

REGULAR AGENDA
FOR THE MAYOR AND COUNCIL MEETING
BOROUGH OF FRANKLIN,
HELD AT THE MUNICIPAL BUILDING, 46 MAIN STREET
FRANKLIN, NEW JERSEY AT 7:00 P.M. ON
October 8, 2013

- A. Mayor Crowley will call the meeting to order; Clerk will call the roll.
- B. Mayor Crowley will invite all present to salute the flag.
- C. Mayor Crowley will state that "This meeting is being held in compliance with the provisions of the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. It has been properly advertised, and certified by the Clerk."
- D. PRESENTATIONS
At this time there will be a presentation by Joe Martinez regarding the recommendations for the Pond Area by the Ad-Hoc Committee.
- E. CONSENT AGENDA: Mayor Crowley will request that all persons present review the consent agenda. If any member of the Council or public wishes an item on the consent agenda to be discussed and considered separately, a motion to this effect shall so be made, at this time.

After all persons have had an opportunity to review the consent agenda and offer requests for changes, Mayor Crowley will request a motion to approve the consent agenda.
- F. COMMITTEE REPORTS: Mayor Crowley will allow each member of the Council, Borough Administrator, Borough Clerk, and Borough Attorney to present their respective committee report.

Mayor Crowley will offer the Mayor's Report.
- G. OPEN PUBLIC SESSION: Mayor Crowley will request a motion to open the meeting to the public, for any questions or comments concerning the good and welfare of the Borough. **All comments should be directed to the Mayor and kept to a 3 minute maximum per person.**

After giving all persons present an opportunity to address the Governing Body, Mayor Crowley will request a motion to close the meeting to the public and return to the regular order of business.
- H. OLD BUSINESS:
- I. NEW BUSINESS:
1. Approval of the Minutes
A motion is in order to approve the regular meeting minutes for September 24, 2013. (Absent: None)
 2. Resolution 2013-91 Bond Anticipation Notes
A motion is in order to adopt resolution 2013-91 authorizing the issuance of not exceeding \$261,500 Bond Anticipation notes of the Borough of Franklin, in the County of Sussex, New Jersey.
 3. Resolution 2013-90 Water and Sewer refund
A motion is in order to adopt resolution 2013-90 authorizing the Water and Sewer Collector to refund Donna Smith 19 South Street Block 709 Lot 4 for water and sewer overpayment.

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4. Discussion on Procurement Card Program
At this time there will be a discussion with Monica Miebach, CFO regarding how and whether a procurement card program could benefit the municipality.
5. Discussion on Training for Elected Officials
At this time there will be a discussion on training for Elected Officials.
6. Resolution 2013-92 Current Fund Surplus Policy
A motion is in order to adopt resolution 2013-92 establishing a current fund surplus policy for the Borough as part of the State of New Jersey's Best Practices Checklist.
7. Resolution 2013-94 Water Operating Fund Surplus Policy
A motion is in order to adopt resolution 2013-94 establishing a water operating fund surplus policy for the Borough as part of the State of New Jersey's Best Practices Checklist.
8. Review of 2013 Best Practice Worksheet
A motion is in order to accept the best practice worksheet prepared by the CFO and Administrator and have the Clerk certify the worksheet for transmittal to Trenton.
9. Resolution 2013-93 Part-Time Court Attendant
A motion is in order to adopt resolution 2013-93 authorizing the Borough Administrator to hire Michael J. Burns as a part-time Court Attendant commencing October 8, 2013 at the rate of \$22.44 per hour at a minimum of three hours per session.
10. Discussion on Board of Public Works
At this time there will be a discussion regarding the Board of Public Works.
- J. EXECUTIVE SESSION – IF REQUESTED
Mayor Crowley will request a motion to adopt a resolution to adjourn into Executive Session to discuss certain items excluded from the public.

THE OPEN PUBLIC MEETINGS ACT ALLOWS THE MAYOR AND COUNCIL TO EXCLUDE THE PUBLIC FROM A PORTION OF A MEETING IN CERTAIN CIRCUMSTANCES,

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE BOROUGH OF FRANKLIN, THAT THE PUBLIC SHALL BE EXCLUDED FROM DISCUSSION OF MATTERS ALLOWED BY NEW JERSEY LAW.

THE EXECUTIVE SESSION MINUTES WILL BE PLACED ON FILE IN THE BOROUGH CLERK'S OFFICE, AND WILL BE AVAILABLE TO THE PUBLIC AS PROVIDED FOR BY NEW JERSEY LAW.

Be further advised this Resolution shall take effect immediately.
- K. MISCELLANEOUS COMMENTS: Mayor Crowley will allow each member of the Governing Body to offer any miscellaneous comments which they may have at this time.
- L. ADJOURNMENT: Mayor Crowley will request a motion to adjourn the meeting.