

**MINUTES OF THE MEETING OF THE  
MAYOR AND COUNCIL  
OF THE BOROUGH OF FRANKLIN  
HELD AT THE FRANKLIN MUNICIPAL BUILDING  
46 MAIN STREET, FRANKLIN, NJ  
May 26, 2015**

Mayor Crowley called the meeting to order and requested the Borough Clerk to call the roll. Upon roll call, the following members of the Governing Body were present: Mr. Babcock, Mr. Dabinett, Mr. Giordano, Mr. Limon, Mr. Martinez, Mr. Snyder, and Mayor Crowley.

Absent: None

Mayor Crowley led the assembly in the flag salute.

Mayor Crowley stated "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, P.L. 1975, Ch. 231. It has been properly advertised and certified by the Clerk."

**COMMITTEE REPORTS**

Mr. Limon had nothing to report.

Mr. Giordano reported recreation had a successful Miss Franklin pageant; a lot of people came out. Recreation is continuing to work on items for Franklin Night. We are looking for sponsors vendors and anyone that has a gaming license and would like a trailer.

Mr. Snyder reported he met with the Finance Committee and CFO to go over the Capital request for 2015, we went over several items. If anyone from the Council would like an update to contact Mr. Snyder.

Mr. Babcock commented the next Planning Board meeting will be Thursday.

Mr. Martinez had nothing to report.

Mr. Dabinett had nothing to report.

Ms. Hough reported we added onto the home page of the website, is a link to click to find out if you are a registered voter, the link goes to the State's website, put in your name and it will tell you if you are registered. There is another link if you don't know where you are suppose to go to vote put in your address and it will tell you the polling place.

Mayor Crowley asked if the website was updated on the carnival.

Ms. Hough commented we updated the carnival on the website with the flyer, vendor application and guidelines.

Mr. Ursin, Esq. had nothing to report.

Mayor Crowley commented Alison [McHose, Administrator] is away.

Mayor Crowley thanked the American Legion and everyone that came out to support them at the Memorial Day Parade. It was very successful event and moving.

Mayor Crowley commented on the Easter Seals building closing. Mayor Crowley commented we did not get any advance warning to the Borough, it was a surprise to everybody, the clients, their parents their sponsors and the Borough. It is a private organization we don't have any control over this. Alison is working with her district legislative office to get more information. The tragedy of this, is there is about 30 to 35 clients that go there every day, they will go to other programs but doesn't think

**MINUTES OF THE MEETING OF THE  
MAYOR AND COUNCIL  
OF THE BOROUGH OF FRANKLIN  
HELD AT THE FRANKLIN MUNICIPAL BUILDING  
46 MAIN STREET, FRANKLIN, NJ  
May 26, 2015**

they will be able to place everyone. This is a tragedy also. Easter Seals has been on Main Street for 30 years.

Mayor Crowley commented at the last meeting a letter was pulled off the agenda to get more information. Mayor Crowley talked to Jason Doyle he is our representative on SCMUA committee. When he gets more information he will present it at a meeting.

**OPEN PUBLIC SESSION**

Mr. Giordano made a motion to open the meeting to the public for anyone wishing to address the Governing Body. Seconded by Mr. Martinez. All were in favor.

Dick Durina, 23 Lozar Road, Franklin, stepped forward. Mr. Durina commented on the closing of the Easter Seals building. Mr. Durina commented on the candidates night. Mr. Durina commented on a newspaper article on Main Street Blairstown. Mr. Durina questioned a document for legal fees he received from an OPRA request he submitted. Mr. Durina commented he believes the information is not true. The information on the document was from the Finance Department and the information was questioned.

Mayor Crowley commented for Mr. Durina to set up a meeting the Alison McHose, Administrator to go over the information requested.

There being no one else present who wished to address the Governing Body, Mr. Snyder made a motion to close the meeting to the public, seconded by Mr. Babcock. All were in favor.

**CONSENT AGENDA**

Mayor Crowley requested that all persons present review the consent agenda and offer any comments they may have at this time regarding the consent agenda.

**CORRESPONDENCE** (ACCEPTANCE FOR FILING ONLY OF THE FOLLOWING):

1. Letter dated May 14, 2015 from John Eskilson, Sussex County Administrator to Robin Hough, Municipal Clerk, Re: Resolution authorizing a termination of a shared services agreement between the County of Sussex and the Borough of Franklin for Financial Assistant services pursuant to the provisions of the Share Services act N.J.S.A. 40A:65-1 ET SEQ.
2. Resolution 2015-76 from the Township of Green continuation of Sussex County Farmland Preservation, Recreation and Open Space Trust Fund.
3. Resolution 2015-065 from the Township of Stillwater continuation of Sussex County Farmland Preservation, Recreation and Open Space Trust Fund.
4. Resolution R2015-76 from the Township of Andover supporting the click it or ticket mobilization of May 18-31, 2015.
5. Resolution 2015-40 for the Township of Fredon Proclamation Municipal Clerk's Week May 3-9, 2015.

**REPORTS** (ACCEPTANCE FOR FILING OF THE FOLLOWING):

1. Health Department report for April, 2015.

**APPLICATIONS** (APPROVAL OF THE FOLLOWING):

1. Letter dated May 22, 2015 from the Franklin Quilters requesting to change their date for use of the Senior Center from June 2, 2015 to June 9, 2015.
2. Application for Tax/Limo License from Top Notch Transportation LLC.

**RESOLUTIONS** (APPROVAL OF THE FOLLOWING):

1. Payment of bills for the meeting of May 26, 2015.

**MINUTES OF THE MEETING OF THE  
MAYOR AND COUNCIL  
OF THE BOROUGH OF FRANKLIN  
HELD AT THE FRANKLIN MUNICIPAL BUILDING  
46 MAIN STREET, FRANKLIN, NJ  
May 26, 2015**

Mr. Limon made a motion to approve the consent agenda of May 26, 2015.  
Seconded by Mr. Babcock.

Upon roll call vote:

Ayes: Martinez, Snyder, Babcock, Dabinett, Giordano, Limon,  
Nays: None Absent: None Abstentions: None

**OLD BUSINESS**

Mr. Snyder asked where the Borough was at with regards to the Demolition.

Mayor Crowley commented he keeps asking and supposedly it is around the corner any day now.

Mr. Snyder asked if we are doing our best to get that taken care of, is there something Alison might have to do. It is an eyesore, first it was because of the weather, now it is going to be too hot. This has to get done.

Mr. Dabinett commented he wanted to follow up on Mayor Crowley statement of a wonderful parade. Mr. Dabinett thanked the department of public works, they did a marvelous job getting the streets swept in town, getting the flags up and planting around the monument.

Mayor Crowley commented they did a great job, it really looked great, the plants, the flowers; we also had flags given to us and dedicated to different people. So we have new flags on the flag pole. We also have to thank our retired assistant supervisor, this was one of the last jobs he worked on.

**NEW BUSINESS**

Approval of the Minutes

Mr. Giordano made a motion to approve the regular meeting minutes for May 12, 2015. (Absent: None) Seconded by Mr. Limon.

Upon roll call vote:

Ayes: Martinez, Snyder, Babcock, Dabinett, Giordano, Limon,  
Nays: None Absent: None Abstentions: None

Summary or Synopsis of Audit Report

At this time Mr. Tom Ferry of Ferraioli, Wielkotz, Cerullo and Cuva Certified Public Accountants presented an overview of the 2014 Franklin Borough Audit Report.

Mr. Ferry explained the tax collection rate, fund balance, water utility, tax levy, comments and recommendations and explained the recommendations in the audit.

Resolution 2015-49 Certifying review of the 2014 Audit

Mr. Giordano made a motion to adopt resolution 2015-49 certifying the Franklin Borough Council has reviewed the 2014 Audit comments and recommendations as required by N.J.A.C. 5:30-6.5. Seconded by Mr. Limon.

Upon roll call vote:

Ayes: Martinez, Snyder, Babcock, Dabinett, Giordano, Limon,  
Nays: None Absent: None Abstentions: None

**At this time the Governing body signed the Certification of the Annual Audit Group Affidavit Form.**

**MINUTES OF THE MEETING OF THE  
MAYOR AND COUNCIL  
OF THE BOROUGH OF FRANKLIN  
HELD AT THE FRANKLIN MUNICIPAL BUILDING  
46 MAIN STREET, FRANKLIN, NJ  
May 26, 2015**

Resolution 2015-50 Corrective Action Plan

Mr. Giordano made a motion to accept and approve for filing the corrective action plan for the Audit Report year 2014 prepared and filed by the Borough's Chief Financial Officer. Seconded by Mr. Martinez.

Monica Miebach, CFO explained the corrective action plan to the Council.

Upon roll call vote:

Ayes: Martinez, Snyder, Babcock, Dabinett, Giordano, Limon,

Nays: None Absent: None Abstentions: None

Resolution 2015-51

Mr. Giordano made a motion to adopt resolution 2015-51 authorizing hiring Liquid Engineering to perform Water Tank Inspection and Cleaning. Inspection of Water Tanks \$11,870.00 plus \$3,150/ day to remove up to 3" of Sediment, total not to exceed \$20,000. Seconded by Mr. Dabinett.

Upon roll call vote:

Ayes: Martinez, Snyder, Babcock, Dabinett, Giordano, Limon,

Nays: None Absent: None Abstentions: None

Discussion on the survey for the Pond Paths

At this time there was a discussion regarding the survey for the pond paths referencing Thomas Knutelsky, Borough Engineer email dated May 22, 2015.

Mayor Crowley commented he put this on the agenda because we had talked about it last month, the survey of the Pond paths. Mr. Knutelsky had indicated that it would be about \$1,500 dollars. Since then he has gotten back to Mayor Crowley and the cost is up to about \$3,000 to do the survey of the pond. Mayor Crowley commented he wanted to bring this to the Council's attention so that it wasn't out of left field when you saw the bill come in, we had talked about \$1,500.

Mr. Giordano commented he thinks it is important we survey the pond. There is a number of reasons, it is Borough property, there is shared access points in the back entry ways to the pond. Whatever we do if we do anything down there we need to make sure we have the surveying done. Mr. Giordano commented he has no problem with the additional expenses.

Mr. Martinez commented at the last meeting Mr. Knutelsky referenced the County, his estimate was \$1,500 but it could increase depending on how much time he had to spend with the County.

Mr. Dabinett asked if this was going to be a survey of the complete pond area or just the layout of the two walking paths.

Mayor Crowley commented the walking paths will go into more detail but it should be the whole pond area in general.

Mayor Crowley commented we don't need to take any action, we didn't take any last time. This was just information no need to take any action at this point.

**EXECUTIVE SESSION**

There was no executive session.

**MINUTES OF THE MEETING OF THE  
MAYOR AND COUNCIL  
OF THE BOROUGH OF FRANKLIN  
HELD AT THE FRANKLIN MUNICIPAL BUILDING  
46 MAIN STREET, FRANKLIN, NJ  
May 26, 2015**

**MISCELLANEOUS COMMENTS**

Mr. Dabinett asked Mayor Crowley if we need a motion on the survey.

Mayor Crowley commented no.

**ADJOURNMENT**

There being no further items for discussion by the Mayor and Council, Mr. Babcock made a motion to adjourn the meeting at 7:35 p.m., seconded by Mr. Snyder. All were in favor.

\_\_\_\_\_  
Paul B. Crowley, Mayor

\_\_\_\_\_  
Robin Hough, Borough Clerk