

**MINUTES FOR THE ORGANIZATION MEETING  
OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF FRANKLIN  
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET,  
FRANKLIN, NJ AT 12:00 NOON ON  
JANUARY 1, 2016**

Council President Giordano commented he had an announcement to make. Mr. Giordano commented as you know I am the Council President from the 2015 Council, effective 11:59am this morning he has resigned from the Council so he can assume the position of Mayor. This means there will be a series put into motion for replacement on his unexpired term. The Republican Committee will meet, pick three candidates, the three candidates will then come to the Council. The Council will choose his successor for the unexpired term. If there is anyone interested in the unexpired term if you are a republican contact one of the committee members.

**Council President Giordano** called the meeting to order

**Ms. Hough** administered the Oath of Office to Mayor **Nicholas Giordano** for a four-year term as Mayor of the Borough of Franklin.

**Mayor Giordano** will state "this meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It has been properly advertised and certified by the Clerk."

**Flag Salute**

**Mayor Giordano** will invite all persons present to participate in the Pledge of Allegiance to the United States Flag.

**Roll Call of 2015 Borough Council Members**

**Mayor Giordano** shall request a roll call of the 2015 Governing Body:

Present: Mr. Dabinett, Mr. Limon, Mr. Martinez and Mr. Snyder

Absent: Mr. Babcock, Mr. Giordano (resigned 11:59am for 2015), Mayor Crowley

**Oaths of Office**

- a. **Ms. Hough** read the "Statement of Determination" of the Board of County Canvassers.
- b. **Ms. Hough** administered the Oath of Office to Councilman-elect **Michael Rathbun** for a three-year term as Councilman of the Borough of Franklin.
- c. **Ms. Hough** administered the Oath of Office to Councilman-elect **Gilbert J. Snyder** for a three-year term as Councilman of the Borough of Franklin.

**Roll Call of 2016 Borough Council Members**

**Mayor Giordano** will request a roll call of the **2016 Governing Body**.

Present: Mr. Dabinett, Mr. Limon, Mr. Martinez, Mr. Rathbun, Mr. Snyder and Mayor Giordano.

Absent: None

**Council Appointment: Council President**

**Mayor Giordano** opened the floor for Council nominations to the position of **Council President** for 2016.

**MINUTES FOR THE ORGANIZATION MEETING  
OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF FRANKLIN  
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET,  
FRANKLIN, NJ AT 12:00 NOON ON  
JANUARY 1, 2016**

Mr. Dabinett made a motion to nominate Mr. Gilbert Snyder as Council President for 2016. Seconded by Mr. Martinez.

Upon Roll Call Vote:

Ayes: Dabinett, Limon, Martinez, Rathbun, Snyder

Nays: None Absent: None Abstentions: None

**Fire Department Chief and Line Officers**

- a. **Mayor Giordano** recognized the Chief of the Franklin Fire Department for 2016, Chief Fred Babcock Jr.
- b. **Ms. Hough** administered the Oath of Office to the Chief of the Franklin Fire Department for 2016, Chief Fred Babcock.
- c. **Ms. Hough** recognized Fire Chief Fred Babcock who introduced the 2016 Line Officers of the Franklin Fire Department.

Assistant Chief Jason Doyle, Captain Michael Raperto, 1st Lt. Steven Knebl III, 2nd Lt. Kyle Conklin, 3rd Lt. Steve Knebl II, President Frank Karpowicz, Vice President James Carroll, Treasurer James Nidelko (absent) and Secretary Kevin Karpowicz.

- d. **Ms. Hough** administered the Oath of Office to the **Line Officers** of the Franklin Fire Department for 2016.

**Walkkill Valley First Aid Squad**

President, William Lanham introduced Captain, Christina Brossman, (absent), Lt. Jennifer Henry, (absent), Vice President John Friend, Treasurer, Cindy Lanham, and Secretary, Jennifer Friend.

Ms. Hough administered the Oath of Office to the 2016 members of the Walkkill Valley First Aid Squad Present.

**Mayor's Appointments**

At this time, **Mayor Giordano** will present his nominations for appointment to the various positions of Borough Government for the year 2016.

Prosecutor (1 yr.)	Anthony DenUyl
Public Defender (1 yr.)	Daniel A. Colfax, Esq.
Municipal Housing Liaison (1 yr.)	Alison Littell McHose
Right to Know Coordinator	Brian VanDenBroek
Assessment Search Officer (1 yr.)	Robin Hough
Tax Search Officer (1 yr.)	Theresa Schlosser
Borough Physician (1 yr.)	Dennis Fielding
Animal Control Officer (1 yr.)	John Abate
School Crossing Head Guard (1 yr.)	Lynn Warr Prtorich
School Crossing Guards	Rose Breidenstein, Lisa Conte Ann Grabkowski, Bobbi Formica Judith Gurdak, April Kunz-Oleksy Cathy Martinez, Jennifer Neal Mary Payton, Cara Ross Emily VanDyk, Rachel VanDyk Margaret Wellenheider, Charlotte Drum James Devine, Esq.
Judge (3yr.) Expires 12/31/17	
Emergency Management Coordinator (3 yr)	Jim Williams

**MINUTES FOR THE ORGANIZATION MEETING  
OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF FRANKLIN  
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET,  
FRANKLIN, NJ AT 12:00 NOON ON  
JANUARY 1, 2016**

Mr. Snyder made a motion for the Council to confirm the Mayor's Appointments.  
Seconded by Mr. Dabinett.

Upon Roll Call Vote:  
Ayes: Dabinett, Limon, Martinez, Rathbun, Snyder  
Nays: None Absent: None Abstentions: None

**Resolution 2016-13 Re-Appointment of Chief Financial Officer**

Mr. Martinez made a motion to adopt resolution 2016-13 reappointing Monica B. Miebach as Chief Financial Officer. Seconded by Mr. Snyder.

Upon Roll Call Vote:  
Ayes: Dabinett, Limon, Martinez, Rathbun, Snyder  
Nays: None Absent: None Abstentions: None

**Appointments: Planning Board**

At this time, the **Council** shall, by motion, select a representative to serve on the Planning Board as a Full Member Class III (1 yr.)

Mr. Snyder made a motion to appoint Mr. Martinez as Planning Board Member Class III one year term. Seconded by Mr. Dabinett.

Upon Roll Call Vote:  
Ayes: Dabinett, Limon, Martinez, Rathbun, Snyder  
Nays: None Absent: None Abstentions: None

**Mayor Giordano** shall make the following appointments to the Planning Board:

Mayor (Class I)	Mayor Giordano
Alternate #2 (2 yr. term expires 12/31/2017)	Sean Kidd
Fire Safety Class II (1 yr. term)	Jim Williams

Mr. Dabinett made a motion to approve the Planning Board Appointments. Seconded by Mr. Martinez.

Upon Roll Call Vote:  
Ayes: Dabinett, Limon, Martinez, Rathbun, Snyder  
Nays: None Absent: None Abstentions: None

**Appointments: Boards and Commissions**

**Mayor Giordano** shall nominate appointments for the various Boards and Commissions of the Borough of Franklin for 2016.

**ZONING BOARD OF ADJUSTMENT**

Member	4 year (term expires 12/31/2019)	Stephen Skellenger
Member	4 year (term expires 12/31/2019)	Louise Murphy
Alternate #1	2 year term (term expires 12/31/2017)	Dawn Fantasia

**BOARD OF PUBLIC WORKS**

**MINUTES FOR THE ORGANIZATION MEETING  
OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF FRANKLIN  
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET,  
FRANKLIN, NJ AT 12:00 NOON ON  
JANUARY 1, 2016**

Member	3 year term (term expires 12/31/2018)	Glen Soules
Alternate #1	3 year term (term expires 12/31/2018)	Vacant

**FRANKLIN/HARDYSTON JOINT RECREATION COMMITTEE**

All current Board of Recreation Commissioners 1 year term

**RECREATION COMMISSION**

Member	5 year term ( term expires 12/31/2020)	Jennifer Giordano
Member	5 year term ( term expires 12/31/2020)	Mike Rathbun
Alternate#2	4 year term ( term expires 12/31/2017)	Kevin Karpowicz

**BOARD OF HEALTH**

Secretary	1 year term	Rachel Heath
-----------	-------------	--------------

**LOCAL EMERGENCY MANAGEMENT COUNCIL**

Mayor	1 year term	Nicholas Giordano
Deputy	1 year term	Eugene McInerney
Member/OEM	1 year term	Jim Williams
Member/FFD	1 year term	Fred Babcock
Member/WVFAS	1 year term	Christina Brossman
Member	1 year term	Monica Miebach
Member	1 year term	Alison Littell McHose
Member	1 year term	Steve Sluka
Member	1 year term	Dayne Hill
Member	1 year term	Don Stoll
Member	1 year term	James Nidelko
Member	1 year term	Brian VanDenBroek

**ECONOMIC DEVELOPMENT COMMITTEE**

Member	1 year term	Steve Zydon
Member	1 year term	Judy Williams
Member	1 year term	Vacant
Member	1 year term	Dawn Fantasia
Member	1 year term	Vacant
Member	1 year term	Mike Rathbun
Alternate #1	1 year term	Vacant
Alternate #2	1 year term	Vacant

**RENT LEVELING BOARD**

Member	5 year term (term expires 12/31/2020)	Dayne Hill
Alt# 1	1 year term	Vacant
Alt#2	1 year term	Glen Soules

Mr. Limon made a motion for the Council to confirm the Mayor's Appointments.  
Seconded by Mr. Rathbun.

Upon Roll Call Vote:

Ayes: Dabinett, Limon, Martinez, Rathbun, Snyder

Nays: None Absent: None Abstentions: None

**MINUTES FOR THE ORGANIZATION MEETING  
OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF FRANKLIN  
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET,  
FRANKLIN, NJ AT 12:00 NOON ON  
JANUARY 1, 2016**

**COUNCIL COMMITTEE DUTIES**

**Council Committee Duties**

**Mayor Giordano** shall announce Council Committee duties for the year 2016 with the Mayor named as Ex-Officio Member of each Committee.

a. **ADMINISTRATIVE: Ordinance**

Member: Mr. Dabinett  
Member: Mr. Rathbun  
Member: Mr. Limon

b. **ADMINISTRATIVE: Finance, Budget & Insurance**

Member: Mr. Snyder  
Member: Mr. Martinez  
Member: Mayor Giordano

c. **BOARD OF PUBLIC WORKS COMMITTEE**

Member: Mr. Dabinett  
Member: Mr. Snyder  
Member: Mr. Rathbun

d. **PERSONNEL & NEGOTIATIONS:**

Member: Mr. Martinez  
Member: Mr. Snyder  
Member: Mr. Limon

e. **PUBLIC SAFETY: Police & Fire**

Member: Mr. Rathbun  
Member: Mr. Martinez  
Member: Mr. Dabinett

f. **BUILDING AND GROUNDS COMMITTEE**

Member: Snyder  
Member: Martinez

g. **COMMUNITY RELATIONS:** Council Representatives to:

**Recreation Commission, Economic Development, also serves as the  
“Awards Committee.”**

Member: Mr.	Economic Development
Member: <b>TBA</b>	Recreation
Liaison: Mr.	Joint Recreation Commission

Members: Rent Leveling Board  
Mr. Limon

**Approval of Consent Agenda**

**Mayor Giordano** will request that all present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall be made at this time.

1. **RESOLUTION # 2016-01 – PROFESSIONAL SERVICES**

**MINUTES FOR THE ORGANIZATION MEETING  
OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF FRANKLIN  
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET,  
FRANKLIN, NJ AT 12:00 NOON ON  
JANUARY 1, 2016**

A motion is in order for the Council to adopt a Professional Services Resolution #2016-01 for various professional services (Borough Attorney, Borough Engineer, Borough Auditor, and etc.).

**2. RESOLUTION #2016-02 – TEMPORARY BUDGET – CURRENT FUND**

A motion is in order to adopt resolution # 2016-02, 2016 Temporary Municipal Budget Current Fund with attached schedule B entitled Borough of Franklin Current Fund 2016 Temporary Appropriations Budget.

**3. RESOLUTION # 2016-03 – TEMPORARY BUDGET- SEWER & WATER OPERATING**

A motion is in order to adopt resolution # 2016-03, 2016 Temporary Municipal Budget; sewer and water temporary operating with attached schedule A entitled Borough of Franklin Water/Sewer Operating Fund 2016 Temporary Appropriations.

**4. RESOLUTION # 2016-04 – RATES OF INTEREST/DELINQUENT TAX PENALTY**

A motion is in order to establish the rate of interest to be charged for non-payment of taxes and water/sewer bills, on or before the date when they would become delinquent and to authorize the Tax Collector to charge a six percent penalty to a taxpayer with a delinquency in excess of ten thousand dollars, who fails to pay the delinquency prior to the end of the calendar year, as per the attached resolution # 2016-04.

**5. RESOLUTION # 2016-05 - OVERPAYMENT/UNDERPAYMENT OF TAXES**

A motion is in order to authorize the tax collector to cancel any record of overpayment or underpayment of taxes in the amount of \$10.00 or less for the calendar year 2015, in accordance with the provisions of N.J.S.A. 54:4-99, as per the attached resolution # 2016-05.

**6. RESOLUTION # 2016-06 – MEETING DATES**

A motion is in order to establish the regular meeting nights of the Mayor and Council for the calendar year 2016, as per the attached resolution # 2016-06.

**7. RESOLUTION #2016-07 – OFFICIAL NEWSPAPERS**

A motion is in order to designate the New Jersey Herald and the News Jersey Sunday Herald of Newton, N.J. to be the official newspapers of the Borough of Franklin for the year 2016, as per the attached resolution #2016-07.

**8. MINUTES OF MEETINGS**

A motion is in order to direct that copies of the minutes of meetings be made and delivered to each meeting of the Governing Body at least 24 hours prior to the next regular council meeting, in order that the reading of the minutes may be dispensed with at the meeting.

**9. RULES OF THE MAYOR AND COUNCIL**

A motion is in order to adopt the Rules and Regulations of the Mayor and Council of the Borough of Franklin for the calendar year 2016.

**10. FIRE DEPARTMENT LINE OFFICERS**

A motion is in order to approve the ratification of 2016 Line Officers for the Franklin Fire Department, as per the recommendations submitted by Chief Fred Babcock.

**11. FIRE PREVENTION BUREAU ATTORNEY**

A motion is in order to approve the Borough Attorney as the official Fire Prevention Bureau Attorney for the calendar year 2016, in accordance with the requirements of the Uniform Fire Code.

**MINUTES FOR THE ORGANIZATION MEETING  
OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF FRANKLIN  
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET,  
FRANKLIN, NJ AT 12:00 NOON ON  
JANUARY 1, 2016**

**12. RESOLUTION # 2016-08 – DEFENSE AGAINST TAX APPEALS**

A motion is in order to authorize the Borough Attorney and the Borough Tax Assessor to defend the Borough of Franklin against all tax appeals filed during the calendar year 2016.

**13. RESOLUTION # 2016-09 – PAYMENT OF RECURRING BILLS RESOLUTION**

A motion is in order to adopt a resolution # 2016-09 for payment of recurring bills.

**14. RESOLUTION #2016-10 – TO ADOPT A CASH MANAGEMENT PLAN**

A motion is in order to adopt resolution#2016-10 for the year 2016, to serve as the cash management plan of Franklin Borough.

**15. RESOLUTION #2016-11 – REAUTHORIZING PETTY CASH FUNDS FOR CALENDAR YEAR 2016.**

A motion is in order to adopt resolution#2016-11 reauthorizing petty cash funds for the Calendar year 2016.

**16. RESOLUTION #2016-12 – DESIGNATING DEPUTY CUSTODIANS OF PUBLIC RECORDS.**

A motion is in order to adopt resolution # 2016-12 designating deputy custodians of public records.

After all persons present have had an opportunity to review the consent agenda and offer requests for changes, **Mayor Giordano** will request a motion to approve the consent agenda.

Mr. Martinez made a motion to approved the consent agenda for January 1, 2016. Seconded by Mr. Snyder.

Upon Roll Call Vote:

Ayes: Dabinett, Limon, Martinez, Rathbun, Snyder

Nays: None Absent: None Abstentions: None

**Council Comments**

Mayor Giordano asked the Council if they had any comments.

Mr. Limon commented he looks forward to working with Mayor Giordano this year, he hopes when everyone opens their tax bill, we can lower it and that is the goal. There will be some hard decisions here and we have to vote consciously to lower the tax bills.

Mr. Dabinett commented he looks forward to working with Mayor Giordano and the Council, our goal is to always work in the best interest of the people in Franklin.

Mr. Snyder congratulated Mayor Giordano and Mr. Rathbun, there are a lot of things we still need to accomplish. We are on board to do planning for this town, Main Street, and would like to bring Main Street back. Mr. Snyder thanked the employees of this town, the girls at Borough Hall, the Police Department and DWP, they do a tremendous job and look forward to working with them this year.

Mr. Rathbun wished everyone a Happy New Year and congratulated Mayor Giordano and Mr. Snyder. Mr. Rathbun commented he looks forward to working with everyone.

Mr. Martinez commented congratulations to all and a Happy New Year to everyone. This is going to be a great year and echoed what everyone has stated. We have a great team.

Mrs. McHose congratulated Mayor Giordano and wished everyone a Happy New Year. Mrs. McHose commented the Franklin Diner gang of George Giordano, Bob Littell and

**MINUTES FOR THE ORGANIZATION MEETING  
OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF FRANKLIN  
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET,  
FRANKLIN, NJ AT 12:00 NOON ON  
JANUARY 1, 2016**

former Mayor Jack Carroll are all looking down proudly as well as Joseph Prol and she looks forward to working will everyone.

**Mayor's Statement**

Mayor Giordano commented as the Mayor of Franklin he has a number of goals he would like to achieve. The biggest goal is to make the town more family friendly and he would like to see us have the pride and unity we once had in Franklin. He will strive to do his best to make that happen.

Mayor Giordano commented he plans with Council support, we will aggressively pursue all of the grants we can do. We are going to explore and operate more effectively to reduce our spending and start projects that we really haven't had. We have already started that by having two engineers, we have two fantastic engineering firms. The Borough Engineer Thomas Knutelsky, is from the town of Franklin. We have another Engineer that will work with the Water and Sewer Department to work with their projects. We have a new attorney this year Thomas Prol, who is from Franklin. We have a lot of Franklin in our heart now. We have our Master Plan that we are doing. The committees are assigned but with the sixth Council person not here we still have some we need to work on. Our committees are going to have goals and they are going to update us on the goals. We are hoping to create a one, three and five year plan so that when all of us are here in five years or not here in five years the ground will be set to move the town forward, which hasn't been done in many years. Mayor Giordano applauded all the volunteers, we have a fantastic staff, we have one of the best Police forces, we have fantastic administration, we have a very capable DPW more so then a lot of other towns. We are going to work hard, we will not always agree on everything but he knows the people in the public will wonder sometimes what is in it for them, how are we doing, it is his task to try to keep all of you guys on the same page. Mayor Giordano commented if he can do the job half as good as some of the people before him years ago he will be very happy.

**Adjournment**

Mr. Dabinett made a motion to adjourn the meeting at 12:33pm. Seconded by Mr. Snyder. All were in favor.

---

Nicholas Giordano, Mayor

---

Robin Hough, Borough Clerk