

**REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING
BOROUGH OF FRANKLIN,
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET
FRANKLIN, NEW JERSEY AT 7:00 P.M. ON
November 22, 2016**

- A. **Mayor Giordano** will call the meeting to order; Clerk will call the roll.
- B. **Mayor Giordano** will invite all present to salute the flag.
- C. **Mayor Giordano** will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised, and certified by the Clerk."

D. **PRESENTATIONS**

At this time, there will be a presentation to Sally McGrath and Emily Bazelewich for the volunteerism and dedication as Sussex County Board of Election Poll Workers.

At this time, there will be a presentation from DASI regarding a DVRT Team followed by a discussion.

- E. **COMMITTEE REPORTS: Mayor Giordano** will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.

Mayor Giordano will offer the Mayor's Report.

- F. **OPEN PUBLIC SESSION: Mayor Giordano** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3 minute maximum per person.**

After giving all persons present an opportunity to address the Governing Body, **Mayor Giordano** will request a motion to close the meeting to the public and return to the regular order of business.

- G. **CONSENT AGENDA: Mayor Giordano** will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.

After all persons, have had an opportunity to review the consent agenda and offer requests for changes, Mayor Giordano will request a motion to approve the consent agenda.

H. **OLD BUSINESS:**

I. **NEW BUSINESS:**

1. **Approval of the Minutes**

A motion is in order to approve the regular meeting minutes for November 8, 2016. (Absent: None)

2. **Animal Control Officer Shared Service Agreement**

A motion is in order to approve the Shared Service Agreement between the Township of Wantage and the Borough of Franklin for the service of Animal Control Officer of the calendar year 2017 in the annual sum of \$11,750.00. (This is a 2% increase from last year's amount of \$11,520.00.)

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3. Adoption of Ordinance 19-2016

A motion is in order to adopt Ordinance 19-2016 "AN ORDINANCE PROVIDING FOR IMPROVEMENT OF MAIN STREET (PHASE II) IN AND BY THE BOROUGH OF FRANKLIN, IN THE COUNTY OF SUSSEX, NEW JERSEY, AND APPROPRIATING \$165,000 THEREFORE CONSTITUTING PROCEEDS OF A GRANT FROM THE NEW JERSEY DEPARTMENT OF TRANSPORTATION."

Prior to final roll call, Mayor Giordano will open the meeting to the public for any comments regarding ordinance 19-2016.

4. Road Opening Permit

A motion is in order to discuss and approve a Road Opening Permit submitted by Elizabethtown Gas for 62 and 64 High Street.

5. Resolution 2016-101

A motion is in order to adopt resolution 2016-101 appointing Alison Littell McHose, as Fund Commissioner for the Local Unit calendar year 2017 and Darlene Tremont, as Alternate Fund Commissioner for the Local Unit calendar year 2017.

6. Resolution 2016-102

A motion is in order to adopt resolution 2016-102 appointing Wayne Dietz, Skyland's Risk Management Inc., as the local Risk Management Consultant and the Borough Administrator as the authorized representative of the public entity is hereby authorized to execute the Risk Management Consultant's Agreement for the year 2017.

7. Risk Management Consultant's Agreement

A motion is in order to approve the 2017 Fund Year Statewide Insurance Fund Risk Management Consultant's Agreement.

8. Incidental Modification to Project Scopes/Limits

A motion is in order to authorize Robin Hough, Municipal Clerk to sign an incidental modification to project scope/limits regarding Main Street Project Phases 1 and 2. (Letter dated November 18, 2016, from Borough Engineer included in the Council packets.)

9. Resolution 2016-103

A motion is in order to adopt resolution 2016-103 accept the project as complete for Proposed Resurfacing of North Rutherford Avenue performed by Smith-Sondy Asphalt Construction Co., Inc. (Thomas Knutelsky, Borough Engineer letter of recommendation dated November 17, 2016 provided in the Council packets.)

J. EXECUTIVE SESSION – IF REQUESTED

Mayor Giordano will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

**Litigation (Four Winds)
Garbage Bid**

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BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.

- K. OPEN PUBLIC SESSION: **Mayor Giordano** will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3 minute maximum per person.**

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- L. MISCELLANEOUS COMMENTS: **Mayor Giordano** will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.

- M. ADJOURNMENT: **Mayor Giordano** will request a motion to adjourn the meeting.