is in order to adjourn the meeting.