

**MEETING MINUTES FOR THE ORGANIZATION MEETING  
OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF FRANKLIN  
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET,  
FRANKLIN, NJ AT 6:00PM ON  
JANUARY 1, 2019**

**Mayor Girodano** called the meeting to order.

**Roll Call of 2018 Borough Council Members**

**Mayor Giordano** requested a roll call of the 2018 Governing Body.

Present: Ms. Fantasia, Mr. Limon, Mr. Postas, Mr. Skellenger, Mr. Snyder and Mayor Giordano

Absent: Mr. Crabb

**Mayor Giordano** stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 5, 2018, and posted on the Borough website, which adequate notice has been certified by the Clerk."

Mayor Giordano invited all present to participate in the Allegiance to the flag salute.

Mayor Giordano invited the outgoing Council President, new Freeholder-elect Ms. Fantasia to say a few words.

Ms. Fantasia read a letter of resignation addressed to the Mayor and Council, Administrator McHose, John Ursin, Borough Attorney and Darlene Tremont, Clerk, stating she is resigning from her position as Franklin Borough Council member effective January 1, 2019.

Mayor Giordano thanked Ms. Fantasia for all her hard work while serving on the Franklin Borough Council, wishing her all the best as she moves on to her new roll as Freeholder.

Mr. Snyder thanked Ms. Fantasia for being a valued spokesperson of the Council, and for helping him to implement the LOSAP program.

**Oaths of Office**

- a. **Ms. Tremont** read the "Statement of Determination" of the Board of County Canvassers.
- b. **Ms. Tremont** administered the Oath of Office to Councilman-elect **Gilbert Snyder** for a three-year term as Councilman of the Borough of Franklin.
- c. **Ms. Tremont** administered the Oath of Office to Councilman-elect **Stephan P. Zydou, Jr.** for a three-year term as Councilman of the Borough of Franklin.

**Roll Call of 2019 Borough Council Members**

**Mayor Giordano** requested a roll call of the 2019 Governing Body.

Present: Mr. Limon, Mr. Postas, Mr. Skellenger, Mr. Snyder, Mr. Zydou and Mayor Giordano.

Absent: None

**Council Appointment: Council President**

**Mayor Giordano** opened the floor for Council nominations to the position of **Council President** for 2019.

Mr. Postas nominated Stephen Skellenger as the Council President for the year 2019. Seconded by Mr. Snyder.

Upon roll call vote:

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Ayes: Limon, Postas, Skellenger, Snyder, Zydon

Nays: None Absent: None Abstentions: None

Mayor Giordano congratulated Council President Skellenger.

### Police Department Chief, Captain and Officers

a. **Mayor Giordano** recognized Lieutenant Gregory Cugliari, promoted to Chief of the Franklin Police Department.

b. **Mrs. Tremont** administered the Oath of Office to Gregory Cugliari, Chief of Franklin Police Department.

c. **Mrs. Tremont** recognized Police Chief Gregory Cugliari who introduced the Franklin Police Department Officers individually.

Police Chief Cugliari introduced  
Sergeant Seamus Geddis, promoted to Franklin Police Department Captain.

d. **Mrs. Tremont** administered the Oath of Office to Seamus Geddis, Franklin Police Department Captain.

Police Chief Cugliari introduced  
Sergeant Nevin Mattessich, promoted to Franklin Police Department Lieutenant.

e. **Mrs. Tremont** administered the Oath of Office to Nevin Mattessich, Franklin Police Department Lieutenant.

Police Chief Cugliari introduced  
Patrolman Will Grissom, promoted to Franklin Police Department Sergeant.

f. **Mrs. Tremont** administered the Oath of Office to Will Grissom, Franklin Police Department Sergeant.

Police Chief Cugliari introduced  
Brendan Prol, new hire Franklin Police Department Patrolman.

g. **Mrs. Tremont** administered the Oath of Office to Brendan Prol, Franklin Police Department Patrolman.

Mayor Giordano commented our previous chief (McInerney) worked very hard with over 30 years experience in police work, 6 years as Police Chief. Mayor Giordano recognized and thanked former Chief Eugene McInerney, stating it is a result of his hard work that our police force is one of the finest in the County.

### Mayor's Appointments

At this time, **Mayor Giordano** presented his nominations for appointment to the various positions of Borough Government for the year 2019.

Municipal Housing Liaison (1 yr.)	Alison Littell McHose
Right to Know Coordinator	Brian VanDenBroek
Assessment Search Officer (1 yr.)	Darlene Tremont
Tax Search Officer (1 yr.)	Township of Wantage
Borough Physician (1 yr.)	Dennis Fielding
Animal Control Officer (1 yr.)	John Abate
School Crossing Head Guard (1 yr.)	Lynn Warr Prtorich,
School Crossing Guards (1 yr.)	Rebecca Babcock, Lyrae Bifano, Rose Breidenstein, Kathleen Clohessy, Lisa Conte, Barbara Formica, Ann Grabkowski, April Kunz-Oleksy, Kathy Martinez, Bonnie McCouch, Mary Payton, Cara Ross, Jacqueline Shofner, Amanda Tassillo Rachel VanDyk, Margaret Wellenheider

**MAYOR & COUNCIL REORGANIZATION MEETING MINUTES JANUARY 1, 2019**

Mr. Limon made a motion to confirm the Mayor’s Appointments. Seconded by Mr. Postas.

Upon roll call vote:  
Ayes: Limon, Postas, Skellenger, Snyder, Zydon  
Nays: None Absent: None Abstentions: None

**Appointments: Planning Board**

Mayor Giordano commented the **Council** shall, by motion, select a representative to serve on the Board as a Full Member Class III (1 yr.)

Mr. Limon nominated Councilman Skellenger to serve as the Class III member to the Planning Board. Seconded by Mr. Postas.

Upon roll call vote:  
Ayes: Limon, Postas, Skellenger, Snyder, Zydon  
Nays: None Absent: None Abstentions: None

**PLANNING BOARD**

**Mayor Giordano** made the following appointments to the Planning Board:

Member (Class I)	1 year term (term expires 12/31/2019)	Mayor Giordano
Member (Class II)	1 year term (term expires 12/31/2019)	Jim Williams
Alternate #1	2 year term (term expires 12/31/2020)	Ted Bayles
Alternate #2	2 year term (unexpired term 12/31/2020)	Michael Raperto

Mr. Snyder made a motion to confirm the Mayor’s appointments for Planning Board. Seconded by Mr. Limon.

Upon roll call vote:  
Ayes: Limon, Postas, Skellenger, Snyder  
Nays: None Absent: None Abstentions: Zydon

**Appointments: Boards and Commissions**

**Mayor Giordano** nominated the following appointments for the various Boards and Commissions of the Borough of Franklin for 2019.

**RECREATION COMMISSION**

Secretary	1 year term (term expires 12/31/2019)	Donna Vreeland
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**FRANKLIN/HARDYSTON JOINT RECREATION COMMITTEE**

All current Board of Recreation Commissioners 1 year term

**BOARD OF HEALTH**

Member	4 year term (term expires 12/31/2022)	Rachel Heath
Member	4 year term (term expires 12/31/2022)	Jill Helmstetter
Secretary	1 year term (term expires 12/31/2019)	Rachel Heath

**LOCAL EMERGENCY MANAGEMENT COUNCIL**

Mayor	1 year term	Nicholas Giordano
Deputy	1 year term	Gregory Cugliari
Member/OEM	1 year term	Jim Williams
Member/FFD	1 year term	Fred Babcock, Jr.
Member/WVFAS	1 year term	John Friend

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Member	1 year term	Monica Miebach
Member	1 year term	Alison Littell McHose
Member	1 year term	Steve Sluka
Member	1 year term	Dayne Hill
Member	1 year term	Don Stoll
Member	1 year term	James Nidelko
Member	1 year term	Brian VanDenBroek

**ECONOMIC DEVELOPMENT COMMITTEE**

Member	1 year term	Michael Raperto
Member	1 year term	Concetto Formica
Member	1 year term	Cheryl Krouse
Member/Council	1 year term	Mayor Appointment
Member	1 year term	Patti Carnes
Member/Secretary	1 year term	Judy Williams
Member	1 year term	Vacant
Alternate #1	1 year term	Vacant
Alternate #2	1 year term	Vacant

**RENT LEVELING BOARD**

Member	5 year term (term expires 12/31/2020)	Vacant
Member/Council	1 year term (term expires 12/31/2019)	Mayor Appointment
Member/Council	1 year term (term expires 12/31/2019)	Mayor Appointment
Alt# 1	1 year term (term expires 12/31/2019)	Vacant
Alt# 2	1 year term (term expires 12/31/2019)	Vacant
Attorney	1 year term (term expires 12/31/2019)	Angelo Bolcato Laddey, Clark & Ryan

Mr. Skellenger made a motion to remove the Recreation Secretary from the Mayor's appointments. Seconded by Mr. Postas.

Mr. Limon made a motion to confirm the balance of the Mayor's Appointments. Seconded by Mr. Postas.

Upon roll call vote:  
Ayes: Limon, Postas, Skellenger, Snyder, Zydon  
Nays: None Absent: None Abstentions: None

Mr. Limon made a motion to approve Ms. Donna Vreeland as Recreation Secretary, term expiring 12/31/2019. No second. Motion did not pass.

**COUNCIL COMMITTEE DUTIES**

**Council Committee Duties**

**Mayor Giordano** commented he will wait to assign the 2019 council committee duties until the vacant council seat is filled. The current committees will stay in place and Mr. Zydon will take over the committee duties of Ms. Fantasia.

**Approval of Consent Agenda**

Mr. Limon made a motion to remove item 7, Resolution 2019-07 Official Newspaper from the consent agenda. Seconded by Postas

Mr. Snyder made a motion to remove item 6, Resolution 2019-06 Meeting dates from the consent agenda. Seconded by Mr. Postas

Upon roll call vote:  
Ayes: Limon, Postas, Skellenger, Snyder, Zydon  
Nays: None Absent: None Abstentions: None

## **MAYOR & COUNCIL REORGANIZATION MEETING MINUTES JANUARY 1, 2019**

Mr. Snyder requested changing some of the Mayor & Council dates on resolution 2019-06. Mr. Snyder commented having two meeting in the summer months of July and August makes meeting attendance difficult because of vacations.

Mr. Snyder made a motion to amend resolution 2019-06 changing the Mayor and Council meeting dates to the third Tuesday of the month in July, August and December as follows: July 16, 2019, August 20, 2019 and December 17, 2019. Seconded by Mr. Postas.

Upon roll call vote:

Ayes: Limon, Postas, Skellenger, Snyder, Zydon

Nays: None Absent: None Abstentions: None

Mr. Snyder made a motion to accept the balance of the dates as stated in Resolution 2019-06. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Limon, Postas, Skellenger, Snyder, Zydon

Nays: None Absent: None Abstentions: None

Mr. Limon requested getting additional quotes for official newspaper of the Borough before approving resolution 2019-07.

There was a discussion on circulation requirements of official newspapers to municipalities.

Mr. Skellenger made a motion to table resolution 2019-07 to the next regular meeting (January 8, 2019) and authorizing the clerk to get quotes. Seconded by Mr. Limon.

Upon roll call vote:

Ayes: Limon, Postas, Skellenger, Snyder, Zydon

Nays: None Absent: None Abstentions: None

Mr. Zydon commented on resolution 2019-04, rates of interest/delinquent tax penalty and the enforcement of the delinquencies. Mr. McBriar explained the process.

Mr. Zydon commented on resolution 2019-09, payment of recurring bills and the reason for having repairs of equipment listed under recurring bills. Mr. Zydon also commented on line items in the budget regarding equipment repairs.

Mr. Zydon commented on resolution 2019-11, reauthorizing petty cash funds for calendar year 2019, showing only one department as having a petty cash fund. Administrator McHose explained this resolution is only for the police department no other departments currently have or use petty cash funds.

Dick Durina, 23 Lozaw Road, Franklin stepped forward. Mr. Durina commented on going out to bid for professionals contracts listed in resolution 2019-01, costs and budgeting.

Mr. Snyder commented on removing some of the professionals listed in the resolution, labor counsel, hearing officer and engineers to research costs and the potential needs for 2019. Mr. Snyder also commented on the Council not receiving information in a timely manner for items presented that need to be voted on at meetings.

Mr. Postas commented on whether or not there is a need for labor counsel for the year 2019.

Mr. Zydon made a motion to remove labor counsel, Apruzzese, McDermott, Mastro & Murphy, P.C. from resolution 2019-01. Seconded by Mr. Postas.

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Upon roll call vote:

Ayes: Limon, Postas, Skellenger, Snyder, Zydon

Nays: None Absent: None Abstentions: None

Mr. Limon made a motion to accept the balance of professionals listed in resolution 2019-01. Seconded by Mr. Skellenger.

Mr. Postas commented on the services of Guerin & Vreeland Engineering for water services for the Borough.

Mayor Giordano commented on the possibility of bringing back a Board of Public Works, if so they would name their own engineer. We can remove Guerin & Vreeland Engineering and they would continue until something changes.

Mr. Zydon commented on the availability of utilizing the Borough Engineer (Mr. Knutelsky) for water services or using other engineers within his firm. (Harold Pellow & Associates)

A discussion on engineering services continued.

Mr. Zydon made a motion to remove both engineers (Guerin & Vreeland Engineering & Harold Pellow & Associates) from resolution 2019-01. Seconded by Mr. Postas.

Upon roll call vote:

Ayes: Postas, Skellenger, Zydon

Nays: Limon, Snyder Absent: None Abstentions: None

Mr. Limon made a motion to accept the balance of consent agenda. Seconded by Mr. Postas.

Upon roll call vote:

Ayes: Limon, Postas, Skellenger, Snyder, Zydon

Nays: None Absent: None Abstentions: None

### Council Comments

**Mayor Giordano** will invite each member of the Council to offer remarks concerning the 2019 Council's goals and priorities.

Mr. Limon commented he has enjoyed working with Ms. Fantasia over the years learning a lot while serving on the Personnel Committee together. Her finance expertise will be an asset in her new role with the County and she will be very successful. Mr. Limon congratulated Mr. Snyder on his re-election and welcomed Mr. Zydon to the Council. Mr. Limon also commented on Mr. Crabb leaving, he will be missed. Lastly, Mr. Limon commented he looks forward to working with everyone and hopes we can continue to work together to keep taxes low.

Mr. Skellenger congratulated Ms. Fantasia, she will be missed and he is eternally grateful for everything she has taught me over the years. Mr. Skellenger thanked the Council for having confidence in him by nominating him to Council President and Planning Board member and looks forward to a successful and prosperous 2019.

Mr. Snyder wished everyone a happy and healthy new year. Mr. Snyder congratulated Mr. Zydon on his election to the Council. Mr. Snyder commented again he will miss Ms. Fantasia and wished her good luck on the Freeholder Board. Mr. Snyder thanked the employees and volunteers of this town for their dedicated service for last year and the upcoming year. Mr. Snyder also thanked the voters who elected him for his sixth term as councilman, the challenges we face are unique and following through from start to finish for improvements is what this town needs. The Council must have an understanding of information prior to the night of our council meetings in order to vote. Mr. Snyder also commented he looks forward to working with everyone.

**MAYOR & COUNCIL REORGANIZATION MEETING MINUTES JANUARY 1, 2019**

Mr. Zydon thanked the voters for putting their trust and faith in him to represent them. Mr. Zydon also thanked his parents and in-laws who were here tonight to support him and especially his wife for her undying support in his decision to be on the Council.

Mr. Snyder commented for the record he would like to say a special thank you to his granddaughter, Makayla, for coming tonight and holding the bible while he was sworn in.

**Adjournment**

Mr. Postas made a motion to adjourn the meeting at 7:02pm. Seconded by Mr. Snyder. All were in favor.

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Nicholas Giordano, Mayor

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Darlene J. Tremont, Municipal Clerk