

REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING
BOROUGH OF FRANKLIN,
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET
FRANKLIN, NEW JERSEY AT 7:00 P.M. ON
MAY 28, 2019

- A. **Mayor Giordano** will call the meeting to order; Clerk will call the roll.
- B. **Mayor Giordano** will invite all present to salute the flag.
- C. **Mayor Giordano** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 4, 2019, and posted on the Borough website, which adequate notice has been certified by the Clerk."
- D. **PRESENTATIONS**
EDC "Business of the Month"
- E. **COMMITTEE REPORTS: Mayor Giordano** will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.

Mayor Giordano will offer the Mayor's Report.

- F. **OPEN PUBLIC SESSION: Mayor Giordano** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**

After giving all persons present an opportunity to address the Governing Body, **Mayor Giordano** will request a motion to close the meeting to the public and return to the regular order of business.

- G. **CONSENT AGENDA: Mayor Giordano** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Giordano will request a motion to approve the consent agenda.

- H. **OLD BUSINESS:**

- I. **NEW BUSINESS:**

1. **Approval of the Minutes**

- a. A motion is in order to approve the regular meeting minutes for May 14, 2019. (Absent: None)
- b. A motion is in order to approve the executive session meeting minutes for May 14, 2019. (Absent: None)

2. **Lyme Disease Proclamation**

At this time Mayor Giordano will read a proclamation from the Board of Chosen Freeholders proclaiming May 2019, Lyme Disease Awareness Month throughout Sussex County.

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3. Adoption to Ordinance #06-2019

A motion is in order to adopt Ordinance 06-2019, entitled “SETTING RANGE FOR SALARIES OF CERTAIN OFFICERS AND EMPLOYEES OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX AND STATE OF NEW JERSEY”.

Prior to final roll call Mayor Giordano will open the meeting to the public for any comments regarding Ordinance 06-2019.

4. Adoption to Ordinance #07-2019

A motion is in order to introduce Ordinance 07-2019, entitled “AN ORDINANCE OF THE BOROUGH OF FRANKLIN, COUNTY OF SUSSEX, AND STATE OF NEW JERSEY AMENDING PORTIONS OF CHAPTER 10”.

Prior to final roll call Mayor Giordano will open the meeting to the public for any comments regarding Ordinance 07-2019.

5. Resolution #2019-50

A motion is in order to adopt resolution 2019-50 cancelling the water/sewer capital appropriation balance dedicated to water/sewer vehicle in the amount of \$265.35.

6. Resolution #2019-51

A motion is in order to adopt resolution 2019-51 cancelling the water/sewer capital appropriation balance dedicated to emergency sewer pump in the amount of \$2,190.

7. Resolution #2019-52

A motion is in order to adopt resolution 2019-52 cancelling the general capital appropriation balance dedicated to CR631 sidewalk in the amount of \$15,000.

8. Resolution #2019-53

A motion is in order to adopt resolution 2019-53 authorizing the Mayor and Administrator execute the assignment document for certificate of sale #2018-004, Block 606 Lot 25, also known as 10 John Wilton Street.

9. Resolution #2019-54

A motion is in order to adopt resolution 2019-54 authorizing the tax collector to release a tax lien and that the Mayor and Clerk endorse the original certificate for the property located at 35 Church Street, also known as Block 2002, Lot 3.

10. Resolution #2019-55

A motion is in order to adopt resolution 2019-55 awarding raises for at will employees at the rate of two percent.

11. Resolution #2019-56

A motion is in order to adopt resolution 2019-56 authorizing the hiring of Corry L. Chrobak as full time accounting assistant in the finance department at the rate of \$26.00 per hour.

12. Senior Center Attendant

A motion is in order to approve hiring Barbara Truan as part time senior center attendant at the rate of \$10.00 per hour, 20 hours per week, effective June 1, 2019.

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13. W&S Collector/Tax Assistant Salary Adjustment

A motion is in order to approve the salary adjustment of \$2.00 per hour, effective June 1, 2019, for Karen Osellame, W&S Collector/Tax Assistant, as recommended by the Administrator McHose and Personnel Committee for achieving successful completion of Tax Collector classes I and II.

14. Deputy Court Administrator Salary Adjustment

A motion is in order to approve the salary adjustment of \$1.50 per hour, effective June 1, 2019, for Lauren Mitchener, Deputy Court Administrator, who has successfully completed POMCA segment 3 and is now conditionally accredited, as recommended by Lori Spirito, Court Administrator, Alison McHose, Administrator and Personnel Committee.

15. Discussion on Beach Badge Fees

At this time there will be a discussion on beach badge fees.

16. Discussion on Main Street Redevelopment Plan

At this time there will be a discussion on the Main Street Redevelopment Plan.

J. EXECUTIVE SESSION – IF REQUESTED

Mayor Giordano will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

K. OPEN PUBLIC SESSION II: **Mayor Giordano** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3-minute maximum per person.**

After giving all persons present an opportunity to address the Governing Body, **Mayor Giordano** will request a motion to close the meeting to the public and return to the regular order of business.

L. MISCELLANEOUS COMMENTS: **Mayor Giordano** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

M. ADJOURNMENT: **Mayor Giordano** will request a motion to adjourn the meeting.