

**MINUTES OF THE MEETING OF THE  
MAYOR AND COUNCIL  
OF THE BOROUGH OF FRANKLIN  
HELD AT THE FRANKLIN MUNICIPAL BUILDING  
46 MAIN STREET, FRANKLIN, NJ  
January 23, 2018**

Mayor Giordano called the meeting to order and requested the Borough Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Ms. Fantasia, Mr. Limon, Mr. Postas, Mr. Rathbun, Mr. Skellenger, Mr. Snyder, and Mayor Giordano.

Absent: None

Mayor Giordano led the assembly in the flag salute.

Mayor Giordano stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et sequentes. It has been properly advertised by posting in Borough Hall, and printed in the New Jersey Herald/Sunday New Jersey Herald on January 5, 2018, and posted on the Borough website, which adequate notice has been certified by the Clerk."

Mayor Giordano stated although we don't have any presentations listed on the agenda we will be having one. Mayor Giordano invited Sarah Zydon to step forward.

**PRESENTATIONS**

Sarah Zydon of the Franklin Board of Education stepped forward. Ms. Zydon congratulated Mr. Postas and Mr. Limon, she is looking forward to working with the Council this year. The BOE along with the new Franklin Elementary School Superintendent are implementing a Strategic Plan and therefore are looking for community input to help come up with goals and objectives to move the Franklin Borough School District move forward to meet the challenges of the 21<sup>st</sup> century. Ms. Zydon invited the Mayor and Council to attend one or all three Strategic Planning Meetings scheduled for February 8, 2018, March 6, 2018 and April 10, 2018. Ms. Zydon handed out a flyer with additional information and the meeting dates to the Mayor and Council.

**COMMITTEE REPORTS**

Mr. Limon commented there was an EDC meeting on January 11, 2018 at which time they discussed the recommendation on changing Mabie Street to a 2-way street to help traffic flow into Main Street. The EDC would like to get guidance on moving this forward. Mayor Giordano advised the information should be forwarded to the Borough Engineer for his recommendations along with the Traffic Officer from the Police Department. Mr. Limon commented he will contact Administrator McHose to help reach out to other departments as needed. The EDC also discussed the the opening of Route 23 to Rutherford Avenue which would help with traffic flow in the event of an emergency. Mr. Limon commented that EDC is interested in scheduling a meeting with the new Historic Commission.

Mr. Postas commented the Recreation Commission held a meeting on January 18, 2018 where the commission approved an Eagle Scout project being done by Justin Lindquist. The project Justin presented is covered, contained garbage cans to replace some of the garbage cans at the pond. The Recreation Commission did not name a chairperson at the meeting due to a small number of members present. Mr. Postas commented the Spring Fling may need to be changed to a different venue or possibly another date because of a conflict with the use of the Fire House. The Recreation Commission is also interested in doing a Franklin Day Festival on June 30, 2018 and bringing fireworks back for July 4<sup>th</sup>. Mr. Postas commented the Recreation Commission would like to attempt to run an evening Fluorescent 5K along with the help of the Mineral Museum this year. They would like to try to keep the route on local roads so that there is no issue with closing any county roads. Mr. Postas reminded the Council that the awards committee needs to choose a Senior of the Year for the Spring Fling. Lastly, Mr. Postas commented there needs to be a meeting with Buildings and Grounds to discuss swimming at the pond.

Mayor Giordano commented the American Legion has graciously offered at no charge the use of the American Legion Hall for the Spring Fling if needed.

## MAYOR & COUNCIL MEETING MINUTES JANUARY 23, 2018

Mr. Snyder had nothing to report but asked if everyone would please observe a moment of silence for former Franklin Councilman, Louis Kulsar who passed away yesterday. Mr. Kulsar was also a Detective Sergeant and Deputy Police Chief of the Franklin Police Department for many years and please include Amedia Rosa, a former Franklin Fireman many years ago who also passed away yesterday.

Everyone stood and bowed their heads in a moment of silence.

Mr. Rathbun commented on Public Safety and stated there was an ad that ran for a Police Officer position which has now closed. A few applications have come in already. The Public Works Committee met tonight with the tax collector, water and sewer collector, the administrator and the department head of the DPW regarding updates on the water meters.

Mr. Skellenger updated the council on the Planning Board meeting on January 16, 2018. The Planning Board Chairman is Wes Suckey and the Vice Chairman is John Christiano.

Mayor Giordano commented Jim Williams, OEM Coordinator made a recommendation to have Knox Boxes installed at all businesses and possibly make it a requirement for all apartment complexes. Mayor Giordano explained to the public what a Knox Box is. Mayor Giordano made a recommendation to have the Ordinance Committee look into drafting an ordinance on the requirements for obtaining Knox Boxes.

Ms. Fantasia commented the Finance Committee will be meeting tomorrow, January 24, 2018 to go over the water and sewer operational budget. Ms. Fantasia commented she attended the Opioid Town Hall at the WSUS Studios on Saturday, Mayor Giordano was also in attendance. Senator Oroho was a speaker and our 2016 Senior of the Year Rachel Heath's daughter, Rachel Wallace also spoke. Ms. Fantasia commented on the Overdose Prevention Act 2013, that anyone reporting an overdose at a scene is immune to criminal prosecution and on Project Medicine Drop. Prescription medicine drops are located at various police departments throughout the County for anyone who wants to drop off unused prescription drugs.

Mayor Giordano complimented Franklin Borough on being pro-active, out of 24 towns in the county, Franklin Borough is 1 of 7 participating in the Clear Program.

Mr. McBriar had nothing to report.

Mayor Giordano commented he attended the Sussex County League of Municipalities Reorganization meeting, the League seems to be moving in a very positive way and encourages any Council members to attend any of their meetings during the year when possible.

### OPEN PUBLIC SESSION

Mr. Skellenger made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Ms. Fantasia. All were in favor.

Robert Masker, 180 Cork Hill Road stepped forward. Mr. Masker commented he has issues with Braen Aggregates regarding water run off from a hill that was installed by Braen behind his house. Mr. Masker is concerned for his well and septic system for his house and his other house located at 188 Cork Hill Road.

Mayor Giordano advised Mr. Masker to reach out to Braen Aggregates, they have been responsive in the past.

Dawn Rowe, 140 Munsonhurst Road stepped forward. Ms. Rowe questioned what businesses do have Knox Boxes in the Borough and if there are any requirements in place now for them to do so. Ms. Rowe also questioned if there are limits to the size of trucks allowed on Borough roads.

There being no one else present who wished to address the Governing Body, Mr. Snyder made a motion to close the meeting to the public. Seconded by Mr. Skellenger. All were in favor.

**MAYOR & COUNCIL MEETING MINUTES JANURY 23, 2018**

**CONSENT AGENDA**

Mayor Giordano requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

Mr. Limon asked that check #45357 on the Bills List be removed.

**CORRESPONDENCE** (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. Board of Chosen Freeholders, County of Sussex resolution appointment of Teresa Lyons as Clerk of the Sussex County Board of Chosen Freeholders Pursuant to N.J.S.A. 40A:9-26.
2. Borough of Branchville resolution supporting requirement of disclosure of information by regional school districts to municipalities of student addresses.

**REPORTS** (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Police Department report for December, 2017
2. Municipal Court Report for December, 2017
3. Registrar quarterly report for October, 2017 to December, 2017

**APPLICATIONS** (APPROVAL OF THE FOLLOWING):

1. None filed.

**RESOLUTIONS** (APPROVAL OF THE FOLLOWING):

1. Payment of bills for the meeting of January 23, 2018.

Mr. Limon made a motion to approve the consent agenda of January 23, 2018 with check #45357 removed from the Bills List. Seconded by Ms. Fantasia.

Upon roll call vote:

Ayes: Fantasia, Limon, Postas, Rathbun, Skellenger

Nays: None Absent: None Abstentions: Snyder

Mr. Limon asked what the code stood for on the clearing account listed for check #45357. Mayor Giordano explained the coding.

After a discussion, Mr. Skellenger made a motion to accept check #45357 as is. Seconded by Mr. Rathbun.

Upon roll call vote:

Ayes: Fantasia, Rathbun, Skellenger

Nays: Postas, Limon Absent: None Abstentions: Snyder

**OLD BUSINESS**

There was no old business for tonight's portion of the meeting.

**NEW BUSINESS**

**Approval of Meeting Minutes**

Mr. Rathbun made a motion to approve the regular meeting minutes for November 28, 2017. (Absent: Mayor Giordano) Seconded by Mr. Limon.

Upon roll call vote:

Ayes: Fantasia, Limon, Rathbun, Skellenger, Snyder

Nays: None Absent: None Abstentions: Postas

Mr. Rathbun made a motion to approve the regular meeting minutes and executive session meeting minutes for January 9, 2018. Seconded by Mr. Limon.

Upon roll call vote:

Ayes: Fantasia, Limon, Postas, Rathbun, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

**Resolution #2018-15**

Mr. Rathbun made a motion to adopt Resolution #2018-15 to approve a coin toss fundraiser for the Walkkill Valley First Aid Squad for April 8 and 22, 2018, May 27,

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2018, June 3 and 24, 2018, July 22, 2018, August 5 and 19, 2018, September 2 and 23, 2018 and October 14, 2018. Seconded by Mr. Limon.

Upon roll call vote:

Ayes: Fantasia, Limon, Postas, Rathbun, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

**Hiring of Deputy Clerk**

Mr. Limon made a motion to approve the hiring of Colleen Little as Deputy Clerk at a rate of \$46,000.00 per year and Deputy Registrar at a rate of \$1,500.00 per year effective February 1, 2018. Seconded by Mr. Skellenger.

Upon roll call vote:

Ayes: Fantasia, Limon, Postas, Rathbun, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

**Salary and Title Adjustment**

Mr. Limon made a motion is in order to approve a salary adjustment for Karen Osellame in the amount of \$2.00 per hour increase (current salary \$16.00/hr.) and the title of Water and Sewer Collector effective January 1, 2018. Ms. Osellame has completed her 90-day probationary period as reported by Administrator McHose. Seconded by Mr. Rathbun.

Upon roll call vote:

Ayes: Fantasia, Limon, Postas, Rathbun, Skellenger, Snyder

Nays: None Absent: None Abstentions: None

**EXECUTIVE SESSION**

In accordance with the provisions of the Open Public Meetings Act, Mr. Skellenger made a motion to adjourn into closed executive session to discuss personnel and union contract matters. Motion seconded by Mr. Rathbun. All were in favor.

After meeting in closed session, the Governing Body returned to their seats at 8:17 p.m. and Mayor Giordano declared the meeting to be reconvened into open public session.

Mr. Skellenger made a motion to return from executive session. Seconded by Mr. Rathbun. All were in favor.

**OPEN PUBLIC SESSION II**

Mr. Limon made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Skellenger. All were in favor.

There being no one else present who wished to address the Governing Body, Mr. Limon made a motion to close the meeting to the public, seconded by Mr. Skellenger. All were in favor.

**MISCELLANEOUS COMMENTS**

**ADJOURNMENT**

There being no further items for discussion by the Mayor and Council, Mr. Skellenger made a motion to adjourn the meeting at 8:18p.m., seconded by Mr. Rathbun. All were in favor.

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Nicholas Giordano, Mayor

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Darlene J. Tremont, Acting Municipal Clerk